

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: November 2, 2023

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center

CALL TO ORDER

APPROVAL OF MINUTES – October 5, 2023 and October 19, 2023.

PUBLIC COMMENT – limit of 3 minutes per person with a maximum public comment of 30 minutes.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County

DISCUSSION AND POSSIBLE MOTION

Health and Human Services

1. Prevention Specialist Job Description and Job Description Questionnaire.
2. Approve classification through Carlson Dettmann for RCTC Accountant.

Animal Shelter

1. Resolution to approve full-time shelter worker job description and classification through Carlson Dettmann

LCCD

1. Amend Resolution #39-23 to update funding sources

Highway

1. Approve Highway Operations Manager Job Description
2. Approve Shop Foreman Job Description.

IT Department

1. Update on IT Projects & Use of Afterhours Server Project Work

Administrative Coordinator

1. Approve Handbook policy for options for maxed extended leave banks.

CLOSED SESSION announced by Chair

Employee job performance pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

CLOSED SESSION announced by Chair

Consider employee compensation pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Possible Motion on Topic of Closed Session.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

Agenda prepared by C. Meyer, County Clerk under the direction of Chair DuSell.
Posted October 31, 2023 at 2:30 p.m.