

RUSK COUNTY FINANCE COMMITTEE MINUTES

October 12, 2023

Finance Committee Present: Tatur, Hauser, P. Unterschuetz and Meyer.

Staff Present: A. Heath, C. Meyer, J. Wallace, G. Murry and J. Wilk.

Others Present: C. Ostenso and E. Webster.

CALL TO ORDER

Meeting called to order by Chair Tatur at 11:10 a.m.

PUBLIC COMMENT

APPROVAL OF MINUTES

Motion by Meyer, seconded by Hauser to approve the September 21, 2023 minutes as amended. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Financing Presentation – Justin Fischer – Baird

Justin Fischer from Baird gave a presentation on existing general obligation debt payments, Historical Equalized Valuation (IID-OUT), Financing Illustration Assumptions and Goals, Scenario 1 – Long Term Issue in 2024, Scenario 2 – Long Term Issues Phased over 2024-2026, Scenario 3 – Long Term Issues Phased over 2024-2028, Hypothetical Maximum Tax Impact Summary and a Tentative Finance time table.

Discussion held.

Award Tax Deed Bid

Land is up for sale and is up to \$14,000.00 with the Rusk County Treasurer which is over the minimum.

Motion by Hauser, second by Meyer to allow Treasurer Neilson to sell the Tax Deed Property in the Town of Grant to the highest bid. Motion carried.

Comprehensive Plan

Randy spoke with the Planning Commission and will check back at the end of October.

Finance Accountant 1 Part-Time Position

Jaimie Wilk, Finance Director is requesting a Part-Time Position, Finance Accountant 1 in her office.

Discussion held. The consensus is to hold off until HR is filled.

Updated to Financial Procedures Manual

Jaimie Wilk, Finance Director presented updates to the Financial Procedures Manual. Discussion held on the changes and will be discussed next month.

LATCF Requests to Forward to County Board (Resolution) – No Report

Additional ARPA Requests to Forward to County Board (Resolution) - None

Approve Invoices – Questioned invoices.

Motion by P. Unterschuetz, seconded by Meyer to move the amount charged to County levy dollars from 8/9/2023 Amazon invoice 111-0045895-0687452 Garmin Tactical watches to the BCRC Fundraiser expense according to Sheriff's approval via phone on 10/12/23. Motion carried.

Motion by Meyer, seconded by P. Unterschuetz to approve the October invoices as presented. Motion carried.

Out of County Travel

Zoning and HHS is requesting out of County Travel.

Motion by P. Unterschuetz, seconded by Hauser to approve the out of County Travel for Zoning and HHS. Motion carried.

Treasurer's report – No Report

Administrative Coordinator report – Included the following; Animal Control is considering an RFP for the new addition; the Ad Hoc Construction Committee meeting and Haas has started the work on the Hospital demolition.

Clerk's report – No Report

Finance Director's report – No Report

REVIEW OF 2024 BUDGETS: (not necessarily in this order)

Administrative Coordinator

Animal Shelter

CDBG

Circuit Court

Corporation Counsel

County Clerk

County Board

DA/CWVC

Drug Court

Economic Development

Emergency Management

Finance

Forestry

HHS

Highway

IT

LCDD

Library

Maintenance

Medical Examiner

RCTC

ROD

Sheriff

The Sheriff is requesting to bond and include in the 2024 budget for a radio project due to significant problems with the current radios. The Budgetary Estimate is \$1,643,021 to replace existing equipment and the Budgetary Estimate is \$2,330,768 to replace/upgrade equipment with Simulcast Radio System. Discussion on adding Highway and Forestry to the package.

Motion by Tatur, seconded by Meyer to include Simulcast Radio System in 2024 budget proposal as a bonding project for 2,400,000.00. P. Unterschnetz requested a Roll Call Vote: Voting Yes - Meyer, Tatur, Hauser. Voting No - P.

Unterschnetz

Sheriff is requesting that the Financial procedure manual policy for the Barron/Rusk donated money be changed. Discussion held.

Treasurer

UW-Extension/Fair

Motion by Tatur, seconded by Hauser to Finalize 2024 Budget and Forward to County Board for Budget Review in October.

Motion carried.

Next meeting will be at November 16, 2023 in the County Board room at 3:00 p.m.

ADJOURN

Chair Tatur adjourned at 4:43 p.m.