

RUSK COUNTY HIGHWAY COMMITTEE MINUTES
NOVEMBER 21, 2022
8:00 A.M.

Highway Committee Present: Hraban, Kalepp, Meyer and Stout. Biller absent.
Others Present: S. Emch, C. Meyer, A. Heath, D. Mansky.

CALL TO ORDER

Meeting called to order by Vice-Chair Stout at 8:00 a.m.

APPROVAL OF MINUTES

Motion by Meyer, seconded by Kalepp to approve October 17 and October 31, 2022 minutes. Motion carried.

PUBLIC COMMENT

Don Mansky spoke about Budget accountability, County D, Fuel Island and Blacktop plant.

GERNERAL BUSINESS:

Other Counties Tire Policy. Possible Motion

Discussion held on tire policies from surrounding counties. It's the consensus of the Committee to check tires during pre-trip inspection, follow tire manufacture recommendations and document tire issues.

Motion by Kalepp, seconded by Hraban to check tires during pre-trip inspection, follow tire manufacture recommendations and document tire issues. Motion carried.

Storage Containers. Possible Motion

Discussed Storage containers for the Highway shop.

Motion by Kalepp, seconded by Meyer to allow Commissioner Emch to purchase 2 storage containers for up to \$7,500.00 from the Highway Equipment budget. Motion carried.

Routine Maintenance Agreement. Possible Motion

Wisconsin Department of Transportation routine maintenance agreement was presented for approval.

Estimated county costs		
By asset class project ID		
Asset class project ID	Asset class description	Estimated county costs
0054-01-01	Roadways - Asphalt	\$80,000
0054-01-03	Roadways - Concrete	
0054-01-05	Roadways - Shoulders	\$50,000
0054-01-07	Miscellaneous Maintenance	\$30,000
0054-01-11	Winter	\$290,000
0054-01-21	Structures-RMA	\$30,000
0054-01-23	84.10	\$10,000
0054-01-31	Roadsides - Facilities	\$30,000
0054-01-33	Roadsides - Vegetation	\$64,313
0054-01-35	Roadsides-TIC/Rest Area	
0054-01-40	Administration Non-Patrol Supervision	\$70,553
0054-01-41	Administration Patrol Supervision	\$70,000
0054-01-53	Miscellaneous	
0054-01-61	Traffic Sign Repair	\$9,000

Motion by Hraban, seconded by Kalepp to approve the Wisconsin Department of Transportation routine maintenance agreement County Labor (\$317,087.00), County Equipment (\$242,490.00), County Materials (\$88,542.00), Administrative support (\$94,074.00) for a total of \$742,193.00. Motion carried.

Driveway Permit. Possible Motion.

Discussed second driveway permit #DO111162022 for approval.

Motion by Stout, seconded by Meyer, to approve the second driveway #DO111162022. Motion carried.

WCHA 2023 Winter Road School. Possible Motion

Winter road school conference on January 23 thru the 25th in Wisconsin Dells.

Motion by Stout, seconded by Hraban to approve the out of County Travel for Commissioner Emch to attend the WCHA 2023 Winter Road School. Motion carried.

HIGHWAY COMMISSIONER REPORT:

Commissioner Emch gave a report on asphalt plant update, gravel pit updates, BIL update, construction projects update and bridge inspections.

County Road D Project

Commissioner Emch gave a report on County Road D Project sub grade failure. Discussion held.

HIGHWAY SAFETY REPORT:

Reported on Auger Safety Training.

HIGHWAY FINANCIAL REPORT:

Ashley Heath, Administrative Coordinator gave a Financial Report which includes financial status of Highway.

HIGHWAY OFFICE REPORT.

Ashley Heath, Administrative Coordinator gave a report which includes Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests.

HIGHWAY COMMITTEE – ANNOUNCEMENTS - None

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Hraban, seconded by Kalepp to approve the payment report as presented. Motion carried.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

December 12, 2022 at 8:00 a.m. in the LEC.

ADJOURN

Motion by Hraban, seconded by Kalepp to adjourn at 9:50 a.m. Motion carried.