

RUSK COUNTY SPECIAL PERSONNEL COMMITTEE MINUTES

September 24, 2025

Personnel Committee Present: Russell, Willingham, Cudo. Meyer arrived at 3:22 p.m. Halbur was absent.

Others Present: A. Gudis, C. Meyer, Sheriff Grassmann, and A. Heath.

Public: None

Chair Russell called the meeting to order at 3:00 p.m.

DISCUSSION AND POSSIBLE MOTION

Lighthouse Process and Procedures – Administrative Coordinator provided an overview of the current Lighthouse Process and Procedures. Discussion held.

Motion by Willingham, seconded by Cudo, to postpone approval of the Lighthouse Process and Procedures, send it to the Board Members for comments to review/incorporate suggestions at the November Personnel meeting. Motion carried.

Corporation Counsel Contract RFP – Corporation Counsel Summerfield has suggestions for the RFP for the Council for Rusk County. He suggested putting out three separate proposals – HHS, Employment Law, and General Government.

Motion by Willingham, seconded by Meyer, to bring an amended Contract for the Council to the September County Board. Motion carried.

Hiring Policies – Discussion held on the Hiring Policies, HR standards, and the process, to include a procedure to audit the hiring process. The changes requested will be brought back to the November meeting.

Motion by Cudo, seconded by Meyer, to enter into closed session at 5:16 p.m. All responded yes.

CLOSED SESSION - announced by Chair

Discussion of specific candidates to interview for the highway worker vacancy pursuant to: Wis. Stat § 19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such personnel problems; and, § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Committee may convene into open session and thereafter consider possible action on items discussed in closed, if appropriate.

OPEN SESSION at 5:44 p.m.

ADJOURN *Chair Adjourned at 5:44 p.m.*