

LAND INFORMATION / ZONING COMMITTEE MINUTES

December 12, 2023

Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 3:00 P.M. in the Law Enforcement Center in the Rusk County Government Center.

Members Present: David Willingham, Jonathan Unterschuetz, Terry Wedwick, Dan Gudis and Mark Schmitt.

Staff Present: Yvonne Johnson, Verna Nielsen, Nick Stadnyk, and Colleen Schott.

Approve minutes: Gudis/Unterschuetz motion to approve the committee minutes from the November 14th, 2023 meeting. Motion carried.

No public comment.

Payment Approval Reports: Schmitt/Unterschuetz motion to approve. Motion carried.

Land Information Report: Fitzl not present. Stadnyk read report. Currently working on annual DOA data submission. Working on reconciling City municipal voting layer with County Supervisory Districts. Marching up parcel polygon layer with voting layer. Updating dispatch MSAG and ALI data for Next Gen 911 and Spillman. Coordinating with DataMark vender on contracts and providing data.

Register of Deeds Report: Berg not present. Johnson read report. Recordings down by 84 documents (243 total in November). Vitals stayed the same at 252 records (252 total vital records issued in Nov). Added 7 veterans and 2 businesses to the Honors Reward program. Theater lounge is offering 1 free drink/day and Synergy Retirement Planning offering a 25% discount. Scanning is coming along. 54,554 documents have been uploaded to out software. US imaging came two weeks ago and rescanned several books. Working on completing and getting them uploaded into the software work queues. Mary continuing to back index Plats, currently on the C's. Crystal is scanning old documents.

Treasurer Report: Nielsen reported they have sold 20 plat books in November. Have sold about half. There are 51 parcels on tax deed. Hope to have 30 paid by the end of the year.

Zoning Report: Johnson stated the Land Use Permits are at 362 compared to 372 in 2022. Sanitary permits are currently at 122 in comparison to 115 in 2022. 344 camper permits to date and 329 last year. Colleen sent out 5 enforcement letters with 4 resolved. Johnson issued 4 citations. One for sewage on the ground, an unpermitted garage in setback of road, unpermitted camper, and grading violation. Letter issued for denied variance. BOA met on December 4th. Approved a carport in the 30' setback from right of way in the Town of Willard. Denied a garage built without a permit within the 63' setback from a town road in the Town of Washington. Enforcement follow up will be needed. Still working with the DNR to enforce an oxbow fill and lake dredge.

Land Conservation Report: Stadnyk stated he is working on grant reimbursements. Projects been wrapped up and working on next year's projects. Received the DATCP grant. The Beacon site should be up by the first of the year. Still working on the final touches. Dealing with wetland issues.

Discussion and Possible Action: Resolution – Johnson read proposed resolution. Willingham requests a change to the resolution to add the committee’s approval of the fee change. Johnson will make the addition. Motion to approve the resolution. Gudis/Unterschuetz Motion carried

CSM Review: Four lot map in the Town of Flambeau for Secluded Land Company. Meets minimum lot size. Motion by Schmitt/Gudis to approve subject to the WI Stat 236 review. Motion carried.

CSM Review: Two lot map in the Town of Washington for the D Bar. Motion by Unterschuetz/Schmitt to approve subject to the WI State 236 review. Motion carried.

Public Hearing: Chairman Willingham recessed the zoning meeting at 3:20 P.M. to open a public hearing for a request to allow a tourist rooming house in the Town of Atlanta for John and Mary Warner. Chairman Willingham closed the public hearing at 3:28 P.M. to reopen the zoning meeting. Reviewed the staff recommendations. Motion by Unterschuetz/Schmitt to approve the request as presented with the staff recommendations as the conditions. Motion carried.

The next regular meeting will be January 9th, 2024 at 3:00 P.M.

Adjourn: Chairman Willingham adjourned the meeting at 3:29 P.M.

Colleen Schott, Zoning Technician