

# RUSK COUNTY PROPERTY COMMITTEE

SEPTEMBER 9, 2022

8:30AM

**PLACE: Rusk County Government Center LEC**

MEETING WILL BE ACCESSIBLE BY TELEPHONE OR VIDEO CONFERENCE

To link with your computer video and/or audio: <https://bluejeans.com/7155322188>

To join by phone dial 1-888-748-9073 OR 1-312-216-0325 and then enter meeting ID 7155322188 followed by #.

The toll-free number has had occasional issues, so two numbers are provided.

Supervisors and members of the public attending in person will be required to observe the social distancing guidelines and are encouraged to take any preventative measures that you deem necessary including wearing a mask and other personal protective items. Hand sanitizer will be made available.

\*A quorum of the Finance Committee may be present during the meeting due to in common committee members.

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items. \*

## **CALL TO ORDER**

**APPROVAL OF MINUTES** – August 5th, 2022

## **RECYCLING, FAIRGROUND AND TRAILS END REPORT- CHARMAINE RIDDLE**

1. Coordinator Report Including Update on Outreach, Violation, & Sites
2. Trails End Report
3. Fairground Report
  - B&B Electric Invoice Approval.
  - Back gate extend/widen Approval
  - Install Fence along the south side of the Fairgrounds Approval
  - Bathrooms RFP Approval
  - Log Building RFP Approval

## **LAND CONSERVATION AND DEVELOPMENT**

4. Approval of plotter purchase price

## **SHERIFF**

5. South Tower Project removal and installation approval

## **ME**

6. POC Communication – Push to talk over cellular approval

## **DISCUSSION AND POSSIBLE MOTION**

7. Phone stipend for Facility Manager
8. Change from part time to full time position Maintenance Department Resolution
9. Installation of carpet in Finance Office.
10. Dumpster 15-20 yard for clean sweep of buildings and old storage
11. Security window installation in County Clerk's office

## **STORAGE LEASE**

12. Storage discussion/approval for Sheriffs Dept.

## **BUILDING & GROUNDS** – Facility Manager

Update on Maintenance of Government Center Facility and Other County Owned Properties

13. On Call Hours
14. Truck purchase for Maintenance
15. Electronic door installation
16. Yearly rotation inspections on all handlers, furnaces, boilers and AC.
17. Budget Review
18. Approval AP Report Payment and Invoices
19. Discuss use of Rusk County Hospital/nursing home buildings and Marshfield Clinic buildings after termination of Marshfield Clinic Lease with Rusk County
20. Boiler Repair at the Hospital approval

## **ECONOMIC DEVELOPMENT** – Administrative Coordinator

21. Update on County Properties/Economic Activities/Construction Projects

**AIRPORT** – Facility Manager

Update on Airport Operations, Usage, Hangers, Land Lease and Fuel

22. Courtesy car rotation into fleet approval
23. Terrorism Policy added coverage Discussion and possible motion
24. BOA/FAA Funded Projects-Updates
25. COVID-19 CARES Act Funding
26. Project List 2022
27. Fence Issue
28. Lease compliance Issue

**OUT OF COUNTY TRAVEL**

29. Wisconsin Aviation Conference, October 3 – 5

**INSURANCE/COUNTY CARS**

30. Review of Insurance Claims and County Car Usage
31. County Vehicle Fleet(s) – Purchase for Maintenance

**IT – JIM BUGBEE**

IT Report- Updates on Computers, Programs, Services and County Dept's Computer/Software

32. Clarification of funding source for 2 new servers and 5-year maintenance agreement approved at the April 2022 Property meeting
33. Emergency Management grant approval for new laptop.
34. Authorize purchase of OSSI Software Project (Jail) – Possible Motion up to \$10,000.00

**ADJOURN**