

**Rusk County Department of Health and Human Services
Aging & Disability Resource Center**

Nutrition Meeting

Nutrition Services held its regular bi- monthly meeting on October 10, 2019 at 1:00 pm in the Conference Room Government Center , Ladysmith, WI.

PRESENT: Kathy Walthers, Lindsay Ohmstead, Angie Harvey, Kayla Poppe, Ron Moser, Peggy Hraban, Kathy Halbur, Kathy Mai, Mark Schmitt, Sheryl Kisling, Alice Kesan, Jeremy Jacobs, John Smatlak, Erik Stoker Ashley Nelson,,
EXCUSED: Chris Soltis, Jennifer Hengst,

AGENDA:

1. Call meeting to order by Sheryl Kisling at 1:02pm.
2. Approval of minutes from previous meeting. M/S/P Schmitt/Hraban
3. Senior Services
 - a) Employee changes – Mitch resigned, Andy Richards switched to Mitch’s position. Hired Laura Papiernik for Head Assistant Cook. We have a driver position open. We gave 3 people on medical leave and are needing more subs. New subs are: Gilbert Johnson covering Bruce, Janet Kennedy, Peggy Mabie, Jill Baker covering Hawkins. We also need a backup for Dining at 5. Kathy Halbur volunteered to learn the position so we have a backup.
 - b) Equipment –Fire System needing a chemical in the hood. Refrigerator tripped an outlet. We don’t know why. We lost \$200.00 of meat. Six burner stove wasn’t relighting pilot light this was a \$1000.00 expense to fix the issue, mostly labor cost.
 - c) Inspection: GWAAR every 3years, every fall we have an inspection by Public Health due to serving jail meals. The day of the inspection we had a leak from the wall, need to ad weather stripping to outside employee door. These items have been fixed. We do still need to fix the floor.
 - d) Approved new Committee Member: John Smatlak M/S/P Schmitt/Kesan
 - e) Vehicles: Purchased a Ford Explorer from Land Conservation. It needs some work but do able.
 - f) December we would be doing the cookies for the HDM program. Mark reported that it was approved Health and Human Sevices approved with disclaimer that the cookies are made by individuals.
 - g) Potluck before our next meeting.

Meeting adjourned at 1:24 p.m. M/S/P Schmitt/Moser

Next Nutrition Meeting will be held on Thursday December 19, 2019 after the 1:00 p.m. in the Senior/Youth Center Building(Quarterly Meeting – April, August, October and December. ADRC Advisory Committee Meeting to follow.)