

RUSK COUNTY FINANCE COMMITTEE MINUTES

June 15, 2023

Finance Committee Present: Tatur, Hauser, P. Unterschuetz and Rathsack. Meyer Absent

Staff Present: A. Heath, C. Meyer, G. Shilts, A. Barna, V. Neilson and J. Wilk.

Others Present: E. Webster

CALL TO ORDER

Meeting called to order by Chair Tatur at 12:00 p.m.

PUBLIC COMMENT – None

APPROVAL OF MINUTES

Motion by Hauser, seconded by Rathsack to approve the May 18, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Procedure for Departmental Budget Review

Phil Unterschuetz is requesting a procedure for Departments/Committees that are over budget. Discussion held.

Tax Deed Properties

Verna Neilson, Rusk County Treasurer gave a report on 1 tax deed on a 40-acre parcel that need to be taken on back taxes. She is working with 3 Rusk County

Plat Book & Customer Charge

The Rusk County Treasurer gave an update on the Plat Book and what to charge customers. She ordered 800 books for \$13,275.00. Discussion held.

Motion by Rathsack, seconded by P. Unterschuetz to charge \$30.00 for customers purchasing the new County Plat Book. Motion carried.

Resolution to Amend Section 2-763 of County Ordinances

Ashley Heath, Administrative Coordinator presented a Resolution to Amend Section 2-763 of the County Ordinance and to add waived by the County Board. Discussion held.

Motion by Hauser, seconded by Rathsack to approve the Resolution to Amend Section 2-763 of the County Ordinances and forward to County Board. Motion carried.

Additional ARPA Requests to Forward to County Board (Resolution) - None

Approve Invoices – Discussion held.

Motion by Rathsack, seconded by P. Unterschuetz to approve the Ap report as presented. Motion carried.

Out of County Travel – Ashley informed the Committee of the jail tours out of County Travel.

REPORTS

Treasurer's report

Verna Neilson, Treasurer gave a report on Bank Balances and Interest on CD's. She gave an overview of the Treasure's Department with a County Treasurer pamphlet.

Administrative Coordinator report

Ashley Heath gave a report on the following items:

- Putting out RFP for the design for the Animal Shelter by July 19th.
- Visitors Center staff has been approved for a wage increase.
- Gas invoice for the Hospital discussion.
- Electric was \$2,500.00 and would bring it to County Board to shut down.
- Elevators quote on June 27th at 10:00 a.m. quote to remove oil and doors pinned.

- Hospital/Nursing home Access Policy.

Clerk's report

Connie Meyer, Clerk gave a report on Dog/Marriage Licenses and Elections.

Finance Director's report

Jamie Wilk, Finance Director gave report on the financials for the County and the Department overview.

The next meeting will be July 20th at 3:00 p.m.

ADJOURN

Chair adjourned at 1:52 p.m.