

# RUSK COUNTY HIGHWAY COMMITTEE MINUTES

September 25, 2023

8:00 A.M.

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**Highway Committee Present:** Kalepp, Hraban, Stout and Meyer. Biller Absent.  
**Employees Present:** C. Meyer, S. Schuelke, E. Vandoorn, A. Mautner and S. Jones.  
**Others Present:** E. Webster.

**CALL TO ORDER** – Call to order by Vice-Chair Stout at 8:00 p.m.

## **APPROVAL OF MINUTES**

*Motion by Hraban, seconded by Meyer to approve the August 21, 2023 minutes as presented. Motion carried.*

**PUBLIC COMMENT:** None

## **GENERAL BUSINESS:**

Order a Plow Truck – Commissioner Jones is requesting to order a new Plow truck in 2024. The Committee would like the Commissioner to present prices for the October meeting.

Purchase a Used Loader – Commissioner Jones presented an invoice to fix a 1992 loader for \$10,777.84 and is requesting to purchase a new loader for \$165,000.00. Committee is suggesting the Highway Department do a demo on the Develon DL220-7 and report back at the October meeting.

Build a New Wash Bay – A request to build a new wash bay separate from the Highway Building to wash all Government vehicles. Discussion held on other Counties facilities.

Old Blacktop Plant – The Old Blacktop Plant has not been picked up after eighteen months since it has been purchased for \$85,000.00 from Chris Simmons. Discussed how to proceed.

*Motion by Hraban, seconded by Kalepp to have Corporation Council draft a letter to Chris Simmons (purchaser) to remove the Old Blacktop Plant and to respond within 30 days. Motion carried.*

Highway Department On-Call Policy – The On-Call Policy was presented and discussed.

Operations Manager Job Description – The Operations Manager and Shop Forman Job descriptions were presented and updated. The Administrative Coordinator and Commissioner will get together and bring back the job descriptions at next meeting for approval.

**HIGHWAY COMMISSIONER REPORT:** Commissioner Jones report was gave on asphalt plant update, gravel pit updates, BIL update, construction projects update and bridge inspections.

Replacing Cth. “J” Bridge with Culvert – The bridge has failed and has a 5-ton weight limit, a culvert has been approved for \$59,000.00 by the DNR to replace the bridge.

**HIGHWAY SAFETY REPORT:** No Safety Issues.

**HIGHWAY FINANCIAL REPORT:** Emily gave the Highway Financial Report.

**HIGHWAY COMMITTEE ANNOUNCEMENTS** – None

## **APPROVE PAYMENT OF HIGHWAY INVOICES**

*Motion by Kalepp, seconded by Meyer to approve the September Highway Invoices as presented. Motion carried.*

The next meeting will be October 16, 2023 in the LEC at 8:00 a.m.

*Motion by Kalepp, seconded by Hraban to adjourn at 10:54 a.m. Motion carried.*