



MEETING NOTES

Trail's End Camp Board of Trustees

October 17, 2023

Rusk County Government Center – Small Conference Room

Members and staff present: Lois Goode, Joe Baye, Jimmy Moore, Valerie Spooner, James Kahl and Charmaine Riddle.

Meeting began around 5:06 pm

Election of Chair – no action taken

Election of Vice-Chair – no action taken

Election of Secretary – no action taken

Minutes: No quorum – did not approve August 15, 2023 minutes

Public Comments: None.

Caretaker/Maintenance Report:

- **2024 Work Plan with 2023 Activity Summary** - James reported on projects he wished to complete this year and next year. Discussed possibility of getting picnic tables with metal bottom for under the pavilion, one that is wheelchair accessible and work table for speaker and/or demonstrations.
- **Swinging Bridge Issues** – James reported on bridge issues and inability to work on hiking trails

Coordinator Report: Charmaine reported on final revenue for 2023 and estimated usage for 2024

- **Rec Ed Licensing changes** – Charmaine gave out a summary of key changes to ATCP 78. There is an upcoming Q & A session that she will participate in to learn more. Cost of license will now be based on a Complexity Calculator.
- **2024 Donation to Camp** – James and Charmaine met with Bob & Cheryl Kelley regarding a donation of an obstacle course at camp valued at \$15,000 from the Jayna Kelley Memorial Foundation.
- **2023 Rates & Policy Changes** – Charmaine surveyed a few other licensed rec/ed camps regarding rates. Discussed possible rate increase for Private Use from \$300 to \$500/day, creation of a Non-Profit Private Use rate of \$350/day and keeping Youth rate the same at \$3/per person per day. Electric at the campsites need upgraded and more and more people are using the campground – have current estimate of \$4200. Currently have 5 electric sites and a designated area for tents. Discussed creation of a camping fee of \$30/night for electric sites only. Those that need a temporary campground license will be charged \$25 in addition to license fee and will be charged

for only the electrical spots. Clarified policy of 30 days to book future year's dates – it is meant for similar dates – not different ones.

- **Increase of Caretaker hours update** – took request to Property and it was denied at this time. Will request again next year with
- **2024 Utility Charges** – Discussed whether or not to get a meter for the kitchen to charge for gas usage. Cost is around \$725 just for the meter. Recommended changing minimum usage from \$1 to \$5 for gas in lieu of getting a meter. Recommended increasing minimum usage for electric from \$2 to \$5 but will continue to monitor kWh usage.
- **Online Reservations** – A few people have recommended utilizing online reservations similar to how Forestry reserves campsites. Cost would be \$650 to add an additional location. Could set limits as to when to open availability and can keep it open for as long as we'd like. It would be easier for booking but much harder on users who continue to come every year. No interest at this time.

Caretaker Report: James reported that there were a few cleanliness issues in the bathrooms and he will install plexiglass on rock cases. Discussed stove and how dials are hot as they are metal and can switch to hard plastic. Stove has pilots that all need to be lit.

Trustee Time: Nothing to report

Old Business:

- **Picnic under the Pines recap** – event went well even with bad weather. Made a little over \$1000 but not sure of profit until meal bills are submitted.

New Business:

- **Bylaw Revisions** – Discussed having alternates, stricter attendance requirements and term limits. Will postpone until April meeting.
- **School Rep Vacancy** – James should not be a school rep since he is now an employee.
- **Hunting Permit Applications** – so far just 1 application. Interested parties were notified that they cannot cross the swinging bridge.
- **Trustee Term Expiration/Renewal** – Current terms that are up are 4H and Public Citizen Rep 1. Jimmy is interested in staying on.

Any other business relating to Camp - None

Next meeting: Tuesday, April 16, 2024 at 5 pm in the Law Enforcement Center

Chair Goode recommended adjournment at 6:51 PM.