



## MINUTES

Trail's End Camp Board of Trustees

July 19, 2022

Rusk County Government Center – Small Conference Room

**Members and staff present:** Lois Goode, Joe Baye, Cheyenne Makinia for RCYC, Ron Weber, Heather Towers, Charmaine Riddle, CeCe Rudnicki **Others present:** Jim Moore

**Meeting called to order** by Chair Goode at 5:02 PM. A quorum was present.

**Minutes:** Baye/Towers motion to approve minutes from June 21, 2022. Motion carried.

**Public Comments:** None

**Election of Secretary:** Chair Goode called for nominations. None received. Baye/Towers motion to postpone election of Secretary to next meeting. Motion carried.

**Caretaker/Maintenance Report:** Rudnicki went over July 2022 Report – attached. Went through photos of new equipment and need for cameras. Discussion about who will have access to the video recordings. State law requires the videos to be archived for 7 years.

**Coordinator Report:** Riddle went over calendar. Facebook page is <https://www.facebook.com/Trails-End-Camp-1139615352718581> . Website is <https://ruskcounty.org/index.asp?SEC=99E1F50D-5480-4C73-9A5D-30FA956E2075> There has been good communication with our licenser. Went over 2023 budget that will be presented to JYE Committee.

**Old Business:** Riddle went over capital improvement requests made to the Property Committee. There was a quote for \$3780.40 from Northwest Refrigeration for a stove. \$5000 total was approved by Property which includes LP hookup. The pavilion was also presented for \$66,000 costs. This was not approved right now. We were told to submit this at budget time under capital improvements. Information about the bridge was presented to the committee but without an inspection it is too difficult to know what we need. We will develop a plan after inspection.

**New Business:** Jim Moore has made application to be a public citizen representative on the Trustees Board. Baye/Towers motion to add Jim Moore as the public citizen representative to fill Carow's vacant position. Motion carried. There has been no interest for a 4-H representative to date. Discussion about access to camp while a group is in session. A request was made that the Dugdale family have access to camp even while it is being rented. Baye/Weber motion that the Trustees are in support of the no trespass ordinance as written and that other persons should not have access outside of the ordinance language. Motion carried. Charmaine will prepare a letter with Corporation Counsel. Chamber 5:05 will be September 13. Leaf it to Rusk Open House will be September 25.

Hoping to have a picnic event with live music. There may be an opportunity for TEC clothing sales at the Gateway Gourmet in Bruce. Brooke Ensley is the manager. Should consider having clothing available at the open house. What other kind of other TEC swag can we have? Towers made a request to use the camp facilities at no cost for a bridging ceremony for Girl Scouts. Planned activities require insurance and the Girl Scouts have the necessary insurance. Baye/Goode motion to waive the fees for Bruce Area Girl Scouts bridging ceremony on September 11. Motion carried.

**Trustee Expectations:** Reviewed the list of expectations that Heather came up with. Decided to use the word “guidelines” instead of expectations. Want information for trustees, especially new ones, so they know what being a trustee is about. Discussed having a substitute for when the trustee is not able to make a meeting. Will continue to review and finalize at our annual meeting.

**Next meeting:** August 16, 2022 at 5:00 PM at Trail’s End Camp

Motion by Heather with second by Joe to adjourn. Chair Goode adjourned the meeting at 6:47 pm.



## July 2022 Report

### Completed

- Camp continues to be full of users – lots of check in, check out and cleaning camp
- Siding on Ebling repaired and doors on dining hall replaced by JJ Northland Construction
- Canoe trailers - packed bearings, replaced jacks, replaced lights
- Concrete mixer put on wheels to move easily around camp. Motor replaced.
- New toilets installed in kitchen bathrooms.
- Brushed trail
- Rebuilt archery backdrop
- Cleaned up downed trees

### Planned for July/August

- Gutters to be installed on Ebling and kitchen by Complete Rain Gutter Service
- New kitchen stove installed and hooked up
- Paint benches
- Get cameras placed throughout camp for security
- Trail work
- Gravel for driveway

### Yet to be completed for 2022

- Split rail fences
- New entrance sign
- Dirt work

- Complete Nature Trail improvements – overlook, benches, nature ID, marking posts, map
- Trail Work
  - Burn old boardwalk
  - Prep swamp area near boardwalk for seeding
  - Anchor boardwalk
  - Finish additional structures on west trail
  - Build benches
  - Map trail
  - Hand railing on steps
- Empty garbage from Caretaker's cabin
- Assess and complete exterior painting needs of numerous buildings
- Replace portion of sidewalk on west side of kitchen (7' x 11.5' area)
- Paint picnic tables and benches
- Replace screen doors on cabins
- Bridge inspection – October