

## LAND INFORMATION / ZONING COMMITTEE MINUTES

April 11, 2023

Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 3:00 P.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were David Willingham, Jonathan Unterschuetz, Terry Wedwick, Dan Gudis, and Mark Schmitt. Staff present: Yvonne Johnson, Verna Nielsen, Nick Stadnyk, Colleen Schott, and John Fitzl.

Schmitt/Unterschuetz motion to approve the committee minutes from the March 14<sup>th</sup> meeting. Motion carried.

No public comment.

Payment Approval Reports: Unterschuetz/Gudis motion to approve the payment report. Motion carried.

Land Information Report: Fitzl reported he submitted the report to the DOA and was approved. Working on parcel updates and with Spillman. Sheriff department is happy with the City addresses. The handout given to the committee regarding rebar is a breakdown of costs. He stated surveyors are not placing monuments with caps and markers. He explained this is because they are being replaced by new technology. Willingham stated using best past practice. He believes there is no record saying they are required to go through the county. Willingham wants record to show they have made an administrative decision to not use caps and markers. Fitzl explained the breakdown of costs for rebar & steel. He called Midway steel to get estimated costs and also contacted ISHA. He found that ISHA's costs were less than Midway but the rebar would need to be cut to size. Fitzl contacted Tim at the Highway Department to have cut. Tim could do this at a cost of around \$500.00. He would like to buy rebar from ISHA to save money. Determined this would need to go on the agenda next month to Finance.

Chairman Willingham recessed the zoning meeting at 3:22 P.M. to open a public hearing for a request to allow a tourist rooming house. Town of Big Bend for Hygge Lodge, LLC. Chairman Willingham closed the public hearing at 3:26 P.M. to reopen the zoning meeting. Reviewed the staff recommendations. Motion by Unterschuetz/Schmitt to approve the request as presented with the staff recommendations as the conditions. Motion carried.

Register of Deeds Report: Berg not present. Johnson read report. Recordings increased by 49 documents. There was a total of 221 in March 2023 verses 325 in March 2022. Vitals increased by 83. Total of 288 in March 2023 and 144 in March 2022. Added five veterans to the Honors Reward Program. Requesting out of county travel to the Fidler Symposium on May 22-24 in Iowa. Mary is continuing to back index Plats, are currently on Brooklyn Gardens. Have done over 4,000 documents this year to date. Crystal is working on back scanning documents old Lis Pendens and Sheriff sales from the basement.

Treasurer Report: Nielsen reported she hasn't heard anything recently regarding the new plat book. Should get something in mid-May for review. Sold 5 plat books last month. There are 14 properties in In-Rem. May 12<sup>th</sup> deadline. Will probably take approximately 5-7 properties in July.

Zoning Report: Johnson stated the Land Use Permits to date are at 50 compared to 79 last year. Sanitary permits are currently at 9 in comparison to 12 in 2022. A total of 295 camper permits have been issued. Enforcement: 3 citations from last fall will be having a pretrial hearing on Thursday. Two letters sent for unpermitted structures. Attended WCCA conference March 29-31. Was a good conference.

Land Conservation Report: Stadnyk stated they have teamed up with Public Health in a well sampling program. The department will be undertaking garbage pickup on the 22<sup>nd</sup> or 23<sup>rd</sup> of April. Receiving manure spreading calls. Finished SWRM and DATCP grants. Buckthorn public meeting is coming up. Tree sale went well. Only a few trees left. Keeping an eye on trees in the waterways. May have blockage of culverts and bridges.

CSM Review: 1 lot map in the Town of Grant for Hansen Auction Group. Meets minimum requirements. Motion by Wedwick/Schmitt to approve. Motion carried.

Discussion and Possible Action: WGX Conversion. Stadnyk explained ADC sold to Schneider. Contracts were given to committee. Fee of \$3240.00 the program will look different. Not able to do in house. Recommends purchase of contract. Schmitt/Gudis motion to approve. Motion carried.

Out of county travel for Berg to go to Fidlar conference. Unterschuetz/Schmitt motion to approve. Motion carried

Stadnyk is requesting to create a position of an Administrative/Education & Outreach Coordinator. Requesting Rachel for the position. The position would be part time in Zoning and half time as Coordinator. Land Conservation committee has approved to go to the Personnel committee. Stadnyk is requesting approval as well to go to Personnel. She would be doing more on education. He stated there is money in the budget for the position. Motion to move forward to Personnel Wedwick/Unterschuetz. Motion carried.

The next regular meeting will be May 9<sup>th</sup> 2023 at 3:00 P.M.

Chairman Willingham adjourned the meeting at 4:11 P.M.

Colleen Schott, Zoning Technician