

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: September 13, 2023

TIME: 4:30 p.m.

PLACE: Rusk County Law Enforcement Center

CALL TO ORDER

APPROVAL OF MINUTES –August 1, August 3, August 16, 2023

PUBLIC COMMENT – limit of 3 minutes per person with a maximum public comment of 30 minutes.

PRESENTATION – Alicia Schwartz from JA Counter (2024 Benefit Offerings)

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County

DISCUSSION AND POSSIBLE MOTION

1. Health and Human Services
 - a. Public Health Nurse Succession Planning
 - b. Resolution for Changes to Public Health Nursing Job Description/JDQ
2. Sheriff
 - a. Approve Reassignment of Temporary Jailer/Dispatcher to Part-time Reserve Jailer/Dispatcher
 - b. Approve HSA Contribution/Wellness Day Incentive when Sick Leave Maximum is Reached
 - c. Hiring Patrol Deputy Pending Upcoming Retirements in 2024
3. Building & Grounds
 - a. Approve Recruitment and Hiring of LTE Decommissioning and Demolition Project Manager
4. Economic Development
 - a. Approve Budgeting/Creating Economic Development Director Job Description

CLOSED SESSION announced by Chair

Employee promotion and compensation consideration pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

5. Administrative Coordinator
 - a. Resolution to Appoint Human Resources Manager
 - b. Approve Temporary LTE for HR Position
 - c. Resolution to Modify HR Manager Job Description
 - d. Resolution Approving 2024 General Employee Wage Adjustments
 - e. Approve 2024 Employee Benefit Package

CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Possible Motion on Topic of Closed Session.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office: phone (715)532-2100.