



## MINUTES

Trail's End Camp Board of Trustees

August 22, 2023

Rusk County Government Center – Small Conference Room

**Members and staff present:** Lois Goode, Joe Baye, Heather Towers, Jimmy Moore, Ron Weber, James Kahl and Charmaine Riddle. Public present: Jim Lathrop

**Meeting called to order** by Chair Goode at 5:02 PM.

**Minutes:** *Ron/Heather motion to approve minutes from July 18, 2023. Motion carried.*

**Public Comments:** None.

**Election of Secretary:** *Motion by Joe/Heather to postpone election until September. Motion carried.*

**Caretaker/Maintenance Report:** went over the July 2023 report – attached.

**Coordinator Report:** Riddle reported that Finance approved the stove including the grates. Reviewed evaluation form – James will make it digital. Caretaker job description was approved and James Kahl was hired as the new Caretaker. Caretaker will now be mowing and most of the maintenance at camp so asking to increase hours from 750 to 1500. *Motion by Joe/Jimmy to request 1500 hours for Caretaker. Motion carried.* Showed picture of damage done by Iron County to the amphitheater. According to the reservation form the group is financially responsible for any damage that may occur. Currently youth groups are not charged a security deposit. *Motion by Jimmy/Joe to charge \$50 for damage. Motion carried.* Will revisit security deposits for youth groups at annual meeting in October.

**Caretaker Report:** James reported that there were a few cleanliness issues in the bathrooms and he will install plexiglass on rock cases. Discussed stove and how dials are hot as they are metal and can switch to hard plastic. Stove has pilots that all need to be lit.

**Trustee Time:** Jimmy gave Charmaine some historical pics, Heather reported on Girl Scouts at camp and said there were numerous problems with mice in a variety of buildings and that camp needed a deep clean, pool noodles were moldy in canoe shed and there's not enough lighting, some of the safety throws were put away wet, part of roof on canoe shed was installed wrong so mice can get in, there's a gap of dirt by trim in kitchen where you walk in and Tamarack cabin was very humid and there was condensation on windows and it smelled bad. Joe did a session on knots and Kaylee Meisengier from Rocque Ridge did a session on fishing. James said he's getting cleaning products that have a citrus and lemon smell that will help deter mice and that the garage door needs a new seal on the bottom.

**Old Business:**

**Picnic under the Pines** – no band, Blue Hills running club will have a children’s race at 10 am, 11 am pumpkin painting by the Kiwanis, Noon and 2 pm Chris Cold will give a wildlife presentation, 1 pm LCDD will give a drone demonstration. Discussed having a meal rather than food truck. Possible smores station by Bruce Lions and Girl Scouts will have yard games. Discussed raising funds for the creation of a TEC Historical Museum in the Juniper cabin.

**Public Citizen Rep Vacancy** – Jim Lathrop submitted interest in filling this position. He brings many years of camp experience with Grace Bible Camp, was a cook and likes our mission statement. *Motion by James/Joe to approve. Motion carried.*

**Clothing Order for Resale** – Charmaine wanted confirmation of items Trustees wanted ordered for resale. 20 T-Shirts and 20 Long Sleeve T-Shirts Heather Forest, 20 Hoodies – variety of sizes and 48 hats.

**New Business:** None

**Next meeting:** September 19, 2023 at 5:00 PM at LEC

*Heather/Jimmy motion to adjourn.* Chair Goode adjourned meeting at 6:45 PM.