

**MEETING OF THE RUSK COUNTY
BOARD OF SUPERVISORS
NOVEMBER 12, 2019
9:00 A.M.**

Meeting called to order by Chair Dave Willingham at 9:00 a.m.

Roll Call. Present – 18. Excused – 1. Present: DuSell, Rathsack, Hauser, Vacho, Stout, Tatur, Lieftring, McBain, Pedersen, Schneider, Gierke, Schmitt, Dobrowolski, Hanson, Mai, Hraban, Brown, Willingham. Corporation Counsel, Rich Summerfield. Excused: Biller.

Chair Willingham asked all Veterans to stand for recognition.

Invocation by David Willingham of Island Lake Church of Christ.

Pledge of Allegiance led by Hraban.

APPROVAL OF MINUTES

Motion by Gierke, second by Hraban to approve the minutes from the October 22, 2019 meeting. Motion carried.

PUBLIC COMMENT

Ron Freeman – Spoke regarding the Rusk County Junior Fair and read press release announcing the fair will be held August 6-9, 2020 and listed the exciting events being planned.

RECOGNITION

Chair Willingham shared brief story regarding the importance of giving recognition for a job well done. Janet Platteter was asked to stand and be recognized for the hours and work put in maintaining the flowers around the Gateway Parking Lot during the summer. Platteter gave brief statement.

PRESENTATION

Introduction to video by Chair Willingham. Video on Wisconsin Counties Association website viewed.

READING OF THE 2020 BUDGET – 9:15 A.M.

Finance Chair Tatur read the Rusk County 2020 Budget Proposal Summary at 9:29 a.m.

RUSK COUNTY 2020 BUDGET PROPOSAL SUMMARY

Budget Number	Used for comparison purposes Budget Category	Proposed For 2020
EXPENSES (Net of Applicable Revenue)		
GENERAL GOVERNMENT:		
101	Circuit Court (net)	203,596
102	Drug Court (net)	0
105	Medical Examiner (net)	82,594
106	Indigent/Guardian Ad Litem (net)	34,300
107	County Board (net)	83,734
108	Board of Adjustment (net)	1,079
110	District Attorney (net)	185,841
111	Crime Victim Witness Coord. (net)	25,871
112	Corporation Counsel (net)	80,750
113	Family Counseling Fund (net)	3,600
114	County Clerk/Elections (net)	242,779
116	Finance/Payroll/Insurance Adm./Audit (net)	370,869
117	Property and Liability Insurance (net)	98,110
118	Cost Allocations Reimbursed (net)	(102,969)
119	County Treasurer (net)	61,938
121	Plat Books Fund (net)	0
122	County Car Operations Internal Service Fund (net)	0
123	Central Services Internal Service Fund (net)	0
126	General Buildings & Plant (net)	560,363
127	Other County Property (net)	21,500
128	Tax Deed Property Management (net)	(7,775)
129	Register of Deeds (net)	55,668
130	LCDD-Land Information Division (net)	161,702
132	LCDD-Land Information Public Access (net)	0
133	Gustafson Road Building	0
134	Transfers from RCMH	0
140	Legal Fees/Labor Negot/Human Res/Sec 125 (net)	122,257
142	IT Department (net)	324,030
143	Vending Machine (net)	0
144	Insurance Deductible Funding (net)	0
	TOTAL GENERAL GOVERNMENT (net of revenue)	2,609,837

	PUBLIC SAFETY:	
210	Sheriff Patrol/Administration (net)	1,989,349
211	Jail Operations (net)	1,553,204
212	Water Patrol Program (net)	0
213	Snowmobile Patrol Program (net)	5,562
214	Sheriff K-9 (net)	0
215	Tactical Team (net)	33,718
216	Conservation Officer (net)	0
219	Dan Glaze Memorial	0
220	E.D.G.E (net)	0
221	B.R.D.E.U. (net)	0
222	Speed Enforcement (net)	0
225	Victim Service Specialist (net)	6,247
228	BRDEU Meth Grant (net)	0
229	Wireless 911 (net)	25,568
233	ATV Grant (net)	2,940
236	Shop with a Cop (net)	0
237	Project Lifesaver (net)	0
240	Jail - Building Maintenance (net)	14,470
241	Jail Assessment Fund (net)	0
250	Ambulance Operations (net)	715,718
252	Ambulance Equipment Grant (net)	0
253	Local Emergency Planning Grant (net)	0
254	LEPC Equipment Grant (net)	500
255	Emergency Government (net)	43,359
280	Dog Tax Trust Fund (net)	0
281	Animal Control (net)	47,307
282	Animal Shelter Building Fund (net)	0
284	Animal Control-Spay/Neuter Fund (net)	0
285	Animal Control-Gift Fund (net)	0
	TOTAL PUBLIC SAFETY (net of revenue)	4,437,942
	PUBLIC WORKS:	
310	Highway Administration (net)	91,470
311	Trunk Highway Maintenance (net)	1,245,456
312	Trunk Hwy Construction (net)	0
313	Bridge Construction & Aid (net)	454,076
314a	Bituminous Operations (net)	0
314b	Gravel Pits (net)	0
314c	Equipment Fund (net)	0
315	State Maintenance (net)	0
316	Local Districts (net)	0
317	Local Departments (net)	0
318	Public Charges (net)	0
350	Airport Operations (net)	49,818
351	Airport Expansion (net)	7,500
352A	Rusk Co. Transit Commission Service (net)	18,500
352D	RCTC New Freedom Grant (net)	0
353	RCTC Drivers Escort Service (net)	15,978
354	Recycling Grant (net)	9,237
	TOTAL PUBLIC WORKS (net of revenue)	1,892,035
	HEALTH & HUMAN SERVICES:	
410	Senior Services-Senior Citizen Center (net)	12,490
412	Senior Services-Source Newsletter (net)	0
413	Senior Services-Service Management (net)	103,667
415	Senior Services-Congregate Meals (net)	8,624
417	Senior Services-Home Delivered Meals (net)	27,900
418	Senior Services-Vehicle/Equip. Trust (net)	0
422	Senior Services-Elder Abuse Grant (net)	0
423	Senior Services-Family Caregiver Grant (net)	0
424	Disease Prevention and Health Promotion (net)	0
425	HHS Jail Meals	12,136
440	Public Health (net)	215,269
441	Public Health-Home Health Care (net)	0
445	Public Health-WIC Grant (net)	0
446	Public Health-Reproductive Health Grant (net)	0
450	Public Health-Prenatal Care Grant (net)	0
451	Public Health-Core Services-Prev. Grant (net)	0
452	Public Health-Immunization Action Grant (net)	0
453	Public Health-Birth to Three (net)	0
458	Public Health-MCH (net)	0
459	Public Health-Preparedness (net)	0
461	Human Services-Child Care (net)	0

462	Human Services-Economic Support (net)	100,610
463	Human Services-Services (net)	86,667
464	Human Services-Wis. Works (W2) (net)	0
466	Human Services-Community Intervention (net)	0
467	Human Services-LIHEAP-Low Inc Energy (net)	0
468	Human Services-Temporary Assistance (net)	0
469	Human Services-Intoxicated Drivers Surchg. (net)	0
470	Human Services-Foster Care & Domestic Abuse (net)	0
471	Human Services-Youth Aids (net)	0
472	Human Services-MA Pers Care/EDS Case Mgmt (net)	0
474	Human Services-Children & Families (net)	115,847
475	Human Services-Adult & Disability Resourc Ctr (net)	47,388
476	Human Services-MA Enhanced Dollars (net)	0
480	Veterans Service Office (net)	86,938
482	Veteran's Service Commission (net)	500
490	Child Support Agency (net)	42,690
492	CST	0
495	Rusk County Memorial Hospital (net)	0
	TOTAL HEALTH & HUMAN SERVICES (net of rev.)	860,726
	CULTURE, RECREATION & EDUCATION (net of rev.)	
510	Library Services (net)	358,666
511	Fairgrounds Upkeep (net)	27,737
512	Youth/Senior Community Center operations (net)	15,605
513	Junior Fair (net)	0
514	Trails End Youth Camp (net)	6,725
515	UW Extension Office (net)	54,174
517	Food Wise (net)	500
518	RRYP	0
	TOTAL CULTURE, RECREATION & EDUCATION (net of rev.)	463,407
	CONSERVATION & DEVELOPMENT	
610	County Forest Operations (net)	64,319
611	State Aid Forestry Loan (net)	0
612	County Forest Road Aid Grant (net)	0
613	Land Acquisition Fund (net)	0
614	County Conservation Aids (net)	2,477
615	Snowmobile Trails Maintenance (net)	1,535
616	Development of Habitat (net)	0
617	ATV Trail Grant (net)	500
618	Forestry Gravel Crushing (net)	0
620	County Parks & Recreation (net)	110,941
621	County Owned Dam Repairs (net)	0
623	Park Development (net)	0
624	Boat Landing Repairs (net)	0
641	LCDD-Wildlife Damage Program (net)	0
643	LCDD-Tree Program (net)	0
650	LCDD-LWRM Cost Share Program	0
651	LCDD-Land Conservation Division (net)	1,074
659	Powerline (net)	(45,239)
660	Trail & Park Development Fund	0
662	Economic Development - County (net)	(10,000)
665	Bruce/Co USDA Revolving Loan Fund (net)	0
666	Visitor Center (net)	32,500
669	Joint Management Project - Enterprise Center (net)	0
672	Joint Management Project - Fritz (net)	0
673	Gates Avenue Building (net)	0
674	Weyerhaeuser Building (net)	0
676	Miner Avenue Building (net)	0
679	Rail Industrial Park (net)	0
680	Forest Indust Park Building I Doughty Rd (net)	0
681	Forest Indust Park Building II Jez Rd (net)	0
682	ADF Building (net)	0
685	Mining Reuse Fund (net)	0
690	LCDD-Zoning Division (net)	90,662
696	Housing Grant - Revolving Loan #1-#2-#3 (net)	0
697	CDBG-Home Grant (net)	0
	TOTAL CONSERVATION & DEVELOPMENT (net of rev)	248,769
	CAPITAL OUTLAY:	
713	Office Equipment - Courthouse Fund	10,000

714	Squad Leases	0
715	Capital Projects	0
716	Capital Projects Fund	0
	TOTAL CAPITAL OUTLAY (net of revenue)	10,000
	DEBT SERVICE:	
125	Debt Service Fund (net)	1,605,944
	TOTAL DEBT SERVICE	1,605,944
	CONTINGENCY: (to be transferred to depts)	
719	Emergencies/Wage Adjustments/Shortages	197,882
	TOTAL CONTINGENCY	197,882
	TOTAL EXPENSES AFTER REIMBURSEMENTS (net)	12,326,542
	OTHER GENERAL COUNTY REVENUES:	
120	Other Tax Collections (net)	(1,409,302)
124	Sales Tax Fund Applied	(925,000)
--	General Fund Applied-From Prior Years	(1,148,333)
120	Exempt Computer Aid	(8,783)
	TOTAL OTHER GENERAL COUNTY REVENUES	(3,491,418)
	LEVY TO BE COLLECTED IN 2020	8,835,124

PUBLIC HEARING ON THE 2020 BUDGET

Public Hearing on the budget opened at 9:43 a.m.

Dobrowolski asked for clarification on debt service. Discussion on bonding and explanation of debt service being payments across varying departments/projects.

Public Hearing closed at 9:45 a.m.

Pedersen question regarding beginning of Transit. Willingham gave brief history beginning with Elderly and Disabled Grant received for public transportation program through the Rusk County Aging Unit, eventually merging with county, ICAA was contracted to provide administration and eventually RCTC was founded.

RESOLUTION #19-24 ADOPT 2020 BUDGET AND 2019 PROPERTY TAX LEVY TO BE COLLECTED IN 2020

WHEREAS, department administrators and overseeing committees, elected officials, and the Finance Committee have met and determined the 2020 budget and 2019 tax levy to be collected in 2020; and

WHEREAS, a public hearing has been held for interested citizens and taxpayers to voice their opinions on the proposed budget and levy; and

WHEREAS, the proposed budget has been published in the Ladysmith News and copies have been made available to the public.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors adopts the 2020 proposed budget and establishes the ~~2018~~ 2019 levy on the taxpayers of Rusk County of \$8,835,124 to be collected in 2020; and

BE IT FURTHER RESOLVED that the Rusk County Board of Supervisors has established this levy within the guidelines and mandates issued by the State of Wisconsin, Department Revenue for 1993 and years thereafter.

Submitted by the Rusk County Finance Committee: S/.

Motion by Hraban, second by Hauser to adopt. Discussion on the budget: Ambulance Service, Children & Family Services, County Parks. Motion by Hauser, second by Gierke to amend "2018" in line 12 to "2019." Motion carried. Resolution amended. Roll call vote. Voting Yes – 18. Voting No – 0. Voting Yes: Mai, Hraban, Brown, DuSell, Rathsack, Hauser, Vacho, Stout, Tatur, Lieftring, McBain, Pedersen, Schneider, Gierke, Schmitt, Dobrowolski, Hanson, Willingham. Resolution as amended adopted by roll call vote.

RESOLUTION #19-25 APPROVING 2020 EMPLOYEE WAGE ADJUSTMENTS

WHEREAS, the Rusk County Personnel Committee is assigned the responsibility to recommend annual adjustments to employee compensation, and

WHEREAS, after consulting with the Finance Committee concerning budgeting parameters and considering competitive wages within the marketplace the Personnel Committee is recommending a 1.0% pay increase to be applied in the first pay period of January 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors do approve the recommendation of the Personnel Committee for a 1.0% pay increase for all employees, (except those covered under union contract, contracted positions, temporary, seasonal, limited term, or those covered by specific resolution).

Submitted by the Rusk County Personnel Committee: S/Hanson, Mai, Willingham, Stout.

Motion by Stout, second by Hraban to adopt. Andy Albarado, Administrative Coordinator, explained resolution and the 1% increase to each individual employee. Discussion on the next resolution and this 1% increase will be after those adjustments are made. Discussion on Point Factor and origination. Motion carried. Resolution adopted by aye vote.

RESOLUTION #19-26 2020 INDIVIDUAL POSITION WAGE ADJUSTMENTS

WHEREAS, the Rusk County Personnel Committee is assigned the responsibility to recommend annual adjustments to employee compensation, and

WHEREAS, the Personnel Committee has reviewed individual positions and considered current compensation, point factor score, and job duties to determine appropriate compensation, and

WHEREAS, the Committee has determined new job classifications and/or wage adjustments for individual positions based on these factors, and

WHEREAS, these adjustments have been included in the proposed 2020 budget

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does approve the recommendation of the Personnel Committee for wage adjustments for the following positions

BE IT FURTHER RESOLVED, that the adjustments are effective on January 1, 2020 unless otherwise listed.

<u>POSITION</u>	<u>CURRENT WAGE</u>	<u>NEW WAGE</u>
<u>WAGE ADJUSTMENTS</u>		
TREASURER		
Real Property Lister (Eff. 10/1/19)	\$20.05	\$22.50
HEALTH & HUMAN SERVICES		
Senior Center Cook- Sub	\$9.77	\$10.75
Children and Family Services Manager	\$29.87	\$31.60
Financial Manager (make Exempt as well)	\$22.75	\$24.50
<u>RECLASSIFICATIONS</u>		
MAINTENANCE (new classification)		
Maintenance/Housekeeping to Maintenance Technician I (3)	\$17.38	\$19.00
HEALTH & HUMAN SERVICES		
Adult Services Social Worker I to Social Worker II	\$23.84	\$25.64
Children & Family Social Worker I Social Worker II (uncert)	\$23.89	\$24.20
Children & Family Social Worker I to Social Worker II (cert)	\$23.89	\$25.00

Submitted by the Rusk County Personnel Committee: S/Hanson, Mai, Willingham, Stout.

Motion by Stout, second by Hanson to adopt. Albarado explained resolution and changes based on departmental requests to adjust wages/classifications of certain positions as of January 1, 2020. Willingham clarified that the Real Property Lister was effective October 1, 2019. Discussion on exempt, salary versus hourly and the eligibility for overtime being the biggest difference. Motion carried. Resolution adopted by aye vote.

RESOLUTION #19-27 APPROVING RUSK COUNTY POSITION AND WAGE SCHEDULE

WHEREAS, the Rusk County Personnel Committee is assigned the responsibility to review positions, job descriptions, employee compensation and hiring of new employees, and

WHEREAS, the County has previously implemented a process to assign a Point Factor to every position to assist in determining an appropriate wage for each position, and

WHEREAS, the Personnel Committee has reviewed the position and wage schedule and determined changes needed to make the schedule more useful and flexible, and

WHEREAS, the implementation of a wage range for each position will allow for a more effective hiring process and flexibility in consideration of wage adjustments,

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does approve the position and wage schedule as attached.

BE IT FURTHER RESOLVED, that the Personnel Committee is allowed to work within the Board approved wage schedule to determine employee wages and adjustments and can direct the Ad Hoc Hiring Committees to determine a wage for new hires within a hiring range.

BE IT FURTHER RESOLVED, that no wage offers or wage adjustments can be made unless necessary funds have been identified and approved, and a recommendation for approval has been made from the Department oversight committee.

Submitted by the Rusk County Personnel Committee: S/Hanson, Mai, Willingham, Stout.

Motion by Mai, second by Brown to adopt. Albarado explained that wage schedule in packet had a couple errors and a new salmon colored copy has been distributed and explained Point Factor, categories and wage schedule. Discussion on range basis being on a percentage and looking at competitive rates moving forward. Discussion on classification levels for positions. Motion carried. Resolution adopted by aye vote.

DISCUSSION AND POSSIBLE MOTION

Board Confirmation of Committee Assignments: Willingham explained committee assignments proposed by Committee on Committees with the recommendation being to leave assignments as they are and assign Dobrowolski to Personnel and Emergency Services Committees for the remainder of the term. Motion by Lieftring, second by Schmitt to assign Dobrowolski to the Personnel Committee and Emergency Services Committee. Motion carried.

APPOINTMENTS

Veterans Service Commission: Motion by Hraban, second by Schmitt to appoint Lyle Lieftring to remainder of term expiring December 31, 2021. Motion carried. Motion by Gierke, second by Schneider to appoint Fred Nash to a 3 year term expiring December 31, 2022. Motion carried.

ANNOUNCEMENTS

Tatur announced that the bonding specialist will be at the next Finance Committee meeting and that information will be brought to the full board at the December meeting.

Kitzie Winters, Finance Director, announced that she has a spreadsheet put together and will place in mailboxes for Supervisors to review.

Loren Beebe, County Clerk, announced that the first day for Supervisors to circulate nomination papers is December 1st, stop by the Clerk's Office to pick up a packet.

ADJOURNMENT

Motion by Lieftring, second by Gierke to adjourn. Motion carried. Meeting adjourned at 10:39 a.m.

Next meeting December 17, 2019 at 7:00 p.m.