

**Rusk County Department of Health and Human Services  
Aging & Disability Resource Center**

**Nutrition Meeting**

Nutrition Services held its regular bi- monthly meeting on June 18, 2020 at 1:00 pm at <https://bluejeans.com/2469220556?src=calendarLink> or phone at: 888-748-9073 or 844-540-8065

PRESENT: Kathy Walthers, Lindsay Ohmstead, Angie Harvey, Kathy Halbur, Mark Schmitt, John Smatlak(post by phone), Jennifer Hengst(phone), Alice Kesan,(pre meeting), Jeremy Jacobs, Marg Ellmann (phone),  
EXCUSED: Erik Stoker, Peggy Hraban, Kathy Mai, Ron Moser, Sheryl Kisling Kayla Poppe, Ashley Nelson, Chris Soltis,

AGENDA:

1. Call meeting to order by Mark Schmitt at 1:00pm.
2. Approval of minutes from previous meeting. M/S/P Hengst/Ellman
3. Senior Services
  - a) Introductions
  - b) Employee changes – Andy Richards left, Don Mataczynski switched to driver/kitchen help position 19.75 hours a week. Tim Farley switched to every week driver.
  - c) Received \$17,703 in Family First Dollars Due to COVID. Moved funding from congregate to Home Delivered meals. All meals that we are currently servicing can only use HDM funds.
  - d) Freezer is installed and running. Floors are all done. Presenting to property to add a hand washing sink in the back room. Motion Ellman/Hengst Approved. Looking at putting in Handicapped doors at the LS Senior Center would use funding through Cares. County would have to maintain doors once in. Motion Schmidt/Ellman.
  - e) PPE: Ordering Plexy to cover up main window at Ladysmith meal site, discussed with Hawkins Community Center approved for equipment to protect food. Working on Bruce and Sheldon. Drivers and kitchen staff are wearing masks and gloves. Every car has hand sanitizer.
  - f) There are 3 phases to opening up the congregate meals again. We are still in phase 1. We can't open until phase 3 or with Public Health permission.
  - g) Received \$4,247.61 from "Share the Love" event (SUBURU). Would like to use that to cover part of the cost for a new vehicle. Motion Ellman/Hengst approved.
  - h) Our fire suppression system is out of compliance working on bids.
  - i) Grab and Go started and going.
  - j) Breakfast in Sheldon-on Hold

Meeting adjourned at 1:34 p.m. M/S/P Ellmann/Schmitt

Next Nutrition Meeting will be held on Thursday August 20, 2020 at 1:00 p.m. in the County Board Room/ Law Enforcement Center Meeting Room (Quarterly Meeting – April, August, October and December. ADRC Advisory Committee Meeting to follow.)