



JOINT ANIMAL CONTROL BOARD MEETING AGENDA

DATE: Thursday, November 21, 2024

TIME: 8:30 a.m.

PLACE: Rusk County Government Center – LEC Board Room

CALL TO ORDER

APPROVAL OF MINUTES

- October 17, 2024

PUBLIC COMMENT – Limited to 3 minutes per person with a maximum public comment of 30 minutes on agenda items only.

DISCUSSION AND POSSIBLE MOTION

- Volunteers at Animal Shelter
- Options for Building/Remodeling

MONTHLY ANIMAL SHELTER / HUMANE OFFICER REPORT

BUDGET REVIEW

REVIEW BILLS

FRCAS

NEXT MEETING DATE – December 19, 2024 at 8:30 a.m.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

Agenda prepared by J. Buchholz-Jones, Chief Deputy Clerk at the direction of Chair Wedwick
Posted: November 18, 2024 at 2:30 p.m.

JOINT ANIMAL CONTROL BOARD MEETING MINUTES

Thursday October 17, 2024 at 8:30 a.m.
Rusk County Government Center – LEC Board Room

Present: Tom Cudo, Terry Wedwick, Tom Hanson and Randy Lovely (left at 9:50AM)

Absent: Nancy Christianson

Others Present: P. Carow, J. Spooner, S. Christianson, E. Webster, S. Hash, M. Hash, J. Buchholz-Jones, Z. Shineflew, T. Ralston, D. Tweten, A. Christianson Sr, A. Health and D. Fleming.

Call to Order

Meeting called to order by Wedwick at 8:30 a.m.

Approval of Minutes

Motion by Cudo, seconded by Hanson to approve the September 19, 2024 minutes as presented. Motion carried.

Public Comment – Joanne Spooner, Mary Hash, Stephanie Christianson, Debra Tweten and P. Carow spoke about agenda items.

Discussion and Possible Motion

Volunteer Protocol at Animal Shelter – Nancy Christianson had asked for this to be on the agenda and she was absent so no discussion.

Review of Notice of Intent to Withdraw from the City-County Animal Shelter Letter from City of Ladysmith Attorney – Chair Wedwick read the letter from the City of Ladysmith Attorney that is a notice of intent to withdraw from the City-County Animal Shelter.

Review of Proposed Joint Animal Shelter Operating Agreement and Joint Animal Shelter Operating Procedures as Presented by Al Christianson Sr. at August Meeting – The Joint Animal Control Board Committee went through the Joint Animal Shelter Operating Agreement that was passed out at the August Meeting by Al Christianson Sr. through things they think should be changed.

Chair Wedwick will contact Al Christianson Sr. to set up another meeting to go over the Joint Animal Shelter Operating Agreement.

Monthly Animal Shelter Report / Humane Office Report

Animal Shelter Report – Shelter count: 70 cats and 13 dogs in shelter. 1 cat in foster.

Humane Office Report – Dawn Fleming Humane Officer gave a report on warning letters, rabies quarantine and dog licenses renewal citations.

FRACAS – Big thank you from one fundraiser to another.

Review Bills

Reviewed and discussed bills.

Motion by Cudo, seconded by Lovely to approve the bills as presented. Motion carried.

Budget Review – Discussed 2024 budget.

Next meeting date: November 21, 2024 at 8:30 am in the LEC Board Room

Adjourn – Chair Wedwick adjourned the meeting at 9:56 a.m.

Budget Year: 2024

Date:

11/17/2024

12/31/2024

1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-41-54165-114	ANIMAL SHELТ-ASSISTANT WAGES	0.00	0.00	0.00
100-41-54165-115	ANIMAL SHELТ-EX.HELP-OVERTIME	37,520.00	32,179.15	5,340.85
100-41-54165-121	ANIMAL SHELТ-MANAGER WAGES	54,174.00	43,918.39	10,255.61
100-41-54165-133	ANIMAL SHELТ-LONGEVITY	0.00	0.00	0.00
100-41-54165-151	ANIMAL SHELТ-SOCIAL SECURITY	7,015.00	5,558.45	1,456.55
100-41-54165-152	ANIMAL SHELТ-RETIREMENT	3,738.00	3,030.34	707.66
100-41-54165-154	ANIMAL SHELТ-HEALTH INSURANCE	15,630.00	13,663.70	1,966.30
100-41-54165-156	ANIMAL SHELТ-WORKMANS COMP	2,292.00	0.00	2,292.00
100-41-54165-158	ANIMAL SHELТ-UNEMPLOY COMP	0.00	0.00	0.00
100-41-54165-159	ANIMAL SHELТ-SECT 125	0.00	0.00	0.00
100-41-54165-216	ANIMAL SHELТ-CONTRACTED SERV	2,500.00	400.68	2,099.32
100-41-54165-217	ANIMAL SHELТ-STRAY PICKUP	0.00	0.00	0.00
100-41-54165-225	ANIMAL SHELТ-TELEPHONE	2,250.00	1,917.84	332.16
100-41-54165-226	ANIMAL SHELТ-INTERNET	0.00	0.00	0.00
100-41-54165-229	ANIMAL SHELТ-UTILITIES	8,500.00	5,038.80	3,461.20
100-41-54165-240	ANIMAL SHELТ-INS CLAIM	0.00	0.00	0.00
100-41-54165-249	ANIMAL SHELТ-BUILDING MAINT.	2,500.00	796.71	1,703.29
100-41-54165-260	ANIMAL SHELТ-RABIES CLINIC EXP	0.00	0.00	0.00
100-41-54165-311	ANIMAL SHELТ-POSTAGE	100.00	72.89	27.11
100-41-54165-313	ANIMAL SHELТ-DUPLICATING	250.00	589.48	(339.48)
100-41-54165-316	ANIMAL SHELТ-RADIO ADS	0.00	0.00	0.00
100-41-54165-319	ANIMAL SHELТ-OFFICE SUPPLIES	800.00	703.95	96.05
100-41-54165-324	ANIMAL SHELТ-MEMBER/SUBSCRIPT	250.00	449.34	(199.34)
100-41-54165-339	ANIMAL SHELТ-TRAINING	1,000.00	55.00	945.00
100-41-54165-340	ANIMAL SHELТ-EQUIP < \$5,000	0.00	0.00	0.00
100-41-54165-341	ANIMAL SHELТ-MADDIES GRANT EXP	0.00	0.00	0.00
100-41-54165-343	ANIMAL SHELТ-ANIMAL FOOD	2,500.00	525.86	1,974.14
100-41-54165-347	ANIMAL SHELТ-AN SHTR SUPPLIES	2,500.00	1,020.11	1,479.89
100-41-54165-348	ANIMAL SHELТ-ANIMAL SUPPLIES	6,000.00	7,164.01	(1,164.01)
100-41-54165-349	ANIMAL SHELТ-CLEANING SUPPLI	100.00	136.60	(36.60)
100-41-54165-350	ANIMAL SHELТ-AN EXP-REIMBURSED	0.00	0.00	0.00
100-41-54165-356	ANIMAL SHELТ-AUTO MAINT GAS/OI	2,000.00	3,799.57	(1,799.57)
100-41-54165-357	ANIMAL SHELТ-MAJOR AUTO REPAIR	0.00	0.00	0.00
100-41-54165-365	ANIMAL SHELТ-SPAY/NEUTER/REF	100.00	0.00	100.00
100-41-54165-391	ANIMAL SHELТ-RADIO ADS-OLD #	0.00	0.00	0.00
100-41-54165-393	AN SHELТ-TRANS TO HUMANE	0.00	0.00	0.00
100-41-54165-400	ANIMAL SHELТ-COOKBOOK EXPENSE	0.00	0.00	0.00
100-41-54165-512	ANIMAL SHELТ-INSURANCE	700.00	427.22	272.78
100-41-54165-700	ANIMAL SHELТ-FUND RAISER EXP	0.00	0.00	0.00
100-41-54165-810	ANIMAL SHELТ-TRUCK	0.00	0.00	0.00
100-41-54165-811	ANIMAL SHELТ-COMPUTER	0.00	0.00	0.00
100-41-54165-820	ANIMAL SHELТ-BUILDING EXPANS	0.00	0.00	0.00
100-41-54165-920	AN SHELТ-TRANS TO GIFT FUND	0.00	0.00	0.00
100-41-54165-930	AN SHLTR-MAINTENANCE TRANSF	7,000.00	0.00	7,000.00
100-41-54165-931	AN SHLTR-INDIRECT COSTS	0.00	0.00	0.00
100-41-54165-992	AS-PYFUNDS AVAIL-TRUCK	0.00	0.00	0.00
100-41-54165-995	AS-PYFUNDS AVAIL-COMPUTER/DOGS	0.00	0.00	0.00
100-41-54166-346	AS-FUND RAISER-HEATHER EXPENSE	0.00	0.00	0.00

Budget Year: 2024

Date: 11/17/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-41-54166-992	AS-FND RAIS/HTHR-PY AVAILABLE	0.00	0.00	0.00
100-41-54167-000	AS-GIFT/DONATION FUND	0.00	0.00	0.00
100-41-54167-992	A/S-GIFT/DONAT-PY FUNDS AVAILB	0.00	0.00	0.00
	Total Expenditures	159,419.00	121,448.09	37,970.91
100-41-44601-000	ANIMAL SHELTER-KENNEL PERMIT	0.00	0.00	0.00
100-41-46517-000	ANIMAL SHELTER-RABIES CLINIC REV	0.00	0.00	0.00
100-41-46527-000	ANIMAL SHELTER-RABIES TEST RECPS	0.00	0.00	0.00
100-41-46590-000	ANIMAL SHELTER-RECEIPTS	10,000.00	13,171.64	(3,171.64)
100-41-47340-000	ANIMAL SHELTER-CITY SHARE	59,758.00	0.00	59,758.00
100-41-47340-100	ANIM SHELTER-TRANSPORTATION FUND	0.00	0.00	0.00
100-41-47390-000	AN SHELTER-CHIPPE CO REIMB	0.00	0.00	0.00
100-41-48301-000	ANIMAL SHELTER-SALE OF EQUIP	0.00	0.00	0.00
100-41-48420-000	ANIMAL SHELTER-INS CLAIMS	0.00	0.00	0.00
100-41-48421-000	ANIMAL SHELTER-WC INS CLAIMS	0.00	0.00	0.00
100-41-48501-000	AN SHELTER-REIMB FOR TRANSFERS	0.00	0.00	0.00
100-41-48500-000	ANIMAL SHELTER-DONATIONS	0.00	10,053.70	(10,053.70)
100-41-48502-000	AN SHELTER-MADDIE'S FUND GRANT	0.00	0.00	0.00
100-41-48550-000	ANIMAL SHELTER-FUND RAISER	0.00	0.00	0.00
100-41-48555-000	AS-FUND RAIS.HEATHER FUND	0.00	0.00	0.00
100-41-48560-000	ANML SHELTER/COOKBOOKS	0.00	0.00	0.00
100-41-48565-000	ANIMAL SHELTER-GIFT FUND	0.00	0.00	0.00
100-41-48570-000	A/SHELTER-BLDG PROJ DONATIONS	0.00	0.00	0.00
100-41-48900-000	ANIMAL SHELTER-ENGRAVED TAG REV	25.00	0.00	25.00
100-41-48901-000	ANIMAL SHELTER-BAMBOO PET TOYS	0.00	0.00	0.00
100-41-49200-000	ANIMAL SHELTER-TRANS GIFT FUND	0.00	880.22	(880.22)
100-41-49210-000	ANIMAL SHELTER-TRANS FRM EQUIP	0.00	0.00	0.00
100-41-49280-000	ANIMAL SHELTER-TRANS/DOG TAXES	23,415.00	0.00	23,415.00
100-41-49990-000	AN SHLTR-PY OPER FUNDS BUDGETD	0.00	0.00	0.00
100-41-49999-000	ANIM SHELTER-PY AVAIL-TRUCK	0.00	0.00	0.00
100-41-49990-100	AS-FUND RAIS/DONAT PY BUDGETED	0.00	0.00	0.00
100-41-49990-200	AS-FD RAISR/HTHR-PY BUDGETED	0.00	0.00	0.00
100-41-49990-500	A/S-PY COMP FUNDS BUDGETED	0.00	0.00	0.00
100-41-49999-000	ANIM SHELTER-PY AVAIL-TRUCK	0.00	0.00	0.00
100-41-49999-100	AS-GIFT/DONAT-PY AVAILABLE	0.00	0.00	0.00
100-41-49999-200	AS-FD RASR/HTHR PY AVAILABLE	0.00	0.00	0.00
100-41-49999-500	A/S-PYFUNDS AVAIL-COMPUTER	0.00	0.00	0.00
	Total Revenues	93,198.00	24,105.56	69,092.44
	LEVY	66,221.00	97,342.53	(31,121.53)

40% Due from City 38,937.01

Percent of Budget Left YTD -47%

Budget Year: 2024

Date: 11/17/2024 12/31/2024

1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-94-54163-313	A/S BLDG PROJ-COPY COSTS	0.00	0.00	0.00
100-94-54163-340	AS-PETSMART-EQUIP < \$5,000	0.00	0.00	0.00
100-94-54163-341	AS-PETSMART-TAG EXP	0.00	0.00	0.00
100-94-54163-342	AS-PETSMART-CAGES	0.00	0.00	0.00
100-94-54163-395	A/S BUILDING-FUND RAISER EXP	0.00	0.00	0.00
100-94-54163-810	A/S-BUILDING EXPENSE	0.00	6,499.91	(6,499.91)
100-94-54163-910	A/S-TRANSF TO AN SHELTER TRUCK	0.00	0.00	0.00
100-94-54163-911	A/S-TRANSF TO CAPITAL PROJECTS	90,943.00	0.00	90,943.00
	Total Expenditures	90,943.00	6,499.91	84,443.09
100-94-47310-000	A/S BUILDING FUND - CITY REIMB	0.00	0.00	0.00
100-94-48101-000	A/S BLDG FUND - INTEREST	50.00	373.86	(323.86)
100-94-48570-000	A/S BUILDING-BLDG PROJ DONAT	81,000.00	6,230.00	74,770.00
100-94-48500-000	AS-PETSMART GRANT	0.00	0.00	0.00
100-94-48900-000	A/S BLDG-FRIENDS OF A/S FUNDS	0.00	0.00	0.00
100-94-49210-000	A/S BLDG FUND-TRANS FROM ENDOW	0.00	0.00	0.00
100-94-49990-000	A/S BLDG PROJ-PR YR FUNDS	9,893.00	0.00	9,893.00
100-94-49100-000	A/S BLDG-TRANS FROM DEBT SERV	0.00	0.00	0.00
	Total Revenues	90,943.00	6,603.86	84,339.14
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

15,981.72

Budget Year: 2024

Date: 11/17/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-98-54166-365	AS-FUND RAISER HEATHER EXPENSE	12,000.00	16,608.86	(4,608.86)
100-98-54166-992	AS- FND RSR/HTHR PY AVAILABLE	0.00	0.00	0.00
	Total Expenditures	12,000.00	16,608.86	(4,608.86)
100-98-48500-000	AS-SPAY/NEUTER DONATIONS	9,500.00	11,176.00	(1,676.00)
100-98-48555-000	AS-HEATHER FUND ALUM CANS	1,500.00	2,192.50	(692.50)
100-98-49990-000	AS-FD RAISR/HTHR- PY BUDGET	1,000.00	0.00	1,000.00
100-98-49999-000	AS-FD RASR/HTHR PY AVAILABLE	0.00	0.00	0.00
	Total Revenues	12,000.00	13,368.50	(1,368.50)
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

30,168.88

Budget Year: 2024

Date: 11/17/2024 12/31/2024

1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-99-54167-216	AS GIFT/DONATION BANK FEES	90.00	124.97	(34.97)
100-99-54167-700	AS GIFT/DONATION EXPENSES	0.00	0.00	0.00
100-99-54167-810	AS GIFT/DONATION EXPENSES	0.00	0.00	0.00
100-99-54167-910	AS-GIFT-TRANS TO CAPITAL PROJ	50,000.00	0.00	50,000.00
100-99-54167-920	AS-GIFT-TRANS TO ENDOWMENT	0.00	0.00	0.00
100-99-54167-990	AS-GIFT-TRANS TO AN SHELTER	0.00	880.22	(880.22)
100-99-54167-992	AS-GIFT/DONATION-PY FUNDS AVAL	0.00	0.00	0.00
	Total Expenditures	50,090.00	1,005.19	49,084.81
100-99-48565-000	ANIM SHELTER-GIFT FUND	0.00	1,992.50	(1,992.50)
100-99-49210-000	A/S GIFT FUND-TRANS FROM A/S	0.00	0.00	0.00
100-99-49990-000	AS-GIFT FUND- PY BUDGETED	50,090.00	0.00	50,090.00
100-99-49999-000	AS-GIFT DONAT PY AVAILABLE	0.00	0.00	0.00
	Total Revenues	50,090.00	1,992.50	48,097.50
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

82,519.63

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail: GL account = "10041"; "10042"; "10093"; "101"; "71041"; "71042"

[Report]. Description = {<>} "1099 adjustment"

Invoice Detail: Created date = 10/05/2024-11/13/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
CLARK COUNTY HUMANE SOCIETY	F24V051	(2) DOG SPAY (1) DOG NEUTER (3) RABIES VX	09/30/2024	450.00	100-98-54166-365 AS-FUND RAISER HEATHER
CLARK COUNTY HUMANE SOCIETY	F24V054	(2) CAT SPAY (2) CAT NEUTERS (2) DOG SPAYS (2) DOG NEUTE	10/21/2024	975.00	100-98-54166-365 AS-FUND RAISER HEATHER
IDEXX DISTRIBUTION INC	0924415233	(1) FELINE DIARRHEA PANEL	09/30/2024	99.00	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
LADYSMITH VETERINARY CLINIC	45903	(1) DOG NEUTER (1) CAT NEUTER (1) PAIN MEDS (2) RABIES VX	09/11/2024	284.75	100-98-54166-365 AS-FUND RAISER HEATHER
LADYVET ANIMAL HOSPITAL	79335	(1) CAT SPAY VOUCHER	10/15/2024	70.00	100-98-54166-365 AS-FUND RAISER HEATHER
LADYVET ANIMAL HOSPITAL	79353	(1) CAT NEUTER VOUCHER	10/17/2024	35.00	100-98-54166-365 AS-FUND RAISER HEATHER
MIDWEST VETERINARY SUPPLY INC	22642102-000	(1) IVERMECTIN (1) EAR ANTIBIOTIC	07/06/2024	202.15	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
MIDWEST VETERINARY SUPPLY INC	23010309-000	INTRA FUNGAL PRAZIQUANTEL SELARID	08/21/2024	353.92	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
MIDWEST VETERINARY SUPPLY INC	23248588-000	(9) ANTIBIOTICS (1) CHURU (2) GLOVES (8) NEEDLES (1) METR	09/19/2024	197.81	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
MIDWEST VETERINARY SUPPLY INC	23573969000	(1) CHURU (1) SELARID (FLESTICK)	10/29/2024	239.55	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
MIDWEST VETERINARY SUPPLY INC	23573969050	(1) KETAMINE	10/29/2024	7.32	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
MIDWEST VETERINARY SUPPLY INC	23574003000	(1) PRAZIQUANTEL	10/29/2024	98.92	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
PURPLE CAT MOBILE VETERINARY C	0045	(1) CAT SPAY 91) CAT NEUTER	10/02/2024	170.00	100-98-54166-365 AS-FUND RAISER HEATHER
SHELTERMANAGER LTD	1813-0272	SHELTER MANAGER SYSTEM	09/05/2024	380.00	100-41-54165-324 ANIMAL SHELT-MEMBER/SU
SPACE EXPLORATION TECHNOLOGIE	INV-USA-2920	INTERNET	09/19/2024	120.00	100-41-54165-225 ANIMAL SHELT-TELEPHONE
SPACE EXPLORATION TECHNOLOGIE	INV-USA-3090	INTERNET	10/19/2024	120.00	100-41-54165-225 ANIMAL SHELT-TELEPHONE
VERIZON WIRELESS	9975542243	10/05/24-11/04/24 ACCT 983216421-00001 MTHLY CHRGS 997554	10/04/2024	68.06	100-41-54165-225 ANIMAL SHELT-TELEPHONE
WALMART	044605	(6) CAT LITTER	10/10/2024	55.68	100-41-54165-347 ANIMAL SHELT-AN SHTR SU
WALMART	046498	(6) CAT LITTER	10/22/2024	55.68	100-41-54165-347 ANIMAL SHELT-AN SHTR SU
WALMART	072991	(6) CAT LITTER (1) CLUMPING CAT LITTER	10/30/2024	75.36	100-41-54165-347 ANIMAL SHELT-AN SHTR SU
WALMART	074625	(6) CAT LITTER	10/18/2024	55.68	100-41-54165-347 ANIMAL SHELT-AN SHTR SU
WE ENERGIES	5170991893	08/07/24-09/04/24 ACCT 0701357041-00001 MTHLY CHRGS 51638	09/10/2024	18.20	100-41-54165-229 ANIMAL SHELT-UTILITIES
WE ENERGIES	5208713873	09/05/24-10/03/24 ACCT 0701357041-00001 MTHLY CHRGS 52025	10/09/2024	18.71	100-41-54165-229 ANIMAL SHELT-UTILITIES
WI DEPT OF AGRICULTURE TRADE &	WISAHE04784	RABIES CERTIFICATION TRAINING	09/06/2024	55.00	100-41-54165-339 ANIMAL SHELT-TRAINING
ZOETIS	9025029796	CONVENIA FUNGAL CULTURES	08/21/2024	389.30	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
ZOETIS	9025300580	(2) CAT VACCINES (1) DOG VACCINES	09/16/2024	256.25	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
ZOETIS	9025406723	(50) CAT VACCINES	09/25/2024	155.50	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP
ZOETIS	9025710979	(50) CAT VACCINES	10/23/2024	155.50	100-41-54165-348 ANIMAL SHELT-ANIMAL SUP

Grand Totals:

5,162.44

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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We, the undersigned committee, have reviewed and approve the attached list of invoices and purchasing card statement(s).

Terry Wedwick - Chair

Date

Tom Hanson - Vice Chair

Tom Cudo

Nancy Christianson-City

Randy Lovely -City