

MINUTES
CJCC MEETING
May 25, 2023
Meeting held via Zoom and in person

Present were: Karie Kennedy, Judge Barna, Judge Stewart, Melissa Buesgen, Dave Willingham, Ellen Anderson, Jeremy Jacobs, Rich Gauger, Lori Gorsegrner, Ashley Health, Karl Kelz, Lois Good, Emily Nelson, Mark Schmitt, Tom Cudo, Jon Unterschuetz.

The meeting was called to order by Hon. Annette M. Barna with the reciting of the Pledge of Allegiance at 7:30 a.m.

A motion to approve prior month minutes was made by Jeremy Jacobs. Second by Judge Stewart. Carried unanimously.

Discussion/Approval of CJCC By-laws: Members discuss how there are a few different versions of the by-laws that are floating around. Judge Stewart gave an overview of where the language came from for the by-laws that we are using currently. Jeremy requests that members send him an email if they would like to see any changes to the by-laws at this time. Ellen requested that by-laws be reviewed every 5 years. Dave mentioned having a requirement for committees to meet at least four times per year.

Discussion/Approval of MMC Grant – Approval of Job Description: Members discuss the process to get this position approved by the County Board so that it can be filled as soon as possible. Jeremy feels it may need to go to Personnel. Judge Stewart would like to have the board identify what the procedure is for approval. Dave mentioned that he is willing to look at other counties and what they do for the position. Judge Barna and Dave agree that the grantors are understanding of the steps and process we need to take to get this approved. Judge Stewart requested the job summary that he worked on with Chelsea. Rich agreed to look for it and give it to Judge Barna if he finds it. Members discuss the upcoming meetings in June that Judge Barna or a representative will attend to get this approved.

Drug Court Evaluators, Jane Goodrich and Caleb Hogeterp – Q&A: Members of CJCC asked questions and discussed the recommendations given by Jane and Caleb as to Drug Court and the Drug Court Coordinator position.

General Conversation: Ellen will send out an email to all members regarding the Standards for CJCC Councils provided by the National Institute of Corrections.

Committee Updates: Jeremy updated that the area schools will have a meeting on August 3rd regarding the truancy plan for Rusk County. He stated how there was a referral for a student that missed 147 days of school and there needs to be a plan in place to help these students.

Meeting adjourned – 8:38 a.m.

Respectfully submitted,

Karie Kennedy