



RUSK COUNTY JOINT MANAGEMENT

OCTOBER 26, 2023
1:00 P.M.

AGENDA

LOCATION: RUSK COUNTY 1ST FLOOR SMALL CONFERENCE ROOM

Notice: Committee Members—John Kenyon Al Christianson Sr., Randy Tatur, Mike Hraban, Tony Hauser, M. Reynolds. Staff -A. Christianson Jr., D. Fleming, A. Heath, C. Meyer, G. Shilts, C. Swearingen, J. Wilk.

1. **CALL THE MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
 1. Approval of September 28, 2023, Committee minutes.
3. **BUILDING/MAINTENANCE ISSUES**
 - A. Animal Shelter
 1. Action to approve new designer selection and cost of design of cat room addition.
 2. Review quote for paving access and parking areas and need for 2024 budgetary approval.
 - B. Library
 1. Action on Proposal(s) for HVAC work at Library.
 2. Report on progress on Lechleitner Builders Contract, and action on invoice for 2023 new mobilization.
 - C. Maintenance
 1. Report on work completed at JMC overseen facilities since previous meeting.
 2. Report on progress on fabrication/installation of snow and ice guards over exterior meters, heating and cooling equipment, other wall and roof penetrations, and doors at all JMC managed locations.
 3. Requests for Rusk County maintenance department.
 4. Action on Apex Engineering Proposal to design vehicle exhaust systems for Dahlstrom Trucking space at Fritz Avenue Plant.
 5. Action to establish policy requiring first contact on maintenance needs by tenants to be made with County Facilities manager, or manager's designee, and determine who will make contacts with tenants.
 - D. ADF Plant.
 - E. Doughty Rd Building
 1. Action to authorize purchase of rain handlers.
 2. Action to rent lift to facilitate installation of rain handlers on west side.
 - F. Enterprise Center
 1. Report on tenant requests or concerns, if any.
 - G. Fritz Avenue Plant
 1. Report on recommendation for HVAC replacement/rehabilitation work.
 - H. Gates Avenue Mfg. Plant
 1. Report on tenant requests or concerns, if any.
 2. See item N., below.
 - I. Jez Rd. Building
 - J. Appraisals
 1. Review appraisals of joint properties and submit invoice for same.
 - K. Past Projects Summary
 1. Report on year to date revenues vs. expenditures by location.
 - L. Chairman's Report
 1. Chairman's report.
 - M. Closed Session
 1. None.
 - N. Tour Gates Avenue Plant.
 - O. Next meeting is tentatively Thursday, November 30, at 1 p.m.
4. **ADJOURN**

This agenda was prepared by the Rusk County Clerk under the direction of JMC Chair Al Christianson Sr.
Posted October 24, 2023