



JOINT ANIMAL CONTROL BOARD MEETING AGENDA

DATE: Thursday, December 19, 2024

TIME: 8:30 a.m.

PLACE: Rusk County Government Center – LEC Board Room

CALL TO ORDER

APPROVAL OF MINUTES

- November 21, 2024

PUBLIC COMMENT – Limited to 3 minutes per person with a maximum public comment of 30 minutes on agenda items only.

DISCUSSION AND POSSIBLE MOTION

- Animals at Large
- Boarding of Animals
- Options for Building/Remodeling

MONTHLY ANIMAL SHELTER / HUMANE OFFICER REPORT

BUDGET REVIEW

REVIEW BILLS

FRCAS

NEXT MEETING DATE – January 16, 2025 at 8:30 a.m.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

Agenda prepared by C. Meyer, County Clerk at the direction of Chair Wedwick

Posted: December 16, 2024 at 12:30 p.m.

JOINT ANIMAL CONTROL BOARD MEETING MINUTES

Thursday November 21, 2024 at 8:30 a.m.
Rusk County Government Center – LEC Board Room

Present: Tom Cudo, Terry Wedwick, Tom Hanson, Nancy Christianson and Randy Lovely
Others Present: J. Spooner, S. Christianson, M. Hash, J. Buchholz-Jones, T. Ralston, D. Tweten, L. Jennerman, E. Webster, M. Mendleski and D. Fleming.

Call to Order

Meeting called to order by Wedwick at 8:30 a.m.

Approval of Minutes

Motion by Lovely, seconded by Hanson to approve the October 17, 2024 minutes as presented. Motion carried.

Public Comment – Mary Hash and Joanne Spooner spoke about agenda items.

Discussion and Possible Motion

Volunteer at Animal Shelter – Discussion held about Volunteers at the Animal Shelter and what they are able to do. Cleaning, laundry, dishes, baths and visiting with animals.

Options for Building/Remodeling – Discussion held about turning the garage into an actual cat room which would need ventilation, windows and fixing drainage issues. Then adding a detached garage for the vehicle and storage.

Monthly Animal Shelter Report / Humane Office Report

Animal Shelter Report – Shelter count: 53 cats and 9 dogs in shelter. 1 cat in foster to adopt. Discussed Tractor Supply meet and greet on Nov. 23 and possibly Winter Magic.

Humane Office Report – Dawn Fleming Humane Officer gave a report on the 103 Citations for failure to renew 2024 dog license. 28 Citations for animals at large, rabies vaccine/licensing, sanitation and animal abandonment. 30 Animal Complaints for the year to date for 2024. 15 bite cases for the year to date for 2024.

Budget Review – Discussed 2024 budget.

Review Bills

Reviewed and discussed bills.

Motion by Lovely, seconded by Christianson to approve the bills as presented. Motion carried.

FRACAS – They are receiving a few donations.

Next meeting date: December 19, 2024 at 8:30 am in the LEC Board Room

Adjourn – *Chair Wedwick adjourned the meeting at 9:31 a.m.*

RUSK COUNTY ANIMAL CONTROL BOARD MEETING MINUTES

Thursday December 16, 2021 at 10:00a.m.
Rusk County Government Center – Small Conference room

Present: Ken Pedersen, Ken Brown, Jim Meyer

Others Present: Karen Welke, Miranda Kron

Meeting called to order by Chair Pedersen at 10:00a.m.

Motion by Brown, second by Meyer to approve November 18, 2021 minutes. Motion carried.

Public Comment

None

FRACAS

No update

Shelter Report

Dog intake for November: 7 strays, 24 surrenders (puppies). First batch of puppies; healthy and all adopted. Second batch of puppies; not as healthy, treating as necessary and then they will become available to the public for adoption.

Revenue is up and on track

14 new cats; 14 cats adopted. The shelter still has about 50 cats in-house.

Shelter Updates

Manager's Report – Purple Cat: Continuing to have great turn out

IT – Internet Service: Firewall is up and running and connected to the county. Finance will be out to the shelter to complete the set up.

Shelter Operations

SOP: Discussion held on increasing the citation fee for dog owners with a kennel license.

Karen will draft a resolution to move forward to County Board for approval.

On-Call Policy: Discussed what neighboring counties/shelters do for on-call circumstances. Recommended that for "aggressive dog" calls, or any feeling of a threat at all, that a deputy needs to be present for the call.

Motion by Meyer, second by Brown to approve the stray animals SOP. Motion carried.

Discussion held for increasing the stray dog boarding fee and adjusting the pick-up/release policy – boarding fee is currently \$5.00 per day; impound fine is \$25.00

Motion by Brown, second by Meyer to adjust SOP to reflect an increase in boarding fee to \$20.00 per day per Wis Stat 174.06(6), and if proof of rabies vaccination is not available, the owner needs to pre-pay the vet clinic of their choice for a rabies vaccination per Wis Stat 174.06(7). Motion carried.

Maintenance

Cat Room Walls: Still waiting for completion

Discussion held regarding the potential purchase of a snow blower to be used at the shelter and dog park. Karen will get price estimates, or potential donations, and will re-visit at next month's meeting.

Budget Review

Will be over budget, but with extra revenue coming in the budget will balance.

Review Bills

Motion by Brown, second by Pedersen to approve the bills. Motion carried.

Set next regular meeting date

January 20, 2022 at 8:30a.m.

Adjourn

Motion by Meyer, second by Brown to adjourn meeting at 11:25a.m.

DRAFT



search

Animal Shelter

The Rusk County Animal Shelter is a full service shelter serving Rusk County Wisconsin. We shelter, and provide supportive care for stray and un-wanted domestic animals until they can be reunited with their owners, or adopted by new families. We accept surrendered animals when we have space available.

We take in stray dogs and cats from Rusk County and stray dogs from the townships of Ruby and Birch Creek in Chippe

→ We do not board animals.

Services Available:

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-41-54165-114	ANIMAL SHELТ-ASSISTANT WAGES	0.00	0.00	0.00
100-41-54165-115	ANIMAL SHELТ-EX.HELP-OVERTIME	37,520.00	35,884.30	1,635.70
100-41-54165-121	ANIMAL SHELТ-MANAGER WAGES	54,174.00	48,620.45	5,553.55
100-41-54165-133	ANIMAL SHELТ-LONGEVITY	0.00	0.00	0.00
100-41-54165-151	ANIMAL SHELТ-SOCIAL SECURITY	7,015.00	6,173.92	841.08
100-41-54165-152	ANIMAL SHELТ-RETIREMENT	3,738.00	3,354.78	383.22
100-41-54165-154	ANIMAL SHELТ-HEALTH INSURANCE	15,630.00	14,628.30	1,001.70
100-41-54165-156	ANIMAL SHELТ-WORKMANS COMP	2,292.00	0.00	2,292.00
100-41-54165-158	ANIMAL SHELТ-UNEMPLOY COMP	0.00	0.00	0.00
100-41-54165-159	ANIMAL SHELТ-SECT 125	0.00	0.00	0.00
100-41-54165-216	ANIMAL SHELТ-CONTRACTED SERV	2,500.00	400.68	2,099.32
100-41-54165-217	ANIMAL SHELТ-STRAY PICKUP	0.00	0.00	0.00
100-41-54165-225	ANIMAL SHELТ-TELEPHONE	2,250.00	1,917.84	332.16
100-41-54165-226	ANIMAL SHELТ-INTERNET	0.00	0.00	0.00
100-41-54165-229	ANIMAL SHELТ-UTILITIES	8,500.00	6,522.97	1,977.03
100-41-54165-240	ANIMAL SHELТ-INS CLAIM	0.00	0.00	0.00
100-41-54165-249	ANIMAL SHELТ-BUILDING MAINT.	2,500.00	796.71	1,703.29
100-41-54165-260	ANIMAL SHELТ-RABIES CLINIC EXP	0.00	0.00	0.00
100-41-54165-311	ANIMAL SHELТ-POSTAGE	100.00	91.52	8.48
100-41-54165-313	ANIMAL SHELТ-DUPLICATING	250.00	589.48	(339.48)
100-41-54165-316	ANIMAL SHELТ-RADIO ADS	0.00	0.00	0.00
100-41-54165-319	ANIMAL SHELТ-OFFICE SUPPLIES	800.00	703.95	96.05
100-41-54165-324	ANIMAL SHELТ-MEMBER/SUBSCRIPT	250.00	449.34	(199.34)
100-41-54165-339	ANIMAL SHELТ-TRAINING	1,000.00	55.00	945.00
100-41-54165-340	ANIMAL SHELТ-EQUIP < \$5,000	0.00	0.00	0.00
100-41-54165-341	ANIMAL SHELТ-MADDIES GRANT EXP	0.00	0.00	0.00
100-41-54165-343	ANIMAL SHELТ-ANIMAL FOOD	2,500.00	525.86	1,974.14
100-41-54165-347	ANIMAL SHELТ-AN SHTR SUPPLIES	2,500.00	1,095.47	1,404.53
100-41-54165-348	ANIMAL SHELТ-ANIMAL SUPPLIES	6,000.00	7,665.40	(1,665.40)
100-41-54165-349	ANIMAL SHELТ-CLEANING SUPPLI	100.00	136.60	(36.60)
100-41-54165-350	ANIMAL SHELТ-AN EXP-REIMBURSED	0.00	0.00	0.00
100-41-54165-356	ANIMAL SHELТ-AUTO MAINT GAS/OI	2,000.00	3,799.57	(1,799.57)
100-41-54165-357	ANIMAL SHELТ-MAJOR AUTO REPAIR	0.00	0.00	0.00
100-41-54165-365	ANIMAL SHELТ-SPAY/NEUTER/REF	100.00	0.00	100.00
100-41-54165-391	ANIMAL SHELТ-RADIO ADS-OLD #	0.00	0.00	0.00
100-41-54165-393	AN SHELТ-TRANS TO HUMANE	0.00	0.00	0.00
100-41-54165-400	ANIMAL SHELТ-COOKBOOK EXPENSE	0.00	0.00	0.00
100-41-54165-512	ANIMAL SHELТ-INSURANCE	700.00	427.22	272.78
100-41-54165-700	ANIMAL SHELТ-FUND RAISER EXP	0.00	0.00	0.00
100-41-54165-810	ANIMAL SHELТ-TRUCK	0.00	0.00	0.00
100-41-54165-811	ANIMAL SHELТ-COMPUTER	0.00	0.00	0.00
100-41-54165-820	ANIMAL SHELТ-BUILDING EXPANS	0.00	0.00	0.00
100-41-54165-920	AN SHELТ-TRANS TO GIFT FUND	0.00	0.00	0.00
100-41-54165-930	AN SHLTR-MAINTENANCE TRANSF	7,000.00	0.00	7,000.00
100-41-54165-931	AN SHLTR-INDIRECT COSTS	0.00	0.00	0.00
100-41-54165-992	AS-PYFUNDS AVAIL-TRUCK	0.00	0.00	0.00
100-41-54165-995	AS-PYFUNDS AVAIL-COMPUTER/DOGS	0.00	0.00	0.00
100-41-54166-346	AS-FUND RAISER-HEATHER EXPENSE	0.00	0.00	0.00

Budget Year: 2024

Date: 12/15/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-41-54166-992	AS-FND RAIS/HTHR-PY AVAILABLE	0.00	0.00	0.00
100-41-54167-000	AS-GIFT/DONATION FUND	0.00	0.00	0.00
100-41-54167-992	A/S-GIFT/DONAT-PY FUNDS AVAILB	0.00	0.00	0.00
	Total Expenditures	159,419.00	133,839.36	25,579.64
100-41-44601-000	ANIMAL SHELTER-KENNEL PERMIT	0.00	0.00	0.00
100-41-46517-000	ANIMAL SHELTER-RABIES CLINIC REV	0.00	0.00	0.00
100-41-46527-000	ANIMAL SHELTER-RABIES TEST RECPS	0.00	0.00	0.00
100-41-46590-000	ANIMAL SHELTER-RECEIPTS	10,000.00	14,455.14	(4,455.14)
100-41-47340-000	ANIMAL SHELTER-CITY SHARE	59,758.00	0.00	59,758.00
100-41-47340-100	ANIM SHELTER-TRANSPORTATION FUND	0.00	0.00	0.00
100-41-47390-000	AN SHELTER-CHIPP CO REIMB	0.00	0.00	0.00
100-41-48301-000	ANIMAL SHELTER-SALE OF EQUIP	0.00	0.00	0.00
100-41-48420-000	ANIMAL SHELTER-INS CLAIMS	0.00	0.00	0.00
100-41-48421-000	ANIMAL SHELTER-WC INS CLAIMS	0.00	0.00	0.00
100-41-48501-000	AN SHELTER-REIMB FOR TRANSFERS	0.00	0.00	0.00
100-41-48500-000	ANIMAL SHELTER-DONATIONS	0.00	10,318.70	(10,318.70)
100-41-48502-000	AN SHELTER-MADDIE'S FUND GRANT	0.00	0.00	0.00
100-41-48550-000	ANIMAL SHELTER-FUND RAISER	0.00	0.00	0.00
100-41-48555-000	AS-FUND RAIS.HEATHER FUND	0.00	0.00	0.00
100-41-48560-000	ANML SHELTER/COOKBOOKS	0.00	0.00	0.00
100-41-48565-000	ANIMAL SHELTER-GIFT FUND	0.00	0.00	0.00
100-41-48570-000	A/SHELTER-BLDG PROJ DONATIONS	0.00	0.00	0.00
100-41-48900-000	ANIMAL SHELTER-ENGRAVED TAG REV	25.00	0.00	25.00
100-41-48901-000	ANIMAL SHELTER-BAMBOO PET TOYS	0.00	0.00	0.00
100-41-49200-000	ANIMAL SHELTER-TRANS GIFT FUND	0.00	880.22	(880.22)
100-41-49210-000	ANIMAL SHELTER-TRANS FRM EQUIP	0.00	0.00	0.00
100-41-49280-000	ANIMAL SHELTER-TRANS/DOG TAXES	23,415.00	0.00	23,415.00
100-41-49990-000	AN SHLTR-PY OPER FUNDS BUDGETD	0.00	0.00	0.00
100-41-49999-000	ANIM SHELTER-PY AVAIL-TRUCK	0.00	0.00	0.00
100-41-49990-100	AS-FUND RAIS/DONAT PY BUDGETED	0.00	0.00	0.00
100-41-49990-200	AS-FD RAISR/HTHR-PY BUDGETED	0.00	0.00	0.00
100-41-49990-500	A/S-PY COMP FUNDS BUDGETED	0.00	0.00	0.00
100-41-49999-000	ANIM SHELTER-PY AVAIL-TRUCK	0.00	0.00	0.00
100-41-49999-100	AS-GIFT/DONAT-PY AVAILABLE	0.00	0.00	0.00
100-41-49999-200	AS-FD RASR/HTHR PY AVAILABLE	0.00	0.00	0.00
100-41-49999-500	A/S-PYFUNDS AVAIL-COMPUTER	0.00	0.00	0.00
	Total Revenues	93,198.00	25,654.06	67,543.94
	LEVY	66,221.00	108,185.30	(41,964.30)

40% Due from City

43,274.12

Percent of Budget Left YTD

-63%

Budget Year: 2024

Date: 12/15/2024 12/31/2024

1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-94-54163-313	A/S BLDG PROJ-COPY COSTS	0.00	0.00	0.00
100-94-54163-340	AS-PETSMART-EQUIP < \$5,000	0.00	0.00	0.00
100-94-54163-341	AS-PETSMART-TAG EXP	0.00	0.00	0.00
100-94-54163-342	AS-PETSMART-CAGES	0.00	0.00	0.00
100-94-54163-395	A/S BUILDING-FUND RAISER EXP	0.00	0.00	0.00
100-94-54163-810	A/S-BUILDING EXPENSE	0.00	6,499.91	(6,499.91)
100-94-54163-910	A/S-TRANSF TO AN SHELTER TRUCK	0.00	0.00	0.00
100-94-54163-911	A/S-TRANSF TO CAPITAL PROJECTS	90,943.00	0.00	90,943.00
	Total Expenditures	90,943.00	6,499.91	84,443.09
100-94-47310-000	A/S BUILDING FUND - CITY REIMB	0.00	0.00	0.00
100-94-48101-000	A/S BLDG FUND - INTEREST	50.00	373.86	(323.86)
100-94-48570-000	A/S BUILDING-BLDG PROJ DONAT	81,000.00	6,230.00	74,770.00
100-94-48500-000	AS-PETSMART GRANT	0.00	0.00	0.00
100-94-48900-000	A/S BLDG-FRIENDS OF A/S FUNDS	0.00	0.00	0.00
100-94-49210-000	A/S BLDG FUND-TRANS FROM ENDOW	0.00	0.00	0.00
100-94-49990-000	A/S BLDG PROJ-PR YR FUNDS	9,893.00	0.00	9,893.00
100-94-49100-000	A/S BLDG-TRANS FROM DEBT SERV	0.00	0.00	0.00
	Total Revenues	90,943.00	6,603.86	84,339.14
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

15,981.72

Budget Year: 2024

Date: 12/15/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-98-54166-365	AS-FUND RAISER HEATHER EXPENSE	12,000.00	19,243.86	(7,243.86)
100-98-54166-992	AS-FND RSR/HTHR PY AVAILABLE	0.00	0.00	0.00
	Total Expenditures	12,000.00	19,243.86	(7,243.86)
100-98-48500-000	AS-SPAY/NEUTER DONATIONS	9,500.00	14,151.00	(4,651.00)
100-98-48555-000	AS-HEATHER FUND ALUM CANS	1,500.00	2,875.00	(1,375.00)
100-98-49990-000	AS-FD RAISR/HTHR- PY BUDGET	1,000.00	0.00	1,000.00
100-98-49999-000	AS-FD RASR/HTHR PY AVAILABLE	0.00	0.00	0.00
	Total Revenues	12,000.00	17,026.00	(5,026.00)
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

30,168.88

Budget Year: 2024

Date: 12/15/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-99-54167-216	AS GIFT/DONATION BANK FEES	90.00	129.56	(39.56)
100-99-54167-700	AS GIFT/DONATION EXPENSES	0.00	0.00	0.00
100-99-54167-810	AS GIFT/DONATION EXPENSES	0.00	0.00	0.00
100-99-54167-910	AS-GIFT-TRANS TO CAPITAL PROJ	50,000.00	0.00	50,000.00
100-99-54167-920	AS-GIFT-TRANS TO ENDOWMENT	0.00	0.00	0.00
100-99-54167-990	AS-GIFT-TRANS TO AN SHELTER	0.00	880.22	(880.22)
100-99-54167-992	AS-GIFT/DONATION-PY FUNDS AVAL	0.00	0.00	0.00
	Total Expenditures	50,090.00	1,009.78	49,080.22
100-99-48565-000	ANIM SHELTER-GIFT FUND	0.00	1,992.50	(1,992.50)
100-99-49210-000	A/S GIFT FUND-TRANS FROM A/S	0.00	0.00	0.00
100-99-49990-000	AS-GIFT FUND- PY BUDGETED	50,090.00	0.00	50,090.00
100-99-49999-000	AS-GIFT DONAT PY AVAILABLE	0.00	0.00	0.00
	Total Revenues	50,090.00	1,992.50	48,097.50
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/OI

12-31-2023 fund balance

82,519.63

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.GL account = "10041"-10042-"10093"-101-"71041"-71042"
[Report].Description = {<>} "1099 adjustment"
Invoice Detail.Created date = 11/14/2024-12/11/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
AMAZON.COM	111-1399351-4	PUFFS FACE TISSUE	11/18/2024	10.50	100-41-54165-319 ANIMAL SHEL-T-OFFICE SUP
AMAZON.COM	111-4097526-4	(1) POST IT NOTES (1) TABBED INDEX CARDS (1) COPY PRINTE	11/18/2024	103.40	100-41-54165-319 ANIMAL SHEL-T-OFFICE SUP
CITY OF LADYSMITH	3-3443-25 102	SEWER WATER GARBAGE	10/29/2024	1,281.58	100-41-54165-229 ANIMAL SHEL-T-UTILITIES
CLARK COUNTY HUMANE SOCIETY	F24V064	(1) DOG SPAY WITH HERNIA REPAIR (1) CAT SPAY (2) DOG NEU	11/21/2024	660.00	100-98-54166-365 AS-FUND RAISER HEATHER
LADYSMITH VETERINARY CLINIC	46455	(1) DOG NEUTER (1) PAIN MEDS (1) RABIES	10/09/2024	172.25	100-98-54166-365 AS-FUND RAISER HEATHER
LADYSMITH VETERINARY CLINIC	46455	(9) RABIES VACCINES (1) GABAPENTIN (1) RADIOGRAPHS (1)	10/09/2024	344.21	100-41-54165-348 ANIMAL SHEL-T-ANIMAL SUP
LADYSMITH VETERINARY CLINIC	46967	(1) INTERCEPTOR (1) RADIOGRAPHS (1) RABIES (1) SEDATION	11/01/2024	252.00	100-41-54165-348 ANIMAL SHEL-T-ANIMAL SUP
LADYSMITH VETERINARY CLINIC	79568	(1) DOG SPAY VOUCHER	11/12/2024	100.00	100-98-54166-365 AS-FUND RAISER HEATHER
PURPLE CAT MOBILE VETERINARY C	0551	(11) CAT SPAYS (8) CAT NEUTERS (11) RABIES VACCINES	11/13/2024	1,975.00	100-98-54166-365 AS-FUND RAISER HEATHER
SPACE EXPLORATION TECHNOLOGIE	INV-USA-3262	INTERNET	11/19/2024	120.00	100-41-54165-225 ANIMAL SHEL-T-TELEPHONE
VERIZON WIRELESS	9977980670	11/5/2024-12/4/2024 ACCT 983216421-00001 MTHLY CHRGS 997	11/04/2024	68.01	100-41-54165-225 ANIMAL SHEL-T-TELEPHONE
WALMART	016798	(3) 18.5 POUND BAG DOG FOOD (1) 44 POUND BAG DOG FOO	11/08/2024	76.82	100-41-54165-343 ANIMAL SHEL-T-ANIMAL FOO
WE ENERGIES	5245894137	10/4/2024 - 10/31/2024 ACCT 070135704100001 MTHLY CHRGS	11/06/2024	39.13	100-41-54165-229 ANIMAL SHEL-T-UTILITIES
XCEL ENERGY	900827764	9/30/2024-10/29/2024 ACCT 52009119769771 MTHLY CHRGS 114	10/30/2024	183.88	100-41-54165-229 ANIMAL SHEL-T-UTILITIES

Grand Totals: 5,386.78

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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We, the undersigned committee, have reviewed and approve the attached list of invoices and purchasing card statement(s).

Terry Wedwick - Chair _____ Date _____

Tom Hanson - Vice Chair _____

Tom Cudo _____

Nancy Christianson-City _____

Randy Lovely -City _____