

AGENDA
TRAIL'S END CAMP TRUSTEES
Thursday, January 24, 2019

Extension Office
6 PM

- * Call to Order
- * Minutes – Dec. 13
- * Public Comments/ Correspondence
- * Financial/Maintenance report
- * Old Business
 - * Extension Committee report – January
 - * Chamber of Commerce meeting reports
 - * Land addition – Jenna Behrends
 - * Chamber renewal
 - * Display case
 - * Memorial for Dave
- * New Business
 - * Chamber lunch
 - * Farm Show
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

This agenda has been prepared by Lenore Krajewski of the Trail's End Camp Board of Trustees.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals, through appropriate aids and services. For additional information or to request this service, contact Loren Beebe, County Clerk, 311 E. Miner Ave., Ladysmith, WI 54848 or phone (715)532-2100.

Trails End Youth Camp Board of Trustees January 24, 2019 Meeting Minutes

The meeting starts at 6:00pm at the UWEX Office

Present: Christian Cold, Tom Hanson, Lenore Krajewski, Heather Towers Moreno, McKenzie Morgan and Jenna Behrends.

Absent:, Donna Wishowski, Jim Menard (both excused) and Joe Baye.

The December 2018 meeting notes (no quorum) were reviewed and discussed,

Public Comments: none.

Old Business: Heather will develop and reserve a week for a TEC display in the Visitor Center display case.

Chris motions that TEC pays annual dues to C of C. Heather seconds. Motion carries.

The proposed memorial bench for Dave was discussed.

Extension Committee: Lenore reported to the Committee how TEC \$\$ were spent. She discussed how TEC clients are required to have (either) a Tulip Policy or their own insurance for use of the TEC facility.

New Business: The Rusk County Jr Fair is looking for a sponsor. Heather motions not to assign a sponsorship. Chris seconds. Motion carries.

Farm Show March 16, 2019- Heather offers to share a booth with TEC at no cost.

Tom moves to accept Heather's offer. McKenzie seconds. Motion carries.

Lenore will approach C of C for their interest in having at TEC-sponsored lunch at the Camp.

Land addition to TEC - Jenna proposes that TEC consider developing a mountain bike trail system on the new parcel. Discussion ensued. The matter will be discussed at the next meeting.

Heather is interested in new ideas for engaging Girl Scouts in TEC improvement projects.

TEC alcohol use policy needs revision (or clarification). We need to discuss the applicability of having security deposit forfeitures directed to a non-lapsing account for the Camp.

Heather will talk to John regarding the development of rules for wedding parties.

The next meeting will be February 28, 2019 - 6:00 p.m. at the UXEX office.

The meeting adjourned at 7:20 p.m.

Submitted by C. W. Cold

AGENDA
TRAIL'S END CAMP TRUSTEES
Thursday, February 28, 2019

Extension Office
6 PM

- * Call to Order
- * Minutes – Jan. 24
- * Public Comments/ Correspondence
- * Financial/Maintenance report
- * Old Business
 - * Extension Committee report – February
 - * Chamber of Commerce meeting reports
 - * Chamber renewal
 - * Display case
 - * Memorial for Dave
 - * Chamber lunch
 - * Farm Show
- * New Business
 - * Cleaning fee update
 - * Wedding rules update
 - * 2019 Calendar
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

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Trails End Youth Camp Board of Trustees February 28, 2019 Meeting Minutes

The meeting starts at 6:00pm at the UWEX Office

Present: Christian Cold, Tom Hanson, Lenore Krajewski, Donna Wishowski, Jim Menard and John Ducommun.

Absent:, Heather Towers Moreno, McKenzie Morgan and Joe Baye.

The January 24th TEC meeting minutes were reviewed. Tom moves to accept the minutes. Donna seconds. Motion carries.

Public Comments: none.

Financial Report: TEC is ahead \$2,411.71 in maintenance costs.

Maintenance (John):

We review (and discuss in-depth) John's prioritized TEC Improvement document.

Jim will look in to potential epoxy paint contractors for the kitchen floor.

Roofs of two cabins need repair.

The need for campsites is discussed.

Tom will talk to Scott Emch regarding bridge inspections.

Maintenance needs survey forms are to be submitted to Charmaine.

Extension Committee:

Lenore gave the Committee an update which included Jenna's idea for a trail system.

Old Business:

Lenore attended the last Chamber meeting. TEC dues renewal was paid.

Nothing was finalized regarding a Chamber lunch at TEC.

The display case is open for March.

Farm Show (March 16): Heather is working on this. She will need brochures.

New Business:

No news from John regarding wedding rules and a possible cleaning fee policy.

Donna will coordinate with Charmaine regarding the use of the display case for March.

Donna motions to adjourn. Jim seconds. The meeting adjourned at 7:00 p.m.

The next meeting will be March 28, 2019 - 6:00 p.m. at the UWEX office

Submitted by C. W. Cold

AGENDA
TRAIL'S END CAMP TRUSTEES
Thursday, March 28, 2019

Extension Office
6 PM

- * Call to Order**
- * Minutes – Feb. 28**
- * Public Comments/ Correspondence**
- * Financial/Maintenance report**
- * Old Business**
 - * Extension Committee report – March**
 - * Chamber of Commerce meeting report**
 - * Chamber renewal**
 - * Display case**
 - * Memorial for Dave**
 - * Chamber lunch**
 - * Farm Show**
 - * Maintenance Survey**
 - * Cleaning fee/alcohol deposit**
- * New Business**
 - * Open House**
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)**
- * Next meeting**
- * Adjourn**

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Trails End Youth Camp Board of Trustees March 28, 2019 Meeting Minutes

The meeting starts at 6:00pm at the UWEX Office

Present: Christian Cold, Tom Hanson, Lenore Krajewski, Jim Riddle, McKenzie Morgan, Heather Towers Moreno and John Ducommun.

Absent:, Jim Menard and Donna Wishowski

The February 28th TEC meeting minutes were reviewed. Tom moves to accept the minutes. Jim R. seconds. Motion carries.

Public Comments: none.

Maintenance (John): John met with Andy to discuss the Camp Priority list.

Three water samples must be submitted to State by April 15th.

Large, woody debris will need to be removed from the swimming area.

We reviewed and discussed **TEC Improvement Survey** results, **2019 TEC Camp Opening** (list), **TEC Acknowledgement Form** and **Tentative 2019 User** documents.

Mattresses, lamps and shower curtains have been purchased.

Jump River will replace the power pole (by kitchen) with a power circuit box.

Freezer repair is "in progress".

Discussion ensued regarding roof inspection and maintenance, kitchen and shower floor sealants and/or protective mats.

Jim R. reinforced our concern that roof inspections should be more-timely when weather conditions warrant a prompt response. John will take our concerns to Andy (this is a Maintenance Dept. issue).

John shared a DRAFT TEC Caretaker (position description) document.

McKenzie attended the last Chamber Meeting (luncheon), where she gave a presentation on sexual abuse/trafficking.

Joe agreed to attend the next Chamber meeting to represent the Camp.

Extension Committee: Tom reports that TEC roof condition was mentioned.

Old Business:

The Chamber renewal membership was paid.

The TEC display at the Visitor Center will come down in a couple days.

Heather reports that the Farm Show went well. She suggested that we should better coordinate (link-with) other youth TEC Camp events at this venue.

We will discuss a 2019 OPEN HOUSE event at the next meeting.

The next meeting will be Tuesday, April 23, 2019 - 6:00 p.m. at Trails End Camp.

We adjourn at 7:15 pm.

Submitted by C. W. Cold

AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, April 23, 2019

Trails End Camp
6 PM

No quorum

- * Call to Order
- * Minutes – March 28
- * Public Comments/ Correspondence
- * Financial/Maintenance report
- * Old Business
 - * Extension Committee report – April
 - * Chamber of Commerce meeting report
 - * Chamber lunch
 - * Farm Show
- * New Business
 - * Open House
 - * Change regular meeting day
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

*Moved to
May 7*

This agenda has been prepared by Lenore Krajewski of the Trail's End Camp Board of Trustees.

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Trails End Youth Camp Board of Trustees
May 7, 2019 Meeting Minutes

The meeting starts at 6:00pm at the Camp

Present: Christian Cold, Tom Hanson, Joe Baye, Lenore Krajewski, Donna Wishowski and John Ducommun.

Absent:, Heather Towers Moreno, McKenzie Morgan and Jim Riddle

The March TEC meeting minutes were reviewed.

Donna moves to accept the minutes. Lenore seconds. Motion carries.

Public Comments: none.

Maintenance (John):

The freezer is "barely-functional".

Andy has a list of our needs.

Both water tests passed.

The kitchen and shower house floor need painting.

The kitchen sink faucets are repaired.

Three roofs are scheduled for (metal) replacement.

The flags are washed. A new (AV) screen is in Ebling Hall.

Mattresses are being replaced.

Railings need repair (replacement) on the small bridge.

Old Business:

Joe was at the Chamber meeting, where he promoted TEC for multiple use. A Chamber luncheon is possible, however a new Chair is being hired at this time.

We will target the 2nd week in October for this.

TEC brochures need to be produced and distributed more "strategically and aggressively".

The possibility of changing our regular meeting day was discussed.

We will table further discussion until next meeting.

Donna motions that we adopt the 2nd Tuesday of each month.

Joe seconds. Motion carries.

The next meeting will be June 11th, 2019 - 6:00 p.m. at Trails End Camp.

We adjourn at 7:00 pm.

Submitted by C. W. Cold

5/13 6pm

**AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, June 25, 2019**

**Trails End Camp
6 PM**

No quorum

- * Call to Order
- * Minutes – May 7
- * Public Comments/ Correspondence
- * Financial/Maintenance report
- * Old Business
 - * Extension Committee report ?
 - * Chamber of Commerce meeting report
 - * Chamber lunch
- * New Business
 - * Open House
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

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Trails End Board of Trustees Minutes
June 25, 2019

Called to order at 6:02 p.m. by Chairperson Lenore Krajewski

Present: T. Hanson [He left at 6:30 for a Rusk Cty. Board meeting] L. Krajewski, H. Towers, J. Baye Absent: M. Morgan, D. Wishowski, C. Cold. They were excused.

Due to lack of a quorum, no official meeting was held.

No minutes from the May 7th meeting were available.

There was no public comment or correspondence.

No financial report was given.

The maintenance report by John Ducommun was discussed. (A handout was given to those present)

Shower House: not painted, leaking valves were replaced

Kitchen: faucets replaced, heater was not replaced

Dining hall: bids are being obtained for roof replacement

Ebling Hall: flags were washed by Mrs. Ducommun, lights have not been replaced, chimney cap has not been put on

Cabin roofs: are being measured for repair or replacement

Mattresses and lights: are being maintained

Bridges: the small bridge has been inspected; no report has been submitted as of this date (6-25-2019)

John has concerns with general policies, rules and regulations [refer to hand out]

Fireworks policy: we do not have one at this time

The bench to honor Dave Nelson for his work on the Trails End Board was discussed.

Old Business: No extension Committee report was given. No Chamber of Commerce meeting report was given.

New business: A possible open house was discussed.

Next meeting: The next meeting will be July 9th at 6:00p.m. at Camp.

Adjourn: 7:00p.m.

Submitted by Joe Baye

Charmaine Riddle

From: Lenore Krajewski <krajewsk@brucetel.net>
Sent: Monday, July 08, 2019 3:12 PM
To: Menard Jim; Hanson Tom; Towers Moreno Heather; Baye Joe; Riddde Jim 'Lobster'; Wishowski Donna; McKenzie Morgah; John Ducommun; Charmaine Riddle; Cold Chris
Subject: TEC MEETING!!

OOPS!! I forgot to get out a notice and agenda for the July meeting – which is **TOMORROW, July 9, 6PM, at camp.**

I got notes from the June meeting, but can't get them to print – Joe said he would bring copies. We didn't have a quorum anyway.

Our County 4H camp is in session this week – we're OK with having the Trustees visit. You'll get to see a little bit of camp activity 😊

Hope to see you ALL there!! -Lenore

AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, August 13, 2019

Trails End Camp
6 PM

- * **Call to Order**
- * **Minutes/Notes – May 7, June 25, July 10**
- * **Public Comments/ Correspondence**
- * **Financial/Maintenance report**
 - Roofs**
 - Floors**
 - Other**
- * **Old Business**
 - * **Extension Committee report**
 - * **Chamber of Commerce meeting report**
 - * **Chamber lunch**
- * **New Business**
 - * **Bridge rails**
 - * **Freezer**
 - * **Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)**
- * **Next meeting**
- * **Adjourn**

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Trails End Youth Camp Board of Trustees
August 13th, 2019 Meeting Minutes

The meeting started at 6:00pm at the Camp

Present: Christian Cold, Joe Baye, Lenore Krajewski, Donna Wishowski, Heather Towers Moreno, Jim and Charmaine Riddle, *Beth Schmucker and John Ducommun.

Absent: *McKenzie Morgan, Tom Hanson (excused) and Jim Menard.

*Beth Schmucker was introduced as the new Indianhead representative-replacing McKenzie Morgan.

The May, June and July meeting minutes and notes were reviewed. Joe motioned to accept the documents. Donna seconds. The motion carried.
No public comments.

The recent **Camp Inspection Report** was reviewed. A lengthy discussion ensued regarding the six noted violations and corrective actions required. The Trustees agreed to table further discussion on this until the next meeting.

Maintenance: Donna talked to Andy A. regarding the needed roof and floor upgrades. Andy intends to replace the asphalt roofs with green metal. John suggests that the new roofs be brown to match existing color schemes. Joe motioned to recommend to Andy that the new roofs be brown. Heather seconds. The motion carried.

John agreed to continue discussion with Andy regarding the floor upgrade options.

John initiated discussion regarding weddings at the Camp - citing that the most recent one was a disaster for maintenance (key issues, damaged display case, spilled beer). The primary problem with weddings (and possibly reunions & other gatherings) is the excessive consumption of alcohol and associated damage/cleanup).

The Trustees are considering a new **private day use** fee structure proposal as follows:

- \$250.00/day Camp-Use fee *(with removal of \$3 per person overnight)*
- \$100.00 Post Event Camp Inspection fee (refundable if no issues)
- \$500.00 Security Deposit (refundable if no issues)

Jim Riddle moved to accept the proposed private use fee structure. Joe seconds. Results: Five in favor. One opposed. One abstains. The motion carried.

Discussion on possible alcohol limits and the elimination of the overnight per-person fee was tabled until the next meeting.

John reported that the bridge rail repairs have been completed.

Donna met with Tom Thorson. Tom suggests that Property Committee comes to Camp to review maintenance needs. The proposed date of September 13th needs to be moved to October.

Donna and Tom discussed the freezer and it was indicated that a new unit must be included in the 2020 budget proposal.

Andy A. has made it clear that ‘we will get a new freezer’. He further indicated that the roofs are a separate (Capital-Development) project which he will take to the Property Committee.

A reminder that Tom Hanson is (our) “go-to-guy” for taking maintenance needs to Property.

Lenore indicated that the proposed All Chamber member meeting (at TEC) will be targeted for 2020.

The **Camp fireworks policy** was discussed. Joe motioned that fireworks not be allowed at Trails End Camp. Donna seconds. The motion carried. Lenore will notify the Town of Atlanta of this new policy.

The next meeting will be September 10th, 2019 - 6:00 p.m. at Trails End Camp.

We adjourn at 8:00 pm.

Submitted by C. W. Cold

AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, September 10, 2019

Trails End Camp
6 PM

- * Call to Order
- * Minutes – August 13
- * Public Comments/ Correspondence
- * Financial/Maintenance report
 - Roofs
 - Floors
 - Freezer
 - Budget
 - Other
- * Old Business
 - * Extension Committee report
 - * Chamber of Commerce meeting report
 - * Chamber lunch
 - * *Fireworks policy*
- * New Business
 - * Closing up
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

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Trails End Camp Trustee Minutes, September 10, 2019

Present: Lenore Krajewski, Donna Wishowski, Tom Hanson, Beth Schmucker, Joe Baye, Charmaine Riddle, John Ducommun, Heather T. Moreno came at 6:27p.m.

Absent: Chris Cold, Jim Riddle, Jim Menard

The meeting was called to order at 6:08p.m. by L. Krajewski.

The minutes for the August 13, 2019 meeting were corrected to note the discussion of dropping of the \$3.00 for overnight staying. Tom Hanson moved to approve the minutes as corrected. 2nd by D. Wishowski. The motion passed.

There were no public comments or correspondence.

Financial and maintenance reports were given. Andy Albarado was present. The roofs will be replaced with brown steel. The plan is to do all the cabins and three building if time permits. The money will come from the Capital Improvement Fund. The freezer and flooring funding for the shower house and the kitchen has been delayed. The planned electrical work both inside and outside must be done to meet code. Leads from the new outdoor panel will be underground. New 200 amp services will be installed in the kitchen and the dining hall. New light bulbs will be installed in Ebling Hall in 2020. It could possibly be done in 2019 if money is available.

Removal of various trees will be done by the county maintenance crew. The ceilings in Elm and Oak cabins were painted. Spruce cabin still needs work. Hemlock cabin will be painted this fall.

Budget for 2019: Revenues were projected to be \$8500.00 The amount collected to date is \$7500.00. The total anticipated revenue is \$13,000.00.

Budget for 2020: There is a planned increase of \$1,250.00 for maintenance. Other elements of the budget for 2020 will remain the same as 2019.

The camp user statement was reviewed. The evaluations of camp were very positive.

Old Business:

The Extension and Recycling Committee meeting was discussed.

The Greater Ladysmith Area Chamber of Commerce meeting report was given by Joe Baye. Hosting a Chamber meeting was discussed and various ideas were put forth.

Beth Schmucker will look into the ease of finding out about Trails End on various computer sites.

Joan Leer, Clerk of the Town of Atlanta, was informed that Trails End Camp has a no fireworks policy. Chairperson Lenore Krajewski will discuss this with the Extension Committee on October 1, 2019

New Business:

The closing of camp will be done from October 7-14.

The Rusk County Property Committee will meet at Trails End on Friday, October 11, at 8:30 a.m.

John Ducommun proposed signs to list the "basic" rules of camp use. This will be discussed at future meetings.

The October Board of Trustees meeting will be Tuesday, October 8, 2019 at 6:00p.m. at camp. We will have election of officers. Chris Cold's, Heather T. Moreno's and Joe Baye's three year terms are up. Chris Cold has stated he will not be available for another term.

The meeting was adjourned.

Respectfully submitted,

Joe Baye

AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, October 8, 2019

Trails End Camp
6 PM

- * Call to Order
- * Minutes – September 10
- * Public Comments/ Correspondence
Olson wedding
- * Financial/Maintenance report
- * Old Business
 - * Extension Committee report
 - * Chamber of Commerce meeting report
 - * Chamber lunch – progressive? - Beth
 - * Fireworks policy
 - * Property Committee – FRIDAY, OCT. 11
Heather – fudge, Donna – donuts, Lenore - coffee
 - * Closing up
- * New Business
 - * Camp Rules sign
 - * Any other business relating to Camp (if any of you have items,
email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

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Minutes for Trails End Board: October 8, 2019

The meeting was called to order at 6:05 p.m. by Lenore Krajewski.

Present: Lenore Krajewski, Tom Hanson, Heather Moreno, Joe Baye

Absent: Chris Cold, Jim Riddle, Jim Menard, Donna Wishowski, Beth Schmucker

Attending: John Ducommun, Andy Albarado (6:27 p.m.)

A quorum was not present.

There were no public comments or correspondence.

The Trails End budget was approved by the Rusk County Finance Committee.

It must still be approved by the full Rusk County Board.

The maintenance report was given by John Ducommun. He is in the process of shutting down the camp for the winter. He is waiting on possible roofing work. The electrical work of pole changing, etc. is still to be done. The water will be shut off after the Rusk County Property Comm. meeting at camp on October 11, 2019.

The Rusk County Extension Comm. is impressed by the amount of money that was earned this season.

Chamber of Commerce meeting report: No report given

Possible Chamber of Commerce lunch at camp: No report given

Discussion with A. Albarado:

The county was looking at the possibility of grouping all the codes that affect Trails End; primarily the fireworks policy. The roofer will visit Trails End on October 9 to discuss the work to be done. A. Livingston of J& L Electric will be working on the electrical switch over on Thursday, October 10 in the morning and finishing on Friday and Saturday if needed. The Moen/ Nelson wedding situation was discussed. Having the security deposits cashed and held in a county account as needed was discussed.

The web search report by Beth Schmucker was discussed.

Elections for officers were not held due to the lack of a quorum. Ron Weber of the Wisconsin DNR will take the place of Chris Cold as the DNR representative. Heather Moreno will remain as the Girl Scout representative. Joe Baye will remain as the school representative.

A camp rules sign will be worked on over the winter by John Ducommun.

The next meeting will be on Tuesday, November 12, 2019, at 6:00p.m. in the UW-Ext. office.

Notes submitted by Joe Baye

AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, November 12, 2019

Extension Office
6 PM

- * Call to Order
- * Notes – October 8
- * Public Comments/ Correspondence
- * Financial/Maintenance report
- * Old Business
 - * Extension Committee report
 - * Chamber of Commerce meeting report
 - * Chamber lunch – progressive? - Beth
 - * Closing up
- * New Business
 - * Camp Rules sign
 - * New Trustee/ Renewal Terms
 - * Elections
 - * review policies/fees
 - * Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)
- * Next meeting
- * Adjourn

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Trails End Youth Camp Board of Trustees
November 12th, 2019 Meeting Minutes

The meeting started at 6:00pm at the UW Extension Office

Present: Christian Cold, Tom Hanson, Joe Baye, Lenore Krajewski, Heather Towers Moreno, Beth Schmucker, Charmaine Riddle, Ron Weber and John Ducommun.

Absent: Donna Wishowski and Jim Menard.

The October 8th Meeting Notes (no quorum) were reviewed.

It was suggested that the Trustees consider removing members from the TEC Board who have been chronically absent and gave no prior notice.

There doesn't appear to be a formal process in doing-so.

No public comments.

Financial: (Charmaine) The 2019 spreadsheet was reviewed showing \$13,572.36 in revenue for the period.

Flooring and new roofing has been approved for TEC via separate Capital Improvement projects.

Kitchen electrical improvements are being looked into by Property (will utilize TEC 2019 Budget funds).

There are potential opportunities for stove upgrades (one unit at the Senior Center and one at the Armory).

Maintenance:

(John) The Camp officially closed on October 15.

There are new LED light fixtures (outside) and power upgrades (inside) the dining hall.

John recommends adding a commercial grade refrigerator.

He does not recommend the addition of a new chest freezer.

The Trustees are considering a new **private day use** fee structure proposal as follows:

\$250.00/day Camp-Use fee

\$03.00 overnight fee/person

\$75.00 Early Check-in fee (>3:00pm with no overnight and contingent on approval of caretaker)

Joe moved to accept the proposed private use fee structure. Tom seconds.

Results: Five in favor. One abstains. The motion carried.

Discussion regarding a *sliding-scale* of (future) camp fees (relative to infrastructure risk potential and group size) produced a favorable response with attendees. More discussion in future meetings.

Discussion on possible alcohol limits produced no consensus.

Old Business:

It is agreed that Finance and Property Committees need to come to Camp and inspect the facility regularly. All committees should be invited to hold or attend a meeting at camp.

Extension Committee is scheduled to tour the property.

Perhaps we should invite local School Boards also.

Tom reports that a TEC update was given at the last Extension Committee meeting.

Discussion ensues on a possible Chamber Lunch at TEC. (May 12?)

Beth will check with Charmaine once the 2020 Calendar is set.

Camp Rules (John):

John is working with Charmaine on re-design of a Camp Rules sign.

The present "packet" and client sign-off format appears to be insufficient for compliance needs.

Elections:

Joe nominates Lenore as TEC Chair. He moves for a Unanimous Ballot.

Heather seconds. Motion carries.

Tom nominates Heather as TEC Vice-Chair. Chris motions for Unanimous Ballot. Joe seconds. Motion carries.

Heather nominates Beth as TEC Secretary. Tom seconds. Motion carries.

Lenore will check with Leaders Council on a 4H rep to take Lobster's position.

The next meeting will be December 10th, 2019 - 6:00 p.m. at the UW Extension Office.

We adjourn at 7:14 pm.

Submitted by C. W. Cold

AGENDA
TRAIL'S END CAMP TRUSTEES
Tuesday, December 10, 2019

Extension Office
6 PM

- * **Call to Order**
- * **Minutes – Nov. 12**
- * **Public Comments/ Correspondence**
- * **Financial/Maintenance report**
 - * **Electric, stove, roofs, freezer/fridge, floors**
- * **Old Business**
 - * **Extension Committee report**
 - * **Chamber of Commerce meeting report**
 - * **Chamber lunch – progressive? - Beth**
 - * **Closing up**
 - * **Raising rates letters**
 - * **Camp Rules sign**
- * **New Business**
 - * **Trustees/By-Laws**
 - * **Any other business relating to Camp (if any of you have items, email Lenore to create an Addendum)**
- * **Next meeting**
- * **Adjourn**

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**Trails End Youth Camp Board of Trustees
December 10, 2019 Meeting Minutes**

The meeting started at 6:00pm at the County Board Room

Present: Joe Baye, Lenore Krajewski, Beth Schmucker, Ron Weber, Tom Hanson

Absent: Jim Menard, Donna Wishowski (excused), Heather Towers Moreno, John Ducommun

Call to Order: 6:00

Minutes: Reviewed, Motion to approve by Tom second by Joe, all in favor – motion carried.

Public Comments/Correspondence – none

Financial/Maintenance Report-

- Electric, Stove, Roofs, Freezer/fridge, floors
Andy Albarado reported;
 - Electric in kitchen to be updated yet this fall price quote \$840 – for extra outlets
 - Stove – still looking for best option either replace or upgrade existing one
 - Roofs – to be done in May 2020
 - Freezer – looking for one
 - Refrigerator (dining room) - one is coming
 - Floors – are in and will be expensed out of the Capital Budget

Old Business

- Extension Committee Report – Lenore gave recap of the meeting which covered the Financial/Maintenance Report
- Chamber of Commerce Meeting Report – none, no one attended Chamber luncheon
- Chamber lunch – discussion about location and time constraints resulted in decision to have at ICAA Cafeteria – Beth to reserve (this has been done). Additional discussion is to hold a county Open House at camp on a Saturday, but no decision was made.
- Closing up – the camp is closed for the winter with plans to have the loop plowed.
- Raising rates letters – insert of Charmaine’s email regarding this.

"The Visual Impairment Group contacted me this summer about coming to camp next year. I quoted them prices as they had to write a grant to cover expenses. When I was sending letters out to those who already booked for 2020 I didn't feel we should increase their rate as they wrote a grant based on the charges I gave them at that time. I called Lenore and she made an executive decision to grant the same rate for this group next summer. Letters have been sent to everyone telling them the new daily rate and that their security deposit checks will be cashed. So far no one has backed out due to the rate increase."

- Camp rules sign - no discussion

New Business

- Trustees/By-Laws – Reviewed for direction on removing BOT member(s) that are continually absent. Letter to be drafted by Joe asking for resignation of Jim Menard if absent again.
- Campground host - Andy Albarado said, he'd advertise for camp host in exchange for parking camper at Trails End. This is something that Forestry has does at Josie Creek to assist with monitoring the camp.
- 4H Replacement for Jim Riddle needs to go through Leaders Council.

The next meeting will be January 14, 2020 - 6:00 p.m. at the Extension Office

We adjourn at 6:39 pm.

Submitted by B. Schmucker