

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

March 5th, 2020

Personnel Committee Present: Tom Hanson, Dave Willingham, Bob Stout, Lisa Dobrowolski, Kathy Mai.

Others Present: Loren Beebe, Andy Albarado, Kitzie Winters, Verna Nielsen, Judy Srp, Jeff Wallace, Jeremy Jacobs.

Meeting called to order by Chair Hanson at 2:30 p.m.

APPROVAL OF MINUTES

Motion by Stout, second by Willingham to approve February 6th, 2020 Personnel Minutes. Motion carried

CLOSED SESSION – Announced by Chair

- Consultation with legal counsel regarding DWD litigation

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. WI Stats 19.85(1)(g).

Motion by Stout, second by Mai to enter closed session. Roll call. Voting yes; Willingham, Stout, Dobrowolski, Mai, Hanson. Closed at 2:31p.m.

Open at 4:10 p.m.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Andy and Jeremy provided updates that included; high cost placement, brain injury placement in Clear Water.

SHERIFF

Court Security Officer Wage Rate: Sheriff Wallace asked for clarification on the part-time Court Security Officer. Committee discussion. Motion by Stout second by Dobrowolski to recommend to the County Board to establish a part-time Court Security Officer position and to have a set rate at \$20. Motion carried.

HEALTH & HUMAN SERVICES

Social Worker I Recruitment: Jeremy Jacobs, H&HS Director, explained that the committee Chair of H&HS was informed of employee leaving and gave approval of the requirement. Mai will sit in on the interviews. Changes that will take place are; when Shelia leaves Kerri Groothousen will fill her place and they will hire to replace Kerri's spot.

ADMINISTRATIVE COORDINATOR

General Updates: Andy provided general updates.

Payroll Change and Comp-Time Reports: Motion by Willingham, second by Dobrowolski to approve the payroll changes and comp time report. Motion carried.

Lighthouse Hotline-Reports Received: No reports received in February.

Social Media Policy: Andy handed out a draft policy that is going to be considered. Will bring it back to the committee at the next meeting after speaking with council.

Elected Officials Compensation 2021-24 Resolution: Discussion on salaries. Motion by Stout, second by Willingham to have Andy create resolution for the Constitutional Officer to match the Clerk of Courts wages in 2021. Motion carried.

PTO Usage deadline for Jail/Dispatch: Jeff short on staff, is asking to extend the deadline for PTO usage. Motion by Willingham, second by Dobrowolski to approve extending the PTO usage for the dispatch/jailers to June 30, 2020. Motion carried.

Employee In-Service Day Update: Andy is looking for a different location.

CLOSED SESSION announced by Chair

- FMLA & Other Medical Leave Request

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1)(c).

Motion by Willingham, second by Dobrowolski to enter closed session. Roll call. Voting yes: Stout, Willingham, Mai, Dobrowolski, Hanson, Motion carried.

CLOSED SESSION at 6:35 p.m..

OPEN SESSION at 6:36 p.m.

ITEMS TO PLACE ON APRIL AGENDA

- Administrative Coordinator –Social Media Policy

Motion by Dobrowolski, second by Stout to adjourn. Adjourned at 6:53 p.m.

NOTE: Next regular committee meeting is scheduled for April 2, 2020 at 8:30 a.m.

DRAFT