

RUSK COUNTY PROPERTY COMMITTEE

JUNE 9, 2023

8:30AM

PLACE: Rusk County Government Center LEC

CALL TO ORDER

APPROVAL OF MINUTES – May 11 and May 12, 2023

DISCUSSION AND POSSIBLE MOTION

1. **RECYCLING, FAIRGROUND AND TRAIL'S END REPORT- CHARMAINE RIDDLE**
 - a. Coordinator Report Including Update on Outreach, Violation, & Sites
Trail's End Report
 - b. Stove Replacement and possible funding sources
Fairground Report
 - c. Bathrooms State update- Gary
 - d. Grandstands Open Bids – Committee
 - e. B & B Electric Quotes - Gary
 - f. JLO/OLS Booth Repairs approval
2. **REGISTER OF DEEDS**
 - g. Customer Security Window.
3. **HEALTH & HUMAN SERVICES**
 - h. Fatal Vision Program Purchases
4. **SHERIFF'S OFFICE**
 - i. Advanced Correctional Healthcare, Inc Contract Renewal
 - j. ANCOM Contract
5. **BUILDING & GROUNDS – Facility Manager Update on Maintenance of Government Center Facility and Other County Owned Properties**
 - k. Hospital Update
 - l. RFP Approval to remove asbestos
 - m. RFP Approval for demolition
 - n. Approval AP Report Payment and Invoices
 - o. Courthouse Air Handler Unit #3 Coil Remove/Replace/Dispose ASAP
 - p. Jail Plumbing Parts Obsolete/Back Ordered May Need Replumb (Badger)
6. **ADMINISTRATIVE COORDINATOR – UPDATE**
 - q. County issued cell phone approval
 - r. Jim's Heating – Sheldon – Ground water sampling approval
 - s. Establish hours for Courthouse doors to be locked
 - t. Hospital Access Policy and Consent Form
7. **AIRPORT – Facility Manager, Update on Airport Operations, Usage, Hangers, Land Lease and Fuel**
 - u. Land Acquisition for runway compliance
 - v. June 24th Pancake Fly-in Brunch
 - w. Hangar Lease #5
 - x. Remove/Replace 2 broken tempered glass windows terminal
 - y. Repair Papi Lights on Runway
 - z. Fuel Master Upgrade
8. **INSURANCE/COUNTY CARS**
 - aa. Review of Insurance Claims and County Car Usage
 - bb. Insurance update.

9. IT – GARY SHILTS/JIM BUGBEE IT Report- Updates on Computers, Programs, Services and County Dept’s Computer/Software
- cc. Door Swipe Project update
 - dd. Camera System Project update
 - ee. Server/Switches Project update
 - ff. IT Items Salvaged from Hospital
 - gg. IT Work Hours Adjust as Needed to Minimize Interruptions

SET A DATE FOR THE NEXT MEETING

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk’s Office; phone (715)532-2100.