

# RUSK COUNTY JOINT MANAGEMENT COMMITTEE

March 21, 2024

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Location: Rusk County Government Center – LEC Board Room

Committee Present: M. Hraban, J. Kenyon, R. Tatur, M. Reynolds, T. Hauser and A. Christianson Sr.

County/City Staff Present: C. Meyer, J. Wilk, A. Heath, C. Swearing and A. Christianson Jr., T. DuSell, J. Kalepp, T. Cudo, C. Makinia,

Others Present: E. Webster, R. Meszaro, L. Anderson, V. Strom and D. Ziemer.

**CALL TO ORDER** by Chair Christianson at 1:01 p.m.

**APPROVAL OF MINUTES** – February 29, 2024 Minutes

*Motion by Tatur, seconded by Hraban to approve the February 29, 2024 minutes as presented. Motion carried.*

## **BUILDING/MAINTENANCE ISSUES:**

### **ANIMAL SHELTER**

Animal Shelter and cat room addition update – M. Hraban gave an update on the addition to the Animal Shelter.

Animal Shelter ADA Compliance – A complaint was sent to the County with ADA Compliant issues. Chair will look over the complaint.

### **LIBRARY**

Update on HVAC work at Library – M. Reynolds gave an update on the HVAC work that is finished. Discussion about replacing the Air Condition unit.

Review status of lower level window and other repairs – Repair to the window in the lower level is in progress.

Rusk County Maintenance Charges to Joint Management Building – J. Wilk handed out Rusk County Corporation Council Summerfields opinion on charging for Maintenance to the Library for 2023. Discussion held.

### **MAINTENANCE**

Requests for Rusk County maintenance department. – G. Shilts, Rusk County Facility Manager emailed a list of maintenance to the Committee.

**ADF PLANT** – No Report.

**DOUGHTY RD BUILDING** – No Report.

### **ENTERPRISE CENTER**

Report on tenant requests or concerns, if any – Administrator Christianson gave a report on the Enterprise Center and tenants.

### **FRITZ AVENUE PLANT**

Report on recommendation for HVAC replacement/rehabilitation work. – Report by Chair on HVAC.

Proposal to identify and remove abandoned or unused utility conduit/piping and authorize replacement of water supply line - Chair Christianson gave a proposal of \$4,850.00 from Doug's heating to remove abandoned or unused utility conduit/piping that creates confusion; and to authorize replacement of garden hose water supply line, that is not appropriate, with piped water supply line.

*Motion by Tatur, seconded by Kenyon to approve Doug's plumbing the bid/ estimate to remove abandoned or unused utility conduit/piping and to authorize replacement of water supply line for \$4,850.00. Motion carried.*

**GATES AVENUE MFG. PLANT** – Administrator Christianson gave an update on a tenant who does not need the space at this time.

**JEZ RD. BUILDING** – Administrator Christianson gave an update on the progress of the Jez Building request.

**FARMER'S MARKET/PARKING LOT**

Update on farmer's market pavilion. - Administrator Christianson gave an update on the building that is being constructed.

**PAST PROJECTS SUMMARY**

Report on year to date revenues vs. expenditures by location – J. Wilk gave a copy of the revenues vs. expenditures by location for all Joint Management Buildings.

**CHAIRMAN'S REPORT**

Proposed new Joint Management Agreement – Chair Christianson has J. Kenyon propose a new Joint Management Agreement. Discussion held.

**CLOSED SESSION** – Not needed

**SET DATE FOR THE NEXT JMC MEETING** –Thursday, April 25, 2024 at 1:00 p.m.

**ADJOURNMENT**

*Motion by Hauser, seconded by Kenyon to adjourn at 2:28p.m. Motion carried.*