

RUSK COUNTY HIGHWAY COMMITTEE MINUTES

May 20, 2024

8:00 A.M.

Highway Committee Present: Biller, Kalepp, Hampton and Meyer.

Employees Present: E. VanDoorn, C. Meyer, A. Gudis, S. Nyhus and J. Livingston.

Others Present: D. Mansky and C. Ostenso.

CALL TO ORDER – Call to order by Chair Biller at 8:00 a.m.

ELECTION OF CHAIR

Chair Biller called for nominations for Highway Chairman.

Meyer nominated Biller for the Highway Chairman.

Biller called for additional nominations three times.

Motion by Kalepp, seconded by Hampton to close nominations and cast a unanimous ballot for Biller as Chair. Motion carried.

ELECTION OF VICE-CHAIR

Biller called for nominations for Highway Vice-Chairman.

Kalepp nominated Meyer for Highway Vice-Chairman.

Biller called for additional nominations three times.

Motion by Kalepp, seconded by Hampton to close nominations and cast a unanimous ballot for Meyer as Vice-Chair. Motion carried.

APPROVAL OF MINUTES

Motion by Meyer, seconded by Kalepp to approve the April 15, 2024 minutes as presented. Motion carried.

PUBLIC COMMENT: - No Comment

DISCUSSION AND POSSIBLE MOTION

GENERAL BUSINESS:

Open Bids for Recycle Blacktop – The bids for 7,500 yards are as follows;

- Haas \$6.00 per ton \$45,000.00
- Stout Construction \$12.95 per ton \$97,125.00
- A-1 \$6.30 per ton \$47,250.00

Motion by Meyer, seconded by Kalepp to approve Haas for \$6.00 per ton at \$45,000.00 to Recycle Blacktop. Motion carried.

PPE Allowance Estimates for Highway Employees

Operations Manager Nyhus gave an estimate of \$8,002.80 for uniforms and to continue the \$300.00 Stipend or add an additional \$600.00 Stipend for all employees for the year.

Motion by Meyer, seconded by Hampton to approve the PPE and mandate the shirts be worn by each employee and continue the \$300.00 Stipend for all employees. Motion carried.

Update on Old Asphalt Plant - An update was given on the remaining old Asphalt Plant.

Motion by Kalepp, seconded by Meyer to instruct the Administrative Coordinator and Corporation Council to send the buyer an invoice for back rent per the agreement. Motion carried.

Update on 2024 Construction Projects and Bond Funding – County P has been pulled from LRIP and moved to County D – Highway 27 west to Deer Tail Bridge this year. County I overlay will be finished this year.

Approval to bid CTH “D” LRIP Construction Project

Operation Manager Nyhus is requesting approval to bid CTH “D” LRIP construction project.

Minutes prepared by Connie Meyer, Rusk County Clerk

Motion by Kalepp, seconded by Hampton to approve the Bid Request – 2024 LRIP Project CTH D Grading and Base Course. Motion carried.

Motion by Kalepp, seconded by Meyer to put County D Bid request out for bid. Motion carried.

Presentation on Equipment Ratings & Equipment Needs – Operations Manager Nyhus gave a presentation on the current equipment and the need for replacement. The Committee is recommending that the presentation be given at the June Highway, Finance and County Board meetings for approval of money to replace equipment from a priority list.

Request to Purchase Used Rubber Tire Excavator

A request to purchase a used rubber tire 2019 190G W 174 HP Excavator for \$169,000.00

Motion by Meyer, seconded by Kalepp to approve \$200,000.00 to purchase an Excavator from the Highway Equipment Fund.

Motion carried.

Motion by Hampton, seconded by Kalepp to approve out of County Travel to look at Excavator. Motion carried.

Seek Estimates for a Trailer Mounted Crash Attenuator

A request to replace/seek estimates for the Trailer-Mounted Crash Attenuator.

Motion by Kalepp, seconded by Meyer to seek up to 3 estimates for a Trailer-Mounted Crash Attenuator and bring back to the June meeting for discussion and possible motion. Motion carried.

2025-2029 Capital Improvement Project Request – Discussion held on the 2025-2029 Capital Improvement Project Request.

Address and Approve Highway Shops and Office upgrade Needs

Discussed the need to upgrade the water leak in the Highway Shop and Office upgrade.

Set a date for a tour of Highway Shop

June 7, 2024 at 8:00 a.m. at the Highway Shop.

Out of County travel – The request for two Employees to go to Sawyer County for Training.

Motion by Kalepp, seconded by Hampton to approve 2 employees out of County Travel to Sawyer County. Motion carried.

Wage for Highway Worker II moving to Mechanic

HR Manager Gudis requested from Personnel to increase the wage for Highway Worker II Moving to a Mechanic and was it approved.

Appoint Interim Highway Commissioner through June 2, 2024 and Approve Retroactive Compensation

HR Manager Gudis is requesting to pay from May 9, 2024 retroactive for \$1,500.00 for the Operation Manager through June 2, 2024.

Motion by Kalepp, seconded by Meyer to approve Operations Manager from May 9, 2024 as the Highway Commissioner and a \$1,500.00 Stipend. Motion carried.

Appoint Interim Highway Commissioner starting June 3 and approve compensation.

Discussion held on the Appointment and will table until after Closed Session. No action was taken after Closed Session.

HIGHWAY COMMISSIONER REPORT: Operations Manager gave the Commissioner Report on New Truck delivery, Camera's, Salt shed, Mechanic for other entity's and closing the Road for Culvert replacement.

HIGHWAY SAFETY REPORT: April 11, 2024 Safety minutes were presented to the committee.

HIGHWAY FINANCIAL REPORT: E. Van Doorn gave a financial report.

HIGHWAY COMMITTEE ANNOUNCEMENTS – None

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Meyer, seconded by Hampton to approve the May Highway Invoices as presented. Motion carried.

SET A DATE FOR THE NEXT HIGHWAY COMMITTEE MEETING

The next meeting will be June 17, 2024 in the LEC at 8:00 a.m.

Motion by Hampton, seconded by Kalepp to enter into Closed Session at 10:25 a.m. All responded yes.

CLOSED SESSION announced by Chair

Interim Highway Commissioner Appointment Past June 2 pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION – at 11:25 a.m.

ADJOURN - *Motion by Meyer, seconded by Hampton adjourn at 11:26 a.m. Motion carried.*