

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: March 7, 2024

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center – Board Room

CALL TO ORDER

APPROVAL OF MINUTES – February 1, 2024 and February 15, 2024

PUBLIC COMMENT – limit of 3 minutes per person with a maximum public comment of 30 minutes.

CLOSED SESSION announced by Chair

Wis. Stat. s. 19.85(1)(g) “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” to wit: to discuss the status of the records requests submitted to county board members, the discussions with counsel for the requester and strategy for additional responses.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

DISCUSSION AND POSSIBLE MOTION

Health and Human Services

1. ADRC – Information & Assistance Position Creation

Jail Staff

1. Presentation on Act 4

Administrative Coordinator

1. Work from Home Policy

Extension

1. Fair Coordinator and Intern Pay Increase

Recovery Court Report

1. Consider Filling Interim Recovery Court Coordinator Position
2. Approve Appointment of Interim Recovery Court Coordinator

Human Resources

1. Consider Change to Discipline and Termination Process
2. Amend Extended Leave Bank Time Policy
3. Out of County Travel

Maintenance-Extension Support

1. Job Percentage for the following position: Support Staff for Building & Grounds, IT, Trail’s End Camp, Rusk County Fairgrounds, Rusk County Fair.

The personnel committee may go into Closed Session to discuss the above:

CLOSED SESSION announced by Chair

Employee job duties pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

CLOSED SESSION announced by Chair

Review of Performance Improvement Plan relating to employee job performance pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

CLOSED SESSION announced by Chair

Update Committee on Issuance of Performance Improvement Plan relating to employee job performance pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.