

RUSK COUNTY PROPERTY COMMITTEE MINUTES

JUNE 14, 2024

8:00 A.M.

Present: Jerry Biller, Terry Wedwick, Tom Hanson, John Kalepp and Dan Gudis.

Staff Present: C. Meyer, J. Wilk, A. Heath, G. Shilts, C. Riddle, T. Cudo, Sheriff Wallace, Captain Murray, Phil Schneider Tom Cudo, Suzanne Vohs, Chief Deputy Grassmann, G. Shilts, C. Riddle, K. Engelhardt and J. Kahl.

Others Present: E. Webster, George Sishman, GenComm – Gary Pelletier, Aaron Jenneman and Chad Stojkovic. Motorola – Derek DiPrestro, Chad Olszewski, Steve Kutsch and Sid Sanocki. J. Wiles

Call to Order

Meeting called to order by Chair Kalepp at 8:00 a.m.

RADIO PROJECT PRESENTATIONS

GenComm presentation was given by Gary Pelletier and Chad Stojkovic

Motorola Solutions presentation was given by Derek DiPrestro, Chad Olszewski, Steve Kutsch and Sid Sanocki.

EMERGENCY SERVICES

Resolution to Authorize Proceeding with Rusk County Radio Project – Discussion and Possible Motion

Discussion held on both presentations for the Rusk County Radio Project.

Motion by Biller, seconded by Hanson to authorize proceeding with a Resolution to Authorize Proceeding with Rusk County Radio Project and approve GenComm for the Rusk County Emergency Service Radio Project. Motion carried.

Approval of Minutes – May 10, 2024

Motion by Biller, seconded by Hanson to approve the May 10, 2024 minutes as presented. Motion carried.

DISCUSSION AND POSSIBLE MOTION

RECYCLING, FAIRGROUND AND TRAIL'S END REPORT

C. Riddle gave a report on Recycling Clean Sweep.

Trail's End Report

C. Riddle gave a report on the Trails End upkeep, events and swinging bridge.

Capital Improvement Project Requests – No Report

Fairground Report

C. Riddle and G. Shilts gave an update on the Multipurpose building, lighting in the log building, ballfield, stage, fan installation, Senior center garage update and East Wing build.

Fairground Update – Update given in the Fairground Report.

ADMINISTRATIVE COORDINATOR

Review Draft RFP for 1201 Lake Ave Ladysmith Property

A. Heath, Administrative Coordinator spoke about the Draft RFP for 1201 Lake Ave Ladysmith Property.

Motion by Biller, seconded by Hanson to approve the RFP for 1201 Lake Ave Ladysmith Property. Motion carried.

Relocation of Administration and Human Resources Offices

Discussed the relocation of Administration and Human Resources Offices.

Motion by Biller, seconded by Hanson to relocate the Administration and Human Resource Offices to the first two offices in the Extension office. Motion carried.

Draft Capital Improvement Plan

A. Heath, Administrative Coordinator spoke to the Committee about the Capital Improvement Plan allocation.

Motion by Wedwick, seconded by Kalepp to approve the Capital Improvement Plan and allocate a portion of the excess unassigned general fund balance annually to the Capital Improvement Plan and forward to County Board. Motion carried.

SHERIFF, JAIL & POLICE DEPARTMENT

A. Heath presented the draft Lease Agreement with Ladysmith Police Department and is proposing a 2-year lease and an initial increase of 20% and 5% increase thereafter.

Motion by Wedwick, seconded by Biller to approve the draft lease, take to Corporation Council for approval and proceed with negotiations. Motion carried.

BUILDING & GROUNDS

G. Shilts gave a County Facilities Report on all buildings and grounds. Committee is requesting an estimate to fix the Clinic Roof leak.

Fairgrounds North Bathroom Clarification – No report.

Approve Batwing Mower Purchase

G. Shilts gave 3 estimates from Baraboo - \$25,500, Swiderski - \$17,620.00, Tractor Central - \$18,200.00 for a Batwing Mower Purchase.

Motion by Biller, seconded by Wedwick to approve the Swiderski - \$17,620.00 Bat Wing Mower from the Equipment Fund and forward to Finance. Motion carried.

Approve Chiller Touch Screen

Motion by Biller, seconded by Gudis to approve the chiller touch screen for \$3,077.43 from Courthouse Maintenance Budget. Motion carried.

Capital Improvement Project Requests – Report was given.

AIRPORT

Airport Report – The Facility Manager gave an update on the Airport including updates on Runways, Fuel, and Leases.

Septic Repair – Thompson will bring a camera and try to find the leak.

Capital Improvement Project Requests - None

FORESTRY

Approve Wilson Meadow Trail ATV Pavilion Request

G. Sishman, ATV President is requesting to Approve Wilson Meadow Trail ATV Pavilion.

Motion by Biller, seconded by Hanson to approve the Wilson Meadow Trail ATV Pavilion Request at no cost to the County. Motion carried.

INSURANCE/COUNTY CARS

Review of Insurance Claims and County Car Usage

Jaimie gave a report on claims and County car usage.

IT

IT Director Report updates

The IT Director gave a report and updates for IT.

Approve County Issued Cell Phone for County Board Chairman

Motion by Biller, seconded by Wedwick to approve the County Issued Cell Phone for County Board Chairman. Motion carried.

Capital Improvement Project Requests – No Report.

Credit Card Invoice Entry Policy and Compliance

There are currently 22 credit card invoice entries late from IT, discussion held.

Approve County Issued Cell Phone for Economic Development Tourism Intern

Motion by Biller, seconded by Hanson to approve a County Issued Cell Phone for Economic Development Tourism Intern. Motion carried.

APPROVE AP REPORT – BILLS

Motion by Biller, seconded by Hanson to approve bills as presented. Motion carried.

Next meeting will be July 12, 2024 in the LEC at 8:00 a.m. and move the meeting to the first Wednesday of every month.

Adjourn – *Motion by Biller, seconded by Hanson to adjourn at 11:07 a.m. Motion carried.*