

RUSK COUNTY PROPERTY COMMITTEE MINUTES

March 13th, 2020

Present: Al Rathsack, Tony Hauser, Tom Hanson, Mike Hraban, Jerry Biller.

Others Present: Loren Beebe, Kitzie Winters, Andy Albarado, Charmaine Riddle, Judge Anderson, Jeremy Jacobs, Karen Welke, Jim Rassbach, Joe Baye, Phil Grossmann, Jim Bugbee,

Meeting called to order by Hauser at 8:30 a.m.

Motion by Biller, second by Hanson to approve February 14th, 2020 minutes. Motion carried.

Animal Shelter

Generator: Karen Welke, Animal Control, in the last 6 months there has only been one estimate received after many outreaches. Karen is asking to move forward with the one estimate in the amount of \$8,400. All money has been donated to cover the costs. Motion by Hraban, second Rathsack to approve the purchase of the generator from Static in the amount of \$8400 and to have the money come out of the Gift Fund. Motion carried.

Firewall: Karen gave brief update and Jim will cover more of this when he comes up. Jim-asking for up to \$3,000 for the firewall. Motion by Biller, second by Hraban to approve the purchase of the Firewall at the Animal Shelter in the amount up to \$3,000 and to have the funds come out of the Equipment fund. Motion carried. Motion by Biller, second by Hraban to amend the motion to have the funds to come out of the contingency fund. Motion carried.

BUILDING & GROUNDS

Update on Maintenance of Government Center Facility and Other County Owned Properties

Update on Maintenance of Government Center Facility and Other County Owned Properties: Andy provided updates.

Approval of Payment of Invoices: Discussion on the salt that was purchased for use on the sidewalks and to look at getting it from the Highway. Motion by Hraban, second by Hanson to approve the payment of invoices. Motion carried.

2020 Budget Projections: Budget projections reviewed.

LPD Lease: Andy provided update.

Power House - Youth Senior Building – MOU: Brief update provided.

Judge-Conference Room Furniture: Andy- there is a table and chairs that the county already has that will be used for now.

Updates on Jail Fire Alarm and Electronic Locks Project: Equipment is ordered. The electronic locks will be placed on the 4 main doors and by the door by maintenance.

Update on Farmers Market/Gateway Park Pavilion Development Agreement: Bids came in higher than the amount of money they have.

Update on Trails End & Fairgrounds Youth Senior Building-Flooring and Roofs: Joe Baye wanting to know where they are at on the Roof and floors out at Trails End also stated that there are a few roofs that need to be looked at down at the Historical site. Andy Albarado provided update on current projects at both locations.

Discussion on Buildings & Grounds Staffing-Trails End Camp: Current care taker has placed his resignation and they will be looking and filling the position.

VA Proposal Update: Update provided.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Consideration/Approval of change orders:

Joint Management Actions: Andy provided updates from meeting. Gates building will be made to vehicle storage.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update: No updates.

Airport Sponsor Meeting with BOA: Andy is attending a meeting on March 31st.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Winters, Finance Director, provided update.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Judge-Digital Audio Recording Wiring for Courtroom I: Jim Bugbee, IT Director, state is mandating the upgrades. Discussion and explanation of what all is needing to upgrade. Judge Anderson gave explanation on the setup that will be placed. B&B quote is approximately \$8,000 to \$9,000. Motion by Hraban, second by Hanson to approve the purchase of the courtroom upgrades in the amount to not exceed \$9,000 and to have the money come out of the Equipment fund. Motion carried.

Disaster Recovery Project: Jim Bugbee, IT Director, 3 years- 76,000 for all servers 56,000 for just essential servers. Motion by Biller second by Hraban to approve the purchase of the Disaster Recovery in the amount of \$76,000 and to have the money come out of the Capital Project fund. Motion carried.

County Board Laptops Being Returned: Discussion on the Laptops being returned.

VoIP Project-Adding Phones to Remote Locations: Looking to get approval for up to \$3,000 to do Highway phones. Motion by Biller, second by Hraban to approve the purchase for the phones at the remote locations and to have the funds come from the Internal Service fund. Motion carried.

Medical Examiner-Replacement Laptop: Jim Rassbach, Medical Examiner, explains the need for one or two more laptops as the ones that they are using right now are old and IT is having to work on them often. Motion by Hraban, second by Rathsack to approve the purchase of 2 laptops in the amount of \$1,800 and to have the money come out of the equipment fund. Motion carried.

ADDENDUM

Sheriff

Grant Fund Purchases: Motion by Rathsack, second by Hanson to approve the purchase of the door traffic counters being covered by the grant that Nancy is applying for. Motion carried.

Other Items for Discussion & Possible Motion

2020 County Committee Restructuring-Changes to Property Committee: Andy update on judicial oversight committee. Changes that will be made to the property add-ons. A resolution will be brought to the full County Board in March.

Items to be placed on next month's agenda:

- Historical Society Roofs

Motion by Hraban, second by Biller to adjourn. Adjourned at 11:09 a.m.

Next meeting: April 3rd, 2020 at 8:30 a.m.