

## LAND INFORMATION / ZONING COMMITTEE MINUTES

August 8, 2022

Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 3:30 P.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were David Willingham, Jonathan Unterschuetz, Terry Wedwick, and Mark Schmitt. Staff present: Yvonne Johnson, Verna Nielsen, Nick Stadnyk, Mary Berg, Colleen Schott, and John Fitzl.

No public comment.

Schmitt/Unterschuetz motion to approve the committee minutes from the July 12<sup>th</sup> meeting. Motion carried.

Payment Approval Reports: Unterschuetz/Wedwick motion to approve. Motion carried.

Land Information Report: Fitzl reported he submitted the annexation report to the state. Working with sheriff and addressing issues. Intern is working on road center lines.

Register of Deeds Report: Berg stated there were 214 recordings a decrease of 80. Vitals were down by 41, total of 201. Back indexing plats. Crystal is working on back indexing easement project. The Wisconsin Register of Deeds Association has received the 2022 Governor's award for Archival Innovation. The award is granted to organizations, individuals or programs that demonstrate the significance of historical record keeping.

Treasurer Report: Nielsen reported 1 plat book was sold last month. There are 6 properties in tax deed. They should be ready to sell by either October or November. Looking into getting new plat books next year.

Zoning Report: Johnson stated the Land Use Permits to date are at 272 compared to 241 last year. Sanitary permits are currently at 68 in comparison to 85 in 2021. A total of 311 camper permits have been issued compared to a total of 290 last year. Enforcement: 5 citations issued, two campers without permit, accessory structure being used as residence without proper permit, unpermitted garage not meeting setback, and grading in the floodplain the DNR is working on enforcement. Court date of September 27 due to the change of Judge. Colleen sent out 12 enforcement letters, two rentals without permits, two rental violations, 8 RV's without permits. Five have been resolved. Still working on enforcement regarding unpermitted fill project. Board of Adjustment met on August 5<sup>th</sup>. Both variances granted. Met with the Town of Big Bend planning commission regarding comprehensive planning and township zoning.

Land Conservation Report: Stadnyk stated they are working on shoreland projects. There are 30 people interested in the Shoreland preservation project. Intern is working on aerial photos of gravel pits using the drone. Receiving a grant of \$400,000 for the Devil's Creek project. Will receive the money over a three-year span.

Chairman Willingham recessed the zoning meeting at 4:00 P.M. to open a public hearing for a request to allow an accessory structure on property without a principal structure. Town of Thornapple for Edward & Lydia Witkiewicz. Chairman Willingham closed the public hearing at 4:06 P.M. to reopen the zoning meeting. Reviewed the staff recommendations. Motion by Schmitt/Unterschuetz to approve the request as presented with the staff recommendations as the conditions. Motion carried.

Fitzl explained the RFP insurance issue with the request to lower the coverage from 2,000,000 to 1,000,000 and potentially save the county \$1000.00. Willingham said he wasn't sure why they initially went to a higher amount. Fitzl stated he wasn't sure what other counties are doing but will find out more information. Fitzl explained the new verbiage regarding the Fire numbers policy. He recommended a maximum of up to 6 months to be reimbursed. Decision was made to allow up to 1 year. Motion by Unterschuetz/Schmitt to move to County Board by resolution. Motion carried.

Fitzl requests to approve the GIS Technician position. Motion by Schmitt/Unterschuetz to approve to go to the personnel committee to authorize advertisement and hire. Motion Carried.

Johnson requested action on future staffing issues. No action taken

Johnson explained zoning budget. Stadnyk explained his projected 2023 budget.

Reviewed letter to property owners regarding road name change.

Johnson explained situation regarding the Rafko campground. Survey not complete. Scheduled an onsite with the committee for August 23<sup>rd</sup> at 4:30 p.m. at the Rafko site.

Discussion on short term rental terms and conditions. Willingham wants to look at the capacity issues.

CSM Review: 1 lot map in the Town of Marshall for Andrew Martin. Meets minimum requirements. Motion by Unterschuetz/Schmitt to approve. Motion carried.

The next regular meeting will be September 13, 2022 at 3:00 P.M.

Chairman Willingham adjourned the meeting at 5:29 P.M.

Colleen Schott Zoning Technician