

# RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: Tuesday, May 18, 2021  
TIME: 8:30am  
PLACE: Rusk County Government Center – LEC ROOM

**MEETING WILL BE ACCESSIBLE BY TELEPHONE OR VIDEO CONFERENCE**

To link with your computer video and/or audio: <https://bluejeans.com/7155322188>

To join by phone dial 1-888-748-9073 OR 1-312-216-0325 and then enter meeting ID 7155322188 followed by #.

The toll-free number has had occasional issues, so two numbers are provided. Supervisors and members of the public attending in person will be required to observe the social distancing guidelines and are encouraged to take any preventative measures that you deem necessary including wearing a mask and other personal protective items. Hand sanitizer will be made available.

\*A quorum of the Finance Committee may be present during the meeting due to in common committee members.

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items. \*

## OPEN SESSION – CALL TO ORDER

### ADMINISTRATIVE COORDINATOR

- Personnel Handbook Updates
  1. Consider Alternatives on complaint/Investigation process
  2. 15 minutes increments for time tracking
- Administrative Coordinator Job Description and Duties

GIS Administrative Assistant Position – wage adjustment

If personnel meeting is not finished before 10:00 a.m., it will resume after Joint – Personnel & Emergency Services meeting.

## ADJOURNMENT

# RUSK COUNTY JOINT - PERSONNEL COMMITTEE & EMERGENCY SERVICES COMMITTEE AGENDA

DATE: Tuesday, May 18, 2021  
TIME: 10:00 A.M.  
PLACE: Rusk County Government Center – LEC ROOM

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## OPEN SESSION – CALL TO ORDER

### MEDICAL EXAMINER OFFICE

- Medical Examiner Position – Hours
- ME/Deputy ME - Compensation

### CLOSED SESSION announced by Chair

- Medical Examiner

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1)(c).

OPEN SESSION – Possible Motion on Topic of Closed

## ADJOURNMENT

This agenda prepared by County Clerk Meyer, with the direction of Chair Hanson.

Posted - May 14, 2021 1:30 p.m.