

# RUSK COUNTY PERSONNEL COMMITTEE

**Revised AGENDA**

DATE: Thursday, May 7<sup>th</sup>, 2020  
TIME: 8:30am  
PLACE: Rusk County Government Center – LEC ROOM

**MEETING WILL BE ACCESSIBLE BY TELEPHONE OR VIDEO CONFERENCE**

To link with your computer video and/or audio: <https://bluejeans.com/317202077>

To join by phone dial 1-888-748-9073 OR 1-312-216-0325 and then enter meeting ID 317202077 followed by #.

The toll-free number has had occasional issues, so two numbers are provided.

Supervisors and members of the public attending in person will be required to observe the social distancing guidelines pursuant to the Governor's Order and are encouraged to take any preventative measures that you deem necessary including wearing a mask and other personal protective items. Hand sanitizer will be made available.

## OPEN SESSION – CALL TO ORDER

## ELECTION OF CHAIR AND VICE CHAIR

## APPROVAL OF MINUTES

- Personnel Committee Minutes of March 27<sup>th</sup>, 2020.

## CORPORATION COUNSEL

- Report of Guardianships, Commitments, and Legal Action on Behalf of the County

## HIRING/RECRUITMENT

- o Update Jailer/Dispatcher-Male
- o Update Trails End Camp Caretaker
- o Update H&HS
  - o Economic Support
  - o Social Worker
- o Update GIS Technician
- o Update DA Paralegal

## ADMINISTRATIVE COORDINATOR

- General Updates
- Payroll Change and Comp-Time Reports
- Lighthouse Hotline-Reports Received
- Social Media Policy
- Fitness Policy Expansion
- Discussion on Wage Adjustments Process for 2021
- COVID-19 Response - HR/Employee Issues
  - o Current plans
  - o Implementation of work-from-home, Voluntary Temporary Telecommuting
  - o FFCRA/CARES ACT Provisions (Emergency Paid Sick Leave/Expanded FMLA) - Updates
  - o Temporary layoffs/furlough considerations
  - o Reopening of Facilities Considerations
  - o Impact on 2020 and 2021 Budgets and Personnel Issues
  - o **PPE Policy and Guidelines**

## CLOSED SESSION announced by Chair

- FMLA & Other Medical Leave Request

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1)(c).

## OPEN SESSION – Possible Motion on Topic of Closed Session

## ADJOURNMENT

This agenda prepared by Loren Beebe, County Clerk, with the direction of Chair Hanson. Posted: 5/5/2020 @ 1:05 p.m.