



JOINT ANIMAL CONTROL BOARD MEETING AGENDA

DATE: Thursday, June 20, 2024

TIME: 8:30 a.m.

PLACE: Rusk County Government Center – LEC Board Room

CALL TO ORDER

APPROVAL OF MINUTES

- May 16, 2024

PUBLIC COMMENT – Limited to 3 minutes per person with a maximum public comment of 30 minutes on agenda items only.

ZOOM MEETING –

- 8:45 a.m. Presentation on Fundraising Ideas

DISCUSSION AND POSSIBLE MOTION

- Options for Building / Remodeling

MONTHLY ANIMAL SHELTER / HUMANS OFFICER REPORT

BUDGET REVIEW

REVIEW BILLS

FRCAS

NEXT MEETING DATE – July 18, 2024 at 8:30 a.m.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

JOINT ANIMAL CONTROL BOARD MEETING MINUTES

Thursday May 16, 2024 at 8:30 a.m.
Rusk County Government Center – LEC Board Room

Present: Tom Hanson, Tom Cudo, Terry Wedwick, Nancy Christianson and Randy Lovely.
Lovely dismissed at 9:27 a.m.

Others Present: C. Meyer, D. Fleming, K. Grotzinger, J. Spooner, E. Webster, Chief of Police Julian, S. Christianson, P. Carow and M. Hash.

Call to Order

Meeting called to order by Wedwick at 8:30 a.m.

Approval of Minutes

Motion by Hanson, seconded by Lovely to approve the April 18, 2024 minutes as presented. Motion carried.

Public Comment – Public members spoke on concerns about the ADA Compliant, Cat License, State and Local Laws for the Animal Shelter.

Public Hearing – Chief Julian gave a report on the vicious dog, hearing was canceled due to dog being euthanized.

Discussion and Possible Motion

ADA Compliance (referred by Joint Management) – Discussion on the ADA Compliant complaint and referral from Joint Management.

Motion by Christianson, seconded by Lovely to talk with the Rusk County Facility Manager and or the City Building Inspector to look into the cost to update the Animal Shelter to be ADA Compliant and bring back to the Committee. Motion carried.

Issuance of City Cat Licenses by the Animal Shelter – The Animal Shelter Manager and City Controller gave recommendations not to issue cat license in the City, correspondence was read by Chair Wedwick.

Motion by Cudo, seconded by Hanson to not have the Rusk County Animal Shelter Issue Cat Licenses in the City. Motion carried.

Monthly Animal Shelter Report – Shelter Manager Fleming has a request from Christianson to give a monthly report of citations given within the County.

Shelter count: 38 cats and 10 dogs in shelter, 1 cat and 2 dogs in foster.

Budget Review – Discussed the end of 2023 budget and start of 2024 budget.

Review Bills

Reviewed and discussed bills.

Motion by Christianson, seconded by Hanson to approve the bills as presented. Motion carried.

FRACAS – P. Carow gave a report on FRACAS and the need for an addition.

Next meeting date: June 20, 2024 at 8:30 am in the LEC Board Room

Adjourn – *Chair adjourned at 10:11 at a.m.*

Budget Year: 2024

Date:

4/2/2024

12/31/2024

1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-41-54165-115	ANIMAL SHELTEX.HELP-OVERTIME	37,520.00	14,316.92	23,203.08
100-41-54165-121	ANIMAL SHELTMANAGER WAGES	54,174.00	20,595.88	33,578.12
100-41-54165-133	ANIMAL SHELTLONGEVITY	0.00	0.00	0.00
100-41-54165-151	ANIMAL SHELTSOCIAL SECURITY	7,015.00	2,546.27	4,468.73
100-41-54165-152	ANIMAL SHELTRRETIREMENT	3,738.00	1,421.10	2,316.90
100-41-54165-154	ANIMAL SHELTHEALTH INSURANCE	15,630.00	6,590.70	9,039.30
100-41-54165-156	ANIMAL SHELTTWORKMANS COMP	2,292.00	0.00	2,292.00
100-41-54165-158	ANIMAL SHELTTUNEMPLOY COMP	0.00	0.00	0.00
100-41-54165-159	ANIMAL SHELTTSECT 125	0.00	0.00	0.00
100-41-54165-216	ANIMAL SHELTTCONTRACTED SERV	2,500.00	400.68	2,099.32
100-41-54165-217	ANIMAL SHELTTSTRAY PICKUP	0.00	0.00	0.00
100-41-54165-225	ANIMAL SHELTTTELEPHONE	2,250.00	820.49	1,429.51
100-41-54165-226	ANIMAL SHELTTINTERNET	0.00	0.00	0.00
100-41-54165-229	ANIMAL SHELTTUTILITIES	8,500.00	2,648.71	5,851.29
100-41-54165-240	ANIMAL SHELTTINS CLAIM	0.00	0.00	0.00
100-41-54165-249	ANIMAL SHELTTBUILDING MAINT.	2,500.00	781.86	1,718.14
100-41-54165-260	ANIMAL SHELTTRABIES CLINIC EXP	0.00	0.00	0.00
100-41-54165-311	ANIMAL SHELTTPOSTAGE	100.00	15.95	84.05
100-41-54165-313	ANIMAL SHELTTDUPLICATING	250.00	210.17	39.83
100-41-54165-316	ANIMAL SHELTT-RADIO ADS	0.00	0.00	0.00
100-41-54165-319	ANIMAL SHELTTOFFICE SUPPLIES	800.00	562.99	237.01
100-41-54165-324	ANIMAL SHELTTMEMBER/SUBSCRIPT	250.00	25.00	225.00
100-41-54165-339	ANIMAL SHELTTTRAINING	1,000.00	0.00	1,000.00
100-41-54165-340	ANIMAL SHELTT-EQUIP < \$5,000	0.00	0.00	0.00
100-41-54165-341	ANIMAL SHELTTMADDIES GRANT EXP	0.00	0.00	0.00
100-41-54165-343	ANIMAL SHELTTANIMAL FOOD	2,500.00	303.63	2,196.37
100-41-54165-347	ANIMAL SHELTTAN SHTR SUPPLIES	2,500.00	645.07	1,854.93
100-41-54165-348	ANIMAL SHELTTANIMAL SUPPLIES	6,000.00	1,959.74	4,040.26
100-41-54165-349	ANIMAL SHELTTCLEANING SUPPLI	100.00	119.61	(19.61)
100-41-54165-350	ANIMAL SHELTTAN EXP-REIMBURSED	0.00	0.00	0.00
100-41-54165-356	ANIMAL SHELTTAUTO MAINT GAS/OI	2,000.00	1,087.41	912.59
100-41-54165-357	ANIMAL SHELTTMAJOR AUTO REPAIR	0.00	0.00	0.00
100-41-54165-365	ANIMAL SHELTTSPAY/NEUTER/REF	100.00	0.00	100.00
100-41-54165-391	ANIMAL SHELTT-RADIO ADS-OLD #	0.00	0.00	0.00
100-41-54165-393	AN SHELTT-TRANS TO HUMANE	0.00	0.00	0.00
100-41-54165-400	ANIMAL SHELTTCOOKBOOK EXPENSE	0.00	0.00	0.00
100-41-54165-512	ANIMAL SHELTTINSURANCE	700.00	0.00	700.00
100-41-54165-700	ANIMAL SHELTTFUND RAISER EXP	0.00	0.00	0.00
100-41-54165-810	ANIMAL SHELTTTRUCK	0.00	0.00	0.00
100-41-54165-811	ANIMAL SHELTTCOMPUTER	0.00	0.00	0.00
100-41-54165-820	ANIMAL SHELTTBUILDING EXPANS	0.00	0.00	0.00
100-41-54165-920	AN SHELTT-TRANS TO GIFT FUND	0.00	880.22	(880.22)
100-41-54165-930	AN SHLTR-MAINTENANCE TRANSF	7,000.00	0.00	7,000.00
100-41-54165-931	AN SHLTR-INDIRECT COSTS	0.00	0.00	0.00
100-41-54165-992	AS-PYFUNDS AVAIL-TRUCK	0.00	0.00	0.00

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-41-54165-995	AS-PYFUNDS AVAIL-COMPUTER/DOGS	0.00	0.00	0.00
100-41-54166-346	AS-FUND RAISER-HEATHER EXPENSE	0.00	0.00	0.00
100-41-54166-992	AS-FND RAIS/HTHR-PY AVAILABLE	0.00	0.00	0.00
100-41-54167-000	AS-GIFT/DONATION FUND	0.00	0.00	0.00
100-41-54167-992	A/S-GIFT/DONAT-PY FUNDS AVAILB	0.00	0.00	0.00
	Total Expenditures	159,419.00	55,932.40	103,486.60
100-41-44601-000	ANIMAL SHELTER-KENNEL PERMIT	0.00	0.00	0.00
100-41-46517-000	ANIMAL SHELTER-RABIES CLINIC REV	0.00	0.00	0.00
100-41-46527-000	ANIMAL SHELTER-RABIES TEST RECPS	0.00	0.00	0.00
100-41-46590-000	ANIMAL SHELTER-RECEIPTS	10,000.00	5,093.77	4,906.23
100-41-47340-000	ANIMAL SHELTER-CITY SHARE	59,758.00	0.00	59,758.00
100-41-47340-100	ANIM SHELTER-TRANSPORTATION FUND	0.00	0.00	0.00
100-41-47390-000	AN SHELTER-CHIPP CO REIMB	0.00	0.00	0.00
100-41-48301-000	ANIMAL SHELTER-SALE OF EQUIP	0.00	0.00	0.00
100-41-48420-000	ANIMAL SHELTER-INS CLAIMS	0.00	0.00	0.00
100-41-48421-000	ANIMAL SHELTER-WC INS CLAIMS	0.00	0.00	0.00
100-41-48501-000	AN SHELTER-REIMB FOR TRANSFERS	0.00	0.00	0.00
100-41-48500-000	ANIMAL SHELTER-DONATIONS	0.00	1,143.20	(1,143.20)
100-41-48502-000	AN SHELTER-MADDIE'S FUND GRANT	0.00	0.00	0.00
100-41-48550-000	ANIMAL SHELTER-FUND RAISER	0.00	0.00	0.00
100-41-48555-000	AS-FUND RAIS.HEATHER FUND	0.00	0.00	0.00
100-41-48560-000	ANML SHELTER/COOKBOOKS	0.00	0.00	0.00
100-41-48565-000	ANIMAL SHELTER-GIFT FUND	0.00	0.00	0.00
100-41-48570-000	A/SHELTER-BLDG PROJ DONATIONS	0.00	0.00	0.00
100-41-48900-000	ANIMAL SHELTER-ENGRAVED TAG REV	25.00	0.00	25.00
100-41-48901-000	ANIMAL SHELTER-BAMBOO PET TOYS	0.00	0.00	0.00
100-41-49200-000	ANIMAL SHELTER-TRANS GIFT FUND	0.00	0.00	0.00
100-41-49210-000	ANIMAL SHELTER-TRANS FRM EQUIP	0.00	0.00	0.00
100-41-49280-000	ANIMAL SHELTER-TRANS/DOG TAXES	23,415.00	0.00	23,415.00
100-41-49990-000	AN SHLTR-PY OPER FUNDS BUDGETD	0.00	0.00	0.00
100-41-49999-000	ANIM SHELTER-PY AVAIL-TRUCK	0.00	0.00	0.00
100-41-49990-100	AS-FUND RAIS/DONAT PY BUDGETED	0.00	0.00	0.00
100-41-49990-200	AS-FD RAISR/HTHR-PY BUDGETED	0.00	0.00	0.00
100-41-49990-500	A/S-PY COMP FUNDS BUDGETED	0.00	0.00	0.00
100-41-49999-000	ANIM SHELTER-PY AVAIL-TRUCK	0.00	0.00	0.00
100-41-49999-100	AS-GIFT/DONAT-PY AVAILABLE	0.00	0.00	0.00
100-41-49999-200	AS-FD RASR/HTHR PY AVAILABLE	0.00	0.00	0.00
100-41-49999-500	A/S-PYFUNDS AVAIL-COMPUTER	0.00	0.00	0.00
	Total Revenues	93,198.00	6,236.97	86,961.03
	LEVY	66,221.00	49,695.43	16,525.57

40% Due from City

19,878.17

Percent of Budget Left YTD

25%

Budget Year: 2024

Date:

6/16/2024

12/31/2024

1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-94-54163-313	A/S BLDG PROJ-COPY COSTS	0.00	0.00	0.00
100-94-54163-340	AS-PETSMART-EQUIP < \$5,000	0.00	0.00	0.00
100-94-54163-341	AS-PETSMART-TAG EXP	0.00	0.00	0.00
100-94-54163-342	AS-PETSMART-CAGES	0.00	0.00	0.00
100-94-54163-395	A/S BUILDING-FUND RAISER EXP	0.00	0.00	0.00
100-94-54163-810	A/S-BUILDING EXPENSE	0.00	6,499.91	(6,499.91)
100-94-54163-910	A/S-TRANSF TO AN SHELTER TRUCK	0.00	0.00	0.00
100-94-54163-911	A/S-TRANSF TO CAPITAL PROJECTS	90,943.00	0.00	90,943.00
	Total Expenditures	90,943.00	6,499.91	84,443.09
100-94-47310-000	A/S BUILDING FUND - CITY REIMB	0.00	0.00	0.00
100-94-48101-000	A/S BLDG FUND - INTEREST	50.00	0.00	50.00
100-94-48570-000	A/S BUILDING-BLDG PROJ DONAT	81,000.00	4,630.00	76,370.00
100-94-48500-000	AS-PETSMART GRANT	0.00	0.00	0.00
100-94-48900-000	A/S BLDG-FRIENDS OF A/S FUNDS	0.00	0.00	0.00
100-94-49210-000	A/S BLDG FUND-TRANS FROM ENDOW	0.00	0.00	0.00
100-94-49990-000	A/S BLDG PROJ-PR YR FUNDS	9,893.00	0.00	9,893.00
100-94-49100-000	A/S BLDG-TRANS FROM DEBT SERV	0.00	0.00	0.00
	Total Revenues	90,943.00	4,630.00	86,313.00
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

15,891.74

Budget Year: 2024

Date: 6/16/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-98-54166-365	AS-FUND RAISER HEATHER EXPENSE	12,000.00	7,130.81	4,869.19
100-98-54166-992	AS- FND RSR/HTHR PY AVAILABLE	0.00	0.00	0.00
	Total Expenditures	12,000.00	7,130.81	4,869.19
100-98-48500-000	AS-SPAY/NEUTER DONATIONS	9,500.00	3,784.50	5,715.50
100-98-48555-000	AS-HEATHER FUND ALUM CANS	1,500.00	0.00	1,500.00
100-98-49990-000	AS-FD RAISR/HTHR- PY BUDGET	1,000.00	0.00	1,000.00
100-98-49999-000	AS-FD RASR/HTHR PY AVAILABLE	0.00	0.00	0.00
	Total Revenues	12,000.00	3,784.50	8,215.50
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

30,168.88

Budget Year: 2024

Date: 6/16/2024 12/31/2024
1324

Account Number	Name of Account	Budget	Year to Date	Unexpended (Over Budget)
100-99-54167-216	AS GIFT/DONATION BANK FEES	90.00	9.83	80.17
100-99-54167-700	AS GIFT/DONATION EXPENSES	0.00	0.00	0.00
100-99-54167-810	AS GIFT/DONATION EXPENSES	0.00	0.00	0.00
100-99-54167-910	AS-GIFT-TRANS TO CAPITAL PROJ	50,000.00	0.00	50,000.00
100-99-54167-920	AS-GIFT-TRANS TO ENDOWMENT	0.00	0.00	0.00
100-99-54167-990	AS-GIFT-TRANS TO AN SHELTER	0.00	0.00	0.00
100-99-54167-992	AS-GIFT/DONATION-PY FUNDS AVAL	0.00	0.00	0.00
	Total Expenditures	50,090.00	9.83	50,080.17
100-99-48565-000	ANIM SHELTER-GIFT FUND	0.00	1,372.50	(1,372.50)
100-99-49210-000	A/S GIFT FUND-TRANS FROM A/S	0.00	0.00	0.00
100-99-49990-000	AS-GIFT FUND- PY BUDGETED	50,090.00	0.00	50,090.00
100-99-49999-000	AS-GIFT DONAT PY AVAILABLE	0.00	0.00	0.00
	Total Revenues	50,090.00	1,372.50	48,717.50
	LEVY	0.00	0.00	0.00

Percent of Budget Left YTD

#DIV/0!

12-31-2023 fund balance

82,519.63

Report Criteria:
 Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail GL account = "10041"-"10042"-"10993"-"101"-"71041"-"71042"
 [Report] Description = {<>} "1099 adjustment"
 Invoice Detail Created date = 05/13/2024-06/13/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
AMAZON.COM	111-1519719-9	ADDRESS LABELS	05/13/2024	16.63	710-41-51160-319 ANIMAL CONT-LICENCE SUP
BADGER STATE INC	34089	ANNUAL BACKFLOW TESTING	05/06/2024	550.00	100-41-54165-249 ANIMAL SHEL-T-BUILDING M
CITY OF LADYSMITH	003-3443-25 0	WATER AND SEWER	05/20/2024	910.93	100-41-54165-229 ANIMAL SHEL-T-UTILITIES
CLARK COUNTY HUMANE SOCIETY	F24V029	(5) DOG SPAYS (2) DOG NEUTERS (8) RABIES (1) E-COLLAR (1)	05/13/2024	1,512.00	100-98-54166-365 AS-FUND RAISER HEATHER
LADYSMITH VETERINARY CLINIC	42677	(1) CAT SPAY W/RABIES	04/09/2024	125.00	100-98-54166-365 AS-FUND RAISER HEATHER
LADYSMITH VETERINARY CLINIC	42677	(4) RABIES (1) SEDATION	04/09/2024	118.60	100-41-54165-348 ANIMAL SHEL-T-ANIMAL SUP
PURPLE CAT MOBILE VETERINARY C	0015	(4) CAT NEUTER (3) CAT SPAY (2) RABIES VACCINES (2) EARM	05/22/2024	595.00	100-98-54166-365 AS-FUND RAISER HEATHER
SPACE EXPLORATION TECHNOLOGIE	INV-USA-2332	INTERNET	05/26/2024	120.00	100-41-54165-225 ANIMAL SHEL-T-TELEPHONE
VERIZON WIRELESS	9963362138	05/05/24-06/04/24 ACCT 983216421-00001 MTHLY CHRGS 996336	05/04/2024	67.96	100-41-54165-225 ANIMAL SHEL-T-TELEPHONE
WALMART	046436 051720	(6) CAT LITTER	05/17/2024	55.68	100-41-54165-347 ANIMAL SHEL-T-AN SHTR SU
WE ENERGIES	5020587078	04/03/24-05/03/24 ACCT 0701357041-00001 MTHLY CHRGS 50149	05/08/2024	112.32	100-41-54165-229 ANIMAL SHEL-T-UTILITIES
XCEL ENERGY	876089586	04/03/24-05/02/24 ACCT 52-0011976977-1 MTHLY CHRGS 110475	05/03/2024	194.79	100-41-54165-229 ANIMAL SHEL-T-UTILITIES

Grand Totals: 4,378.91

We, the undersigned committee, have reviewed and approve the attached list of invoices and purchasing card statement(s).

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
-------------	----------------	-------------	--------------	--------------------	----------------------

Terry Wedwick - Chair

Date

Tom Hanson - Vice Chair

Tom Cudo

Nancy Christianson-City

Randy Lovely -City