

RUSK COUNTY HIGHWAY COMMITTEE MINUTES

January 16, 2023

8:00 A.M.

Highway Committee Present: Biller, Kalepp, Meyer and Stout

Others Present: C. Meyer, A. Heath, J. Wilk, S. Schuelke, T. Meyer, D. Mansky and E. Webster.

CALL TO ORDER – Call to order by Chair Biller at 8:00 a.m.

APPROVAL OF MINUTES

Motion by Kalepp, seconded by Meyer to approve the December 12, 2022 Highway Committee meeting minutes. Motion carried.

Motion by Meyer, seconded by Kalepp to approve the December 27, 2022 Highway Committee meeting minutes. Motion carried.

PUBLIC COMMENT: Don Mansky inquired about the Highway Commissioner position.

GENERAL BUSINESS:

Interim Operations Manager Stipend. Possible Motion – Ashley spoke about the Interim Operations Manager position and Stipend. Discussion held. Tim will appoint the person per the job until a new Highway Commissioner is hired.

GPS and/or Cameras in Trucks. Possible Motion – The Committee would like Tim to get pricing for GPS/Cameras in all trucks used.

City of Ladysmith Use of Salt Shed. Possible Motion – City no longer needs the use of Rusk County's salt shed.

Green Lights Added to the New Truck Invoice. Possible Motion – The two new trucks need to be updated with green lights which adds to the purchase price.

Motion by Kalepp, seconded by Stout to approve the \$100.00 to upgrade both trucks out of the equipment budget. Motion carried.

Request for Paid Holidays – LTE worker requesting Holiday pay due to working past normal summer hours.

Motion by Kalepp, seconded by Meyer to forward to the Personnel Committee to change the job from an LTE to a part-time position. Motion carried.

Out of County Travel for Winter Road School for Interim Highway Commissioner

Motion by Meyer, seconded by Kalepp to approve Tim Meyer attending the out of County Travel for Winter Road School. Motion carried.

Highway Commissioner Job Description – Discussed surrounding County's job description update and what needs to be updated in the Rusk County Highway Commissioner Job Description.

Motion by Meyer, seconded by Kalepp to forward the Rusk County Highway Commissioner Job Description to Personnel and County Board. Motion carried.

Operations Manager Job Description – The Operation Managers Job Description and will be postponed until a Highway Commissioner is hired.

HIGHWAY COMMISSIONER REPORT: Tim Meyer gave a report on asphalt plant update, gravel pit updates, County M BIL update, construction projects update and bridge inspections. Discussed the County running out of salt to sell to the local Municipalities. The Committee would like Tim to check on pricing for non-contracted salt and bring back to February meeting.

HIGHWAY SAFETY REPORT:

Safety Manual has been updated by Dustin Thompson, Rusk County's Safety Consultant who will have meetings with the Highway Employees.

HIGHWAY FINANCIAL REPORT. Skye gave financial status of Highway Department cash, payables, receivables, equipment fund and blacktop plant fund. The Committee would like a fleet report on all trucks for replacement.

HIGHWAY OFFICE REPORT. No Report.

HIGHWAY COMMITTEE – ANNOUNCEMENTS - None

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Stout, seconded by Hraban to approve the Highway Invoices as presented. Motion carried.

The next meeting will be February 20, 2023 in the LEC.

MOTION TO ADJOURN

Motion by Kalepp, seconded by Biller to adjourn at 11:15 a.m. Motion carried.