

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: October 2, 2025

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center – Board Room

MEETING WILL BE ACCESSIBLE BY VIDEO CONFERENCE

To link with your computer video and/or audio: [Join the meeting now](#)

CALL TO ORDER

APPROVAL OF MINUTES – September 4, 2025 Special Minutes, September 4, 2025 Regular Committee Minutes and September 24, 2025 Minutes

PUBLIC COMMENT – limit of 3 minutes per person, with a maximum public comment of 30 minutes on agenda items only.

DISCUSSION AND POSSIBLE MOTION

1. Discussion with vonBriesen of Employee Corrective Action and Discipline Policy and Process for Department Heads/Appointed Officials
2. Health Insurance Review, Renewal and Update with Alera Group
3. **Sheriff**
 - a. Resolution – Rusk County Sheriff's Office Reserve Deputy for the Patrol Division
4. **Land Info/Zoning**
 - a. Re-consider Wage and Approve Interim Zoning Administrator
 - b. Request to Fill Vacancy for Zoning Technician
5. **Health and Human Services**
 - a. Request to Fill Vacancy for Environmental Health Specialist
 - b. Request to Fill Vacancy for Information and Assistance Specialist
6. **Highway**
 - a. Request to Fill Vacancy for Highway Worker
7. **Finance**
 - a. Re-consider Wage and Approve Interim Finance Director
8. **Administrator Coordinator**
 - a. Monthly Budget Report Form – Administration and Corp. Counsel
9. **Human Resources**
 - a. Human Resources Report
 - b. Discuss Possible Implementation of Satisfaction Survey
 - c. Discussion on Potential Policies/Updates for Temporary Appointment Pay Placement and Hiring/Retention of Highly Qualified Individuals

ADJOURN

“Virtual attendees requesting public comment may submit their public comment in writing to the chair prior to the meeting and it will be read aloud by the chair in the meeting.”

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.