

LAND INFORMATION / ZONING COMMITTEE MINUTES

January 11, 2022

Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 11:00 A.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were David Willingham, Bill McBain, Phil Schneider, James Meyer and Mark Schmitt via phone. Staff present: Yvonne Johnson, Verna Nielsen, Nick Stadnyk, Colleen Schott and John Fitzl via zoom.

McBain/Schmitt motion to approve the committee minutes from the December 14th meeting. Motion carried.

No public comment.

Payment Approval Reports: Meyer/Schneider motion to approve. Motion carried.

Land Information Report: Fitzl reported there were 4 fire numbers applied for last month. Finding addressing errors. Grant applications have been submitted. The Base budget grant is \$63,552, education grant is \$1,000 and the Strategic Initiative grant is \$60,000. Spillman meetings in progress. Discussion be held with the Sheriff's department on Rickey going to training. Working on POI (Points of Interest) layers. Meyer asked how the fire numbers are assigned, John explained the process.

Register of Deeds Report: Berg not present. Johnson read report. Recordings down by 38 documents. Total of 5,915 documents were recorded in 2021, 634 more than 2020. Vital records issued were down by 34 records. Total issued in 2021 was 3,137, 441 more than 2020. Presented Honor Rewards program to AM Vets on January 4th. Had 1 new business and 5 Veterans sign up in December. Brought in \$35,519.26 in revenue over budgeted expectations. District meeting scheduled for January 26th in Shell Lake.

Treasurer Report: Nielsen reported that they sold 12 plat books. There are 49 properties in In-Rem.

Zoning Report: Johnson reported LUP total permits in 2021 at 376 and in 2020 at 267, up 109 for a total. Sanitary permits for 2021 are 152, compared to 107 in 2020, up 45. There was a total of 290 camper permits issued for 2021. Applications for WI FUND are due by the end of January. Working on annual report for February meeting. Sending out camper renewal notices. Also, preparing for POWTS audit. Still busy with permits and clearing up on hold permits. District meeting is next week.

Land Conservation: Stadnyk reported he is working on grants. Discussion with department on long range expectations and ideas. Speaking contest on January 12th. Willingham would like to have the winners speak at meeting.

CSM review: 2 lot map in the Town of Washington for Kyle Wanke. Parcel is undeveloped. Meets minimum requirements. Motion by Schneider/McBain to approve. Motion carried.

CSM review: 1 lot map in the Town of Grant for Ryan Clausen. Needs septic easement before being recorded. Motion by Schneider/Meyer to approve contingent on septic easement. Motion carried.

Chairman Willingham recessed the zoning meeting at 11:21 A.M. to open a public hearing for a request to allow a home-based business in the Town of Stubbs for Kyle Madlon. Chairman Willingham closed the public hearing at 11:28 A.M. to reopen the zoning meeting. Reviewed the staff recommendations. Motion by Schmitt/McBain to approve the request as presented with the staff recommendations as the conditions. Motion carried.

Discussion and possible action: Johnson requested committee approval of out of county travel for the NWDZAA meetings for the calendar year - 2022. Motion by Schneider/Meyer to approve for 2022. Motion carried.

Fitzl discussed billing issue concerning the Town of Atlanta. Corporation Counsel (Rich Summerfield) informed Fitzl to submit a bill to the Town due to a conflict of interest. Summerfield is also the attorney for the town. If an issue arises, another attorney may have to be obtained. Fitzl wanted the committee to be aware of situation and will keep them informed.

Chairman Willingham recessed the zoning meeting at 11:40 A.M. to open a public hearing for a request to allow a soil borrow pit in the Town of Stubbs for Timberline Trail Recycling. Chairman Willingham closed the public hearing at 11:55 A.M. to reopen the zoning meeting. Reviewed the staff recommendations. Motion by McBain/Meyer to approve the request as presented with the staff recommendations as the conditions. Motion carried.

Chairman Willingham gave the committee members the option to enter closed session for possible legal action. Motion by Schneider/Meyer to go into closed session at 12:00 P.M. Open session McBain/Schneider Motion carried 12:21 P.M.

The next regular meeting will be February 8, 2022 at 11:00 A.M.

Chairman Willingham adjourned the meeting at 12:27 P.M.

Colleen Schott
Rusk County Zoning

