

RUSK COUNTY PROPERTY COMMITTEE MINUTES

May 8th, 2020

Present: Al Rathsack, Tony Hauser, Tom Hanson, Alan Rathsack, Jerry Biller.

Others Present: Loren Beebe, Andy Albarado, Charmaine Riddle.

Meeting called to order by Hauser at 8:30 a.m.

Election of Chair and Vice Chair: Nominations called for Chair: Hraban nominated Hauser. Nominations called 3 times. Motion by Rathsack, second by Biller to close nominations and cast a unanimous vote for Hauser as Chair. Motion carried. Nominations called for Vice Chair: Biller nominated Hraban. Nominations called 3 times. Motion by Hauser, second by Biller to close nominations and cast a unanimous vote for Hraban as Vice Chair. Motion carried.

Motion by Hanson, second by Biller to correct minutes by striking our one of the Al Rathsack and add Mike Hraban. Motion by Hraban, second by Biller to approve March 13th, 2020 minutes as corrected. Motion carried.

Other Items for Discussion & Possible Motion

Forestry-Cell Phone Stipend: Jeremy explained that some of the field workers are not getting the stipend for their cellphones. Motion by Biller, second by Rathsack to approve the cellphone stipends for the field workers who are not yet receiving it. Motion carried.

Covid-19

Update on Facilities/Operations: Andy provided updates to the committee that included building closure, meetings being held, sneeze guards, PPE, and soft opening on May 18th.

Reopening Items-Facility Needs: Andy provided updates on what steps will be taken on reopening the Government Center and the PPE items that are being brought in.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

Update on Maintenance of Government Center Facility and Other County Owned Properties: Maintenance Budget DC Creek \$3,000 for curb and main entrance and additional cost from Highway to fix blacktop afterwards. Motion by Rathsack, second by Biller to approve the concrete and black top work on the Eastside of court house and the ramp on the south end of courthouse and to have the money come out of the Maintenance Fund. Motion carried.

Approval of Payment of Invoices: Motion by Hanson second by Biller to approve the payment of invoices. Motion carried.

2020 Budget Projections: None to reviewed.

LPD Lease-Update: No updates to give at this time.

Power House - Updates: Brief update provided by Andy. To keep just county related meetings to be held at the county facilities.

Judge-Conference Room Furniture-Update: Nothing to update at this time.

Update on Trails End & Fairgrounds Roofing Projects: Charmaine provided a slideshow of before and after pictures of the new roofs.

Update on Trails End and Youth/Senior Flooring Project: Andy provided pictures of the before and after floors at the Senior Center. Just the prep work has been done out at Trails End as the floors need to be a certain temperature prior to applying the new flooring.

Recycling-Charmaine Riddle

Coordinator Report Including Update on Outreach, Violations, & Sites

Charmaine- no changes at this time due to Covid-19. Been a lot more usage as people are at home cleaning. Clean sweep is normally in June, needed to find new waste hauler for Tuesday in July at highway, will know more next week. Site issue in Town of Wilson with Waste Management. Motion by Hraban, second by Biller to have 5% of recycling grant cover Property millage and per diem. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Consideration/Approval of change orders: No updates.

Joint Management Actions: Andy provided updates.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update: One person interested in hanger and also maybe building a new hanger. MSA is updating survey to see lot lines.

BOA/FAA Funded Projects-Update: Crack seal will be done this summer. Petition is submitted for end loader. Card machine will need to be updated to be able to use the chips that are now on cards.

Covid-19 CARES Act Funding: Air port is getting \$30,000 from this. Will be using it for operational expenses.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Winters, Finance Director, provided update that included car usage down 1/3 %, hail damage at Josie Creek, K9 bite to jailer, door at Firehall.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Jim has had a lot of activity on getting laptops update running. VPN's for people working at home.

Jumper River Electric Project update: George from the jail is working on getting things moved out there. Tested phones and they are working well.

Items to be placed on next month's agenda:

Motion by Hraban, second by Biller to adjourn. Adjourned at 10:03 a.m.

Next meeting: June 12th, 2020 at 8:30 a.m.