

LAND INFORMATION/ ZONING COMMITTEE MINUTES

February 8, 2022

Vice Chairman Schmitt called the meeting of the Rusk County Zoning/Land Information Committee to order at 11:02 A.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were Mark Schmitt, Bill McBain, and Phil Schneider. Staff present: John Fitzl, Yvonne Johnson, Nick Stadnyk, Mary Berg, Rachel Hansen, and Verna Nielsen.

Schneider/McBain motion to approve the committee minutes from the January 11th meeting. Motion carried.

No public comment.

Payment Approval Reports: Schneider/McBain motion to approve. Motion carried.

Land Information Report: Fitzl reported the department is in the process of adding the 2021 splits into the GIS database with newly identified parcel numbers. This month there were 9 new fire number applications. The department has been working with members of the Sheriff's Department to address areas of concern with the Spillman program used for 911 services. Brittany has been assisting them with learning aspects of ArcGIS to properly work with the Spillman program. A point of interest map was created to resolve some issues and training will continue in the future.

Register of Deeds Report: Berg noted recorded documents went down by 36 and vital records increased by 34. There was 1 new business added to the Veterans Honor Rewards program. The district meeting was cancelled due to concerns with Covid. As of March, the Laredo system will be upgraded to allow greater connection for customers. This change will affect anyone in the courthouse who uses the program and IT will need to upgrade the system.

Treasurer Report: Nielsen presented sales for plat books in January was 4. There are currently 20 In-Rem parcels.

Zoning Report: Johnson stated Land Use permits are at 29 this year compared to 19 last year at this time and Sanitary permits are at 3 in comparison to 4 last year. A total of 290 camper permits have been sent out for this year's renewal. To date, 107 have been received. Some landowners have called to note campers are no longer on their property and future onsite will be conducted to verify. Johnson sent out 3 enforcement letters which are being resolved. The DSPS e-audit has been completed along with the questionnaire for state personnel. An in-office audit is scheduled for February 16th. There were 6 applications submitted for the WI Fund totaling \$36,600.

Land Conservation Report: Stadnyk shared the department received funding for the DNR Surface Water Grant. This grant will allow applicants to complete projects with LCC assistance.

The annual speaking and poster contests were successful. One junior entry for the speaking contest will be competing virtually in the state competition. The tree sale is up and running with positive results so far.

CSM Review: A one lot map in the Town of Stubbs for Dave Bonczyk. Motion by Schneider/McBain to approve. Motion carried.

Vice Chairman Schmitt recessed the Zoning meeting at 11:20 A.M. to open a public hearing for a request to allow a tourist rooming house in the Town of Big Bend for Scott Wolfe. Vice chairman Schmitt closed the public hearing at 11:38 A.M. to reopen the Zoning meeting. Reviewed the staff recommendations. Motion by McBain/Schneider to approve the request as presented with the staff recommendations as the conditions. Motion carried.

CSM Review: Two four lot maps in the Town of Willard for Anthony Mosel. Motion by Schneider/McBain to approve. Motion carried.

Out of County Travel: Fitzl requested Land Information staff travel to Elkhart Lake February 23-25 for WLIA Annual Conference. Motion by Schneider/McBain to approve. Motion carried. Johnson requested Zoning staff travel to Weston March 16-18 for Spring WCCA conference. Motion by Schneider/McBain to approve. Motion carried.

Zoning Department Annual Report: Johnson presented the 2021 Zoning Annual Report with a 5 year look at revenue, sanitary, and land use permits. This year, the department had 94 new sanitary systems, 610 land use permits, and 12 conditional use permits. 2022 goals include mailing septic and holding tank maintenance notices, improving enforcement, and updating public access to Zoning records. Motion by Schneider/McBain for approval at County Board. Motion carried.

The next regular meeting will be March 15, 2022 at 11:00 A.M.

Vice Chairman Schmitt adjourned the meeting at 12:07 P.M.

Rachel Hansen
LWCD Administrative Assistant