

JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES

October 4, 2023

Personnel Committee Present: T. DuSell, J. Unterschuetz, J. Kalepp and L. Goode.

T. Cudo arrived at 5:13 p.m. and L. Goode left at 5:59 p.m.

Others Present: C. Meyer, L. Rosemeyer, R. Gauger, A. Heath E. Anderson, J. Wiles, D. Doughty, T. Nussberger, J. Jacobs, C. Riddle and E. Webster.

CALL TO ORDER

Meeting called to order by Chair DuSell at 4:00 p.m.

APPROVAL OF MINUTES – September 6, 2023

Motion by J. Unterschuetz seconded by L. Goode to approve September 6, 2023 meeting minutes as amended. Motion carried.

Rodeo including VIP side – Grandstand and South Fairground signed/fenced area.

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PUBLIC COMMENT - None

DISCUSSION AND POSSIBLE MOTION

Rusk Restorative Youth Programs Report

Rich Gauger gave a Monthly Report on the Restorative Youth Program, Current Year Budget and any Out of County Travel request.

Drug Court Report

Monthly Report, Current Year Budget & Out of County Travel

2023 Recovery Court Coordinator Conference Attendance

Jeremy Jacobs, HHS Director is requesting out of County travel for himself and D. Chepil the CJCC Coordinator on October 10, 11 and 12th for Middleton, WI for \$1,400.25.

Motion by Kalepp, seconded by Goode to approve the out of County Travel for two people for October 10, 11 and 12th for Middleton, WI for \$1,400.25. Motion carried.

Judge Barna gave an update on the current year Budget for Drug Court.

The request from CJCC Coordinator to attend Chippewa Falls and Eau Claire to job shadow each facility.

Motion by J. Unterschuetz, seconded by Kalepp to allow D. Chepil, CJCC Coordinator to attend Chippewa Falls and Eau Claire to shadow the CJCC teams. Motion carried.

Rusk County Drug Court name change to Rusk County Recovery Court

Judge Barna is requesting to change the name to Rusk County Recovery Court.

Motion by Kalepp, seconded by J. Unterschuetz to approve the name change from Rusk County Drug Court name change to Rusk County Recovery Court. Motion carried.

Justice, Youth and Extension member appointee on Rusk County Recovery Court Oversight Committee

Jeremy Jacobs and Judge Barna are requesting to appoint John Kalepp as an appointee on Rusk County Recovery Court Oversight Committee.

Motion by J. Unterschuetz seconded by Goode to approve John Kalepp as an appointee on Rusk County Recovery Court Oversight Committee. Motion carried.

Approve Recovery Court Gift Card Policy

Judge Barna is requesting to approve a recovery court gift card policy required by the Grant.

Motion by Goode, seconded by J. Unterschuetz to approve the recovery court gift card policy required by the Grant. Motion carried.

Confidentiality Agreements for Team Members - Confidentiality Agreements for Observers

An explanation and a request to approve the Confidentiality Agreements for Team Members.

Motion by Kalepp, seconded by J. Unterschuetz to approve the Confidentiality Agreements for Team Members and the Confidentiality Agreements for Observers. Motion carried.

Approve Recovery Court Coordinator Job Description

The job description to approve the Recovery Court Coordinator Job Description.

Motion by Kalepp, seconded by J. Unterschuetz to approve the Recovery Court Coordinator Job Description and forward to Personnel for approval. Motion carried.

LTE Data Entry Position

The request to approve LTE Data Entry Position while collecting samples for drug testing, funded from the TAD Grant.

Motion by J. Unterschuetz seconded by Kalepp to approve the LTE Data Entry Position as requested funded by the TAD Grant until the project is done or December 2023, whichever comes first. Motion carried.

District Attorney Report

Monthly Report, Current Year Budget & Out of County Travel

Ellen Anderson, Rusk County District Attorney gave a monthly report and gave an update on the current budget, she would like to attend the SPED Conference in Elk Horn Lake.

Motion by Goode, seconded by J. Unterschuetz to approve the out of County travel for the District Attorney to attend the SPED Conference in Elk Horn Lake. Motion carried.

Circuit Court Report

Monthly Report, Current Year Budget & Out of County Travel

The request for out of County travel for the Clerk of Courts Gorsegner and Linda Prince.

Motion by Kalepp, seconded by J. Unterschuetz to approve the out of County travel to the Stanley Correctional Institute on October 20, 2023 for Lori Gorsegner and Linda Prince. Motion carried.

Judge Barna gave a monthly report and a budget update on behalf of the Circuit Court.

Extension Office Business

Monthly Report, Current Year Budget & Out of County Travel

Charmaine Riddle, Office Manager gave the monthly report and current year budget.

Trail's End Camp Business

Lois Goode gave the report on the Trail End Camp and Charmaine gave the financial report.

Caretaker & Coordinator Report

Charmaine gave a report on the damage on the bridge at Trails End and updates that the Trustees.

Fairgrounds Business

Fairgrounds Report – The North End is winterized and an update on events and grandstands.

Fairgrounds Usage Agreements – Char gave an update on the usage agreements.

Motion by Kalepp, seconded by Goode to approve the usage agreements as presented. Motion carried.

Fairgrounds Policies and 2024 Rates – Charmaine presented a Fairground Policies and 2024 rates.

Motion by J. Unterschuetz, seconded by Goode to approve the Fairgrounds Policies and 2024 rates as presented. Motion carried.

Blue Hills Equestrian Pony Club Equipment Storage – Charmaine showed the pictures of the storage unit on the Fairgrounds that the Blue Hills Equestrian Pony Club Equipment Storage. Discussion held.

Motion by Kalepp, seconded by Cudo to send a letter to Blue Hills Equestrian Pony Club to remove all equipment from the storage unit on the Fairgrounds by November 5, 2023. Motion carried

Invoice for Bulk Tank Compressor – Morgan Robers from the Dairy Committee is requesting an explanation of the invoice submitted by CRM to fix the Compressor in the milk house.

Motion by Kalepp, second by Cudo to send the invoice from CRM to fix the Compressor for the Milk House to the Property Committee. Motion carried.

Fair Business

Fair Board Report & Current Year Budget – Jesse Wiles gave an update on the 2024 Fair, Volunteer Picnic, Fair Convention. October 15th there will be a meeting at 6:00 p.m. on the wants and needs on the Fairgrounds.

Approval of revision to Fair Bylaws – Section VIII: Attendance at meetings is expected. Any board member that misses 3 meetings per fiscal year may be removed from the board.

Motion by J. Unterschuetz, seconded by Kalepp to approve the wording any board member that misses 3 meetings per fiscal year may be removed from the board. Motion carried.

Approval of Contracts

Motion by Cudo, seconded by J. Unterschuetz to approve contracts for Gizmo \$3,000.00 and Half Twisted/ Half Knot \$1,250.00. Motion carried.

Approve 3-year term for Jessica Wiles and Nancy Burmeister

Motion by J. Unterschuetz, seconded by Kalepp to approve Jessica Wiles and Nancy Burmeister for a 3-year term. Motion carried.

Bill Report Payment and Invoices

Motion by J. Unterschuetz, seconded by Cudo to approve paying the bills as presented. Motion carried.

Next Meeting Date – November 1, 2023 at 4:00 p.m. in the LEC.

ADJOURN

Motion by Kalepp, seconded by J. Unterschuetz to adjourn at 6:49 p.m. Motion carried.