

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

May 18, 2021

Personnel Committee Present: Tom Hanson, Dave Willingham, Mike Hraban, Lisa Dobrowolski and Bob Stout.

Others Present: Andy Albarado, Connie Meyer.

CALL TO ORDER: Meeting called to order by Chair Hanson at 8:30 a.m.

Personnel Handbook Updates – Discussed Changes.

GIS Administrative Assistant Position – Discussion held on wage adjustment for the GIS Administrative Assistant Position. The current wage rate is \$14.85-\$16.00 and the request is to raise the top range to \$18.00.

Motion by Hraban, seconded by Dobrowolski to increase the top wage range to \$17.00 per hour. Motion carried.

JOINT – PERSONNEL & EMERGENCY SERVICES MEETING

Personnel Committee Present: Tom Hanson, Dave Willingham, Mike Hraban, Lisa Dobrowolski and Bob Stout.
Emergency Services Committee Present: Mark Schmitt, Phil Schneider, Ken Pedersen, Bob Stout and Lisa Dobrowolski.

Others Present: Andy Albarado, Connie Meyer, Jim Rassbach.

CALL TO ORDER: Meeting called Emergency Services to order by Chair Schmitt at 10:00 a.m. to join Personnel for a joint meeting.

MEDICAL EXAMINER OFFICE

Discussion on the following positions:

- Medical Examiner Position – Hours From 29 hours to 40 hours
- ME/Deputy ME – Compensation Increase stipends Standard Death \$185.00 and Complex Death to \$335.00.
- Per diem increase from \$100.00 to \$200.00 and the CDME from \$425.00 to \$525.00 per month.
- All level of transport current ~~40.00~~ \$11.00 to \$16.00 per hour.

Motion by Hraban, seconded by Stout to approve all increases as discussed and forward onto Finance. Motion carried.

NO - CLOSED SESSION announced by Chair

ADJOURNMENT: Motion by Pedersen, seconded by Dobrowolski to adjourn the Emergency Service Committee at 11:45 a.m. Motion carried.

PERSONNEL CONTINUED

Personnel Handbook Updates – Discussed Changes.

The next meeting will be on May 27, 2021 at 8:30 a.m.

ADJOURNMENT: Motion by Hraban, seconded by Dobrowolski to adjourn at 1:22 p.m. Motion carried

Minutes prepared by Connie Meyer, Clerk