

RUSK COUNTY FINANCE COMMITTEE MINUTES

March 14, 2024

Finance Committee Present: Tatur, Hauser, P. Unterschuetz, Meyer and Kalepp.

Staff Present: A. Heath, C. Meyer, A. Gudis, C. Riddle, K. Walthers, G. Shilts, V. Nielson, J. Runstrom, J. Jacobs and J. Wilk.

Others Present: E. Webster, L Baltrusis, J. Wiles and J. Jacko

CALL TO ORDER

Meeting called to order by Chair Tatur at 3:00 p.m.

PUBLIC COMMENT – No Public Comment

APPROVAL OF MINUTES

Motion by Hauser, seconded by Kalepp to approve the February 22, 2024 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Wis. Statute 75.69 Sale of Tax Delinquent Real Estate – Parcel #040-00115-0000 – V. Nielson gave a report on Delinquent Real Estate – Parcel #040-00115-0000. Forestry and Land and Water will look into Parcel #040-00115-0000 before the Treasurer sells the Real Estate.

Approve Budget Line Item Transfer from UWEX Contracted Services to Travel Expenses for Interim Position – L. Baltrusis gave an overview of the Budget Line Item Transfer.

Motion by Tatur, seconded by P. Unterschuetz to approve up to \$6,400.00 Budget Line Item Transfer from UWEX Contracted Services to Travel Expenses for Interim. Motion carried.

Health & Human Services – ADRC Information & Assistance Position Creation

J. Jacobs has requested Health & Human Services – ADRC Information & Assistance Position Creation.

Motion by Hauser, seconded by Kalepp to approve the grant/medicate funded Health & Human Services – ADRC Information & Assistance Position Creation and forward to County Board. Motion carried.

Update on Fairgrounds East Wing Barn Project and Consideration of Funding Allocation

J. Runstrom spoke on behalf of the Fair Board for East Wing Barn Project for funding allocation.

Motion by Meyer, seconded by Kalepp to approve the Fairgrounds East Wing Barn Project and Consideration of Funding Allocation from LATCF Funds and forward to County Board for approval. Motion carried.

Update on Fairgrounds Restrooms and Consideration of Funding Allocation

Gary Shilts, Facility Manager gave an update on the Fairground Restrooms. Discussion held.

Update on Trails End Bridge and Consideration of Funding Allocation

J. Kahl gave an update on the damage at Trails End Bridge and is requesting consideration of funding.

Motion by P. Unterschuetz, seconded by Meyer to approve the update on Trails End Bridge up to \$15,000.00 from contingency to fix the swinging bridge. Motion carried.

Wage Increases for Summer Help – C. Riddle is requesting a wage increase for Summer Help.

Motion by Kalepp, seconded by P. Unterschuetz to approve the wage increase for summer help for the Fair Coordinator for 2024 and forward to County Board. Motion carried.

Maintenance Charges to Other County Properties

J. Wilk, Finance Director is giving a report to the Finance Committee on Library allocation for maintenance.

Required Documentation for Housing Authority ARPA Allocation

R. Tatur and J. Wilk are looking for documentation for the Housing Authority ARPA Allocation.

Motion by P. Unterschuetz, seconded by Meyer to give authority to the Finance Department to pay the Housing Authority ARPA allocation as the invoices come in. Motion carried.

Approve Invoices – Invoices were discussed.

Motion by Hauser, seconded by Kalepp to approve the March invoices as presented. Motion carried.

Out of County Travel – Discussed Out of County Travel for County Clerk.

Motion by P. Unterschuetz, seconded by Kalepp to approve the WCCO out of County Travel for County Clerk in Madison date change and expenses. Motion carried.

Treasurer's report – The Committee reviewed the reports given by Treasurer Nielson.

Administrative Coordinator report – Ashely Heath, Administrative Coordinator report on Departments, Joint Management buildings, Presentation from Samuels Group, Hospital site and the Purchase of the Clinic.

Clerk's report – Clerk Meyer gave a report on the Clerk's Office and Election training.

Finance Director's report – Jaimie Wilk gave a report on the Finance Department.

Next meeting will be April 18, 2024 at 3:00 p.m. in the LEC – Board Room

ADJOURN - Chair Tatur adjourned at 5:48 p.m.