

# **RUSK COUNTY PROPERTY COMMITTEE AGENDA**

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**DATE:** November 10, 2023

**TIME:** 8:30 a.m.

**PLACE:** Law Enforcement Center – Board Room

## **CALL TO ORDER**

**APPROVAL OF MINUTES** – October 13, 2023

## **DISCUSSION AND POSSIBLE MOTION**

1. **RECYCLING, FAIRGROUND AND TRAIL'S END REPORT- Charmaine Riddle**
  - a. Coordinator Report Including Update on Outreach, Violation, & Sites

Trail's End Report

  - a. Swinging Bridge Damage

Fairground Report

  - a. Grandstand seating update (Gary)
  - b. North bathrooms – request for ARPA funds
  - c. Winter Farmer's Market request for Senior/Youth Building
  - d. Rusk County Fairgrounds Project Planning – Report on Results and Requests
2. **HEALTH AND HUMAN SERVICES**
  - a. Senior/Youth Center Automatic Door Project
3. **SHERIFF**
  - a. Rifle Optic for ERT
  - b. Rifle for ERT
  - c. Ballistic Vests – Rusk ERT Members
  - d. East Fire Repeater possible repair
  - e. RR Crossing Flashing Beacon purchase and installation
4. **BUILDING & GROUNDS – Facility Manager Update on Maintenance of Government Center Facility and Other County Owned Properties (Gary Shilts)**
  - a. Courthouse ADA Compliant East Entrance Doors/Openers
  - b. Winter hours before 6am for snow/ice removal, salt application
  - c. Approval of Resolution Stipend for Facility Manager
  - d. Ambulance, Medical Exam Van, Trailer, misc. items relocate.
  - e. Courthouse Boiler/Pump/Drive Repairs
  - f. Possible hydro/trans repairs needed on Boomer New Holland snow removal tractor
  - g. Facilities Manager wage adjustment.
5. **ADMINISTRATIVE COORDINATOR**
  - a. Updates to Purchasing/Procurement Policy in Financial Procedures Manual
6. **AIRPORT – Facility Manager, Update on Airport Operations, Usage, Hangers, Land Lease and Fuel (Gary)**
  - a. Fuel Master update
  - b. Potential loader in November
  - c. Hangar # 3 Lease approval
7. **INSURANCE/COUNTY CARS**
  - a. Review of Insurance Claims and County Car Usage
8. **IT – GARY SHILTS/JIM BUGBEE IT Report- Updates on Computers, Programs, Services and County**
  - a. Server, Door and Camera Update
  - b. Report on CEP worker with IT
  - c. ESET Anti-Virus

## **APPROVE AP REPORT - BILLS**

## **SET DATE FOR THE NEXT MEETING**

## **ADJOURN**

*At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.*

*Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.*