

JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES
THURSDAY, JUNE 3, 2020
LAW ENFORCEMENT CENTER

PRESENT: Committee members present: Lyle Lieffring, Al Rathsack, Tim Miller and Terry DuSell. Extension Rusk County staff present: Charmaine Riddle, Breanne Meyer and Rich Gauger. Appearances by: Judge Anderson, Circuit Court Judge; Holly Parker, Drug Court Coordinator; Annette Barna, District Attorney; Ron Freeman, Jr Fair Chair; Lenore Krajewski and Joe Baye from Trails End Board of Trustees; Lori Baltrusis, Area 2 District Director; and Andy Albarado, Administrative Coordinator.

CALL TO ORDER: Andy Albarado, Administrative Coordinator, called the meeting to order at 7:30 a.m.

APPROVAL OF MINUTES: *Motion by Terry with second by Al to approve the May 21 minutes. Motion carried.*

PUBLIC COMMENTS: None

JUNIOR FAIR BUSINESS:

- A. JR FAIR BOARD REPORT:** Ron reported there will be a meeting on Sunday at 6 pm. Will discuss what type of fair we will have if any. They are aware of social distancing requirements. Plan on having Truck & Tractor Pull the Friday of Mardi Gras. The fair book is out and they are accepting entries.
- B. JR FAIR CONTRACT APPROVAL:** None

FAIRGROUNDS BUSINESS

- A. FAIRGROUNDS REPORT:** Roofing of round barn is happening now. Will keep north bathrooms closed and direct people to south bathrooms. Will hold off on porta potties until mid-July. Still not allowing usage of Senior/Youth building.
- B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Received an equipment usage request from the Ladysmith Jaycees to use our stage during Mardi Gras. *Motion by Tim with second by Terry to approve. Motion carried.*
- C. FAIRGROUNDS PREMISES CONTRACTS 2020-2023:** Reviewed revised contracts. Jaycees are considering disbanding and would like to submit a new contract for the new Community Club. Have not received a new contract yet. All contracts expire end of June. *Motion by Tim with second by Al to approve the Lions and FFA contracts. Motion carried.* Discussed Section 6 of the Jaycees Contract. With the new roofs on surrounding buildings the Committee would like the Jaycees building to look better. Andy and Tom will look at building and suggest improvements. *Motion by Al with second by Terry to approve agreement with a letter attached for suggested building improvements. Motion carried.*

TRAILS END CAMP BUSINESS:

- A. TRUSTEE REPORT:** Lenore passed out February minutes but they did have a March meeting. Would like to have a meeting at camp on June 9. Lenore received guidance from the University on doing such.
- B. MAINTENANCE STAFF REPORT:** Andy stated the floors are ready to be sealed and painted. Charmaine showed a PowerPoint of new roofs at camp.
- C. 2020 CARETAKER DUTIES & POSSIBLE REPOSTING OF POSITION:** Andy stated that they only received 1 applicant and there has been more interest since posting. Will bring to Personnel tomorrow.

D. 2020 USAGE & NEW USER PROVISIONS: Charmaine went over letter to 2020 users outlining new provisions they must meet due to COVID-19 including social distancing, reduced capacity, cleaning, etc. Asked Committee whether new usage in addition to what is already booked should be allowed. Consensus was yes.

EXTENSION OFFICE BUSINESS:

- A. 4-H PROGRAM COORDINATOR & COMMUNITY YOUTH DEVELOPMENT EDUCATOR REPORT:** Breanne reported on Youth Governance interviews today, planning of the 4H garden, Statewide Committees, Alcohol Sub-Committee, COHORT Training, plan of work and safety guidelines.
- B. RRYP COORDINATOR UPDATE:** Rich reported that he researched virtual alternatives to meetings rather than in-person. Law enforcement was not in favor of virtual meetings due to technology ability needed. Rich submitted a proposal to hold Teen and Traffic Court in the LEC with less than 10 people and will have masks and sanitizer available. Annette stated in-person will have greater impact and have background on why sessions weren't held at Courthouse and that this shouldn't be long standing. Windows should be covered. Can do 2 sessions per evening scheduling them so there's no passing in-between. Rich reported on truancy cases, VIP was canceled due to not finding a facility that could hold more than 10 people. Annette wants him to look into holding it virtually as those with OWI can't be sentenced until they complete VIP. Prime 4 Life will be online in future and he referred those with short deadlines to Barron County.
 - a. MISSION STATEMENT:** Will review next month.
 - b. POLICY & PROCEDURES:** Will review next month.
- C. OUT OF COUNTY TRAVEL:** Breanne would like to deliver gifts to graduates and some live outside of Rusk County. *Motion to approve travel by Terry with second by Al. Motion carried.*

DRUG COURT REPORT: Holly reported there are 10 participants in Drug Court participants and 4 are in after care and 6 in various stages. She is working remotely with Duo for 1 on 1 visits.

DISTRICT ATTORNEY REPORT: Annette gave an overview of staff in her Department. Both her and Les are state employees. Les is the Assistant DA and was part-time but became full-time as of July 1, 2019. Crystal is a Paralegal and also does Drug Court financials, Clara was another Paralegal that as contracted but now is County. She is retiring. Marcia is a Legal Secretary and FT county employee, Nancy Hahn is Victim/Witness Coordinator and is a FT county employee with some grant reimbursement and is split between DA and Sheriff's Dept. DA's office has 57 cases under review and received 32 criminal referrals in April. 2020 Civil Cases include 10 JC (Children in Need of Protective Services), 5 JV (Juvenile Delinquency), 2 JG (Juvenile Guardianships) and 2 TP (Termination of Parental Rights). Also reported on upcoming Kraft murder trial, working towards a paperless office by doing e-referrals with Sheriff's office and Marcy's Law which will have more requirements with victim notification. DA's budget is a contingent budget and always needs more money. Only revenue is a discovery charge to attorneys.

CIRCUIT COURT REPORT: Judge Anderson reported on upcoming Kraft murder trials and accommodations that have to be made due to COVID-19. Judge Bittney from Barron County will preside. Stakeholder team will set timelines for in-person court appearances. Will receive 2000 masks from WI Court system but will need 11,000 according to survey that was done. Lori's been working with Tom Hall to find a source for the additional masks. Staff overview: Judge and Court Reporter are state employees. All in Clerk or Circuit

Court's office are county employees. His Judicial Assistant is Karrie Kennedy who works PT for him. State of WI gives block grants that help reimburse the salary of the Judicial Asst. Need to advertise for PT Deputy in Clerk of Court's office resigned. Since court was shut down they will need to catch up plus handle all of the new stuff. Andy spoke of money from State Cares Fund that can be used to recover cost of PPE.

CURRENT YEAR BUDGET REVIEW: Charmaine went over current totals for 2020 for the Extension budgets.

REVIEW & APPROVE BILLS: Discussion of having a joint bill report. Currently no expenses for Extension as only expenses were for Recycling and that was moved to Property. Committee would like separate bill reports for each Department. *Motion by Terry with second by Tim to approve the bill report. Motion carried.*

NEXT MEETING DATE: July 1 at 8 am in Law Enforcement Center.

ADJOURNMENT: Motion to adjourn by Al with second by Tim. Meeting adjourned at 9:57 a.m.