

**Rusk County Department of Health and Human Services
Aging & Disability Resource Center**

Nutrition Meeting

Nutrition Services held its regular bi- monthly meeting on February 20, 2020 at 1:00 pm in the County Board Room, Ladysmith, WI.

PRESENT: Kathy Walthers, Lindsay Ohmstead, Angie Harvey, Ron Moser, Kathy Halbur, Mark Schmitt, Jeremy Jacobs, John Smatlak, Jennifer Hengst, Marg Ellmann Alice Kesan, Sheryl Kisling,

EXCUSED: Chris Soltis, Ashley Nelson, Erik Stoker, Kayla Poppe, Peggy Hraban, Kathy Mai,

AGENDA:

1. Call meeting to order by Kathy Mai at 1:03pm.
2. Approval of minutes from previous meeting. M/S/P Schmitt/Kesan
3. Senior Services
 - a) Introductions
 - b) Employee changes – Donald Mataczynski moved to driver/subbing position. He used to be an assistant cook (Per his request). Jackie Nitek moved back to a sub position (Per her request) and Dan Lesik a long-time driver past away. Daphne Phelps and Sue Steele hired as Assistant Cook.
 - c) We had the first Breakfast in Sheldon- 27 participants. Suggested donation was met. Next breakfast is 3/6/2020. The breakfast is set up with participants getting their food in a serving line and drinks served at the tables.
 - d) Equipment –We have enough donations saved up to purchase two salad bars. One for Ladysmith and one for Bruce for a piloting project. Motion to purchase Salad Bar- Hengst/Schmitt - passed. Property approved new flooring for the kitchen from Osseo Plastics. Possible 3-5 days shut down for main kitchen. White Explorer is up and working. So is the Maroon Explorer.
 - e) Meal Cost Change from \$3.25 donation to \$3.50. Motion by Schmitt/Hengst- passed.
 - f) Reviewed new Frozen Meals Policy. Motion by Hengst/Kesan- passed.
 - g) Reviewed Nutrition By Laws. Motion by Schmitt/Moser – passed.
 - h) “Share the Love” determination will be in May 2020.

Meeting adjourned at 1:55 p.m. M/S/P Hengst/Schmitt.

Next Nutrition Meeting will be held on Thursday August 20, 2020 at 1:00 p.m. in the County Board Room/ Law Enforcement Center Meeting Room (Quarterly Meeting – April, August, October and December. ADRC Advisory Committee Meeting to follow.)