

**Rusk County Department of Health and Human Services
Aging & Disability Resource Center**

Nutrition Meeting

Nutrition Services held its regular bi- monthly meeting on October 21, 2021 following the ADRC Committee meeting that starts at 1:00 pm at the LEC and by <https://bluejeans.com/7155322203?src=calendarLink> Phone Dial-in 1.408.419.1715 or.408.915.6290

PRESENT: Kathy Walthers, Angie Harvey, Kayla Poppe, Fawn Hryniewiecki, , Kathy Halbur (computer), Mark Schmitt(phone), John Smatlak, Alice Kesan, Peggy Hraban, Kathy Mai, Erik Stoker, Ron Moser, Shannda Ladwig

EXCUSED:, Chris Soltis, Jennifer Hengst, Ashley Nelson, Jeremy Jacobs

1. Call meeting to order 2:00 pm Mark
2. Approval of minutes from previous meeting. 1st Smatlak & 2nd Hraban, Motion carries.
3. Senior Services
 - a) Introductions
 - b) Employee Status-Daphne Phelps no longer working, Jessica Bland took over position. Kay Van Patter- new sub and has accepted Bruce/Weyerhaeuser route, Jackie has filled Barbs position (Oct 5), opening for Hawkins route.
 - c) Update Employee policy (if no contact)/ possible motion and approval- presented to Personnel and approved for Andy to author.
 - d) Committee member vote and review. No longer Jim Richards
 - e) Shelf Safe meals: Discuss and possibly approve- Haven't gotten any reimbursement at this time due to not meeting criteria (has to hit all nutritional content), cheaper for the meal and will receive reimbursement, shipping about \$500.
 - f) WAND mini Grant-\$400 use for training staff
 - g) Steam Table: Discuss and possible approve- rusted through in the bottom, not always able to turn on, when it does it shuts off. Can be spent out of congregate and not levy.
 - h) Other Updates- vehicle purchase may need to use other sources of funds, built new series for hydroponics can send old one back and could get it for \$800 but now states it'll be \$4k.
 - i) John (Motion) Peggy (Second) Adjourned at 2:44pm

Next Meeting date is **Thursday, December 16, 2021** following 1:00 p.m. ADRC meeting. Quarterly meetings (April, August, October, Dec)

This agenda was prepared by Kathy Walthers, Program Manager of the ADRC under direction of Mark Schmitt, committee chair.