

# RUSK COUNTY PROPERTY COMMITTEE MINUTES

June 12th, 2020

**Present:** Al Rathsack, Tony Hauser, Tom Hanson, Alan Rathsack, Jerry Biller.

**Others Present:** Loren Beebe, Andy Albarado, Charmaine Riddle.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Biller, second by Hraban to approve the minutes from the May 8<sup>th</sup>, 2020 Property meeting. Motion carried.

## Health & Human Services

Senior/Youth Building Kitchen Sink Install: Jeremy Jacobs, H&HS Director, stated due to increase in CARES ACT funding they are looking at placing a handwashing sink at senior center. Motion by Biller, second by Hraban to approve the placement of the sink and plumbing at the Senior Center. Motion carried. Further discussion. Motion by Hauser, second by Biller to amend the motion to included that the cost to not exceed \$1,413. Motion carried.

Aging Disability Resource Center-Meals on Wheels Vehicle Purchase: Jeremy explained the poor condition of the current vehicle. Jeremy stated that they found a 2012 KIA Sedona for \$6,153.50 with 90,000 miles, and is still warrantied to 100,000 miles. \$5000 of the CARES act funding will be used and the rest is in vehicle trust fund. Motion by Rathsack, second Hanson to approve the purchase of the purchase of the 2012 KIA Sedona. Motion carried.

## Emergency Managements

Ambulance purchase-maximum amount \$177,000: Tom Hall, Emergency Director, has asked for this to be postponed until next month as they are still narrowing down the choices.

## District Attorney

Approval of COVID-19 materials: Motion by Hraban, second by Hanson to approve the requested items from the DA office that included shield for Nancy Huhn and guard between prosecution tables. Motion carried.

## Covid-19

Update on Facilities/Operations: Andy provided update on the plexiglass on counters and desks. Wanting to make sure employee and customer are feeling safe. Each shield is roughly \$100 each. They county will be getting reimbursed from the state for them. Have plexiglass boxes for masks and hand sanitizer at the entrance doors.

Acquisition of PPE Items and Cleaning/Sanitizing Equipment: Video played of Clorox Electric Static Sprayer. Discussion on how and where it will be used. Motion by Biller, second by Hraban to approve the purchase of 2 Clorox Electric Static Sprayer at the cost of \$3,995.00 each. Motion carried.

## Building & Grounds

*Update on Maintenance of Government Center Facility and Other County Owned Properties*

Update on Maintenance of Government Center Facility and Other County Owned Properties:

Approval of Payment of Invoices: Motion by Biller second by Hraban to approve the payment of invoices. Motion carried.

2020 Budget Projections: Reviewed.

LPD Lease-Update: No updates to give at this time.

Power House - Updates: No usage being allowed at this time if not county related.

Update on Trails End & Fairgrounds Roofing Projects: Will be done this week. The only one left is the Pig barn and being worked on today.

Update on Trails End and Youth/Senior Flooring Project: Floors primed to humid at the time primed will be back the week of the 20<sup>th</sup> to finished.

Jail Hot Water Heater Replacement: Northwest came in to fix over the weekend. Waiting for a proposal from Certified. Tom Thorson came in to better explain what is going on with it and what needs fixing.

## Recycling-Charmaine Riddle

*Coordinator Report Including Update on Outreach, Violations, & Sites*

Charmaine provided updates that included the \$82,022 grant that has been received.

## Economic Development

*Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders*

Joint Management Actions: Andy provided updates.

Consider Terms for Sale of Industrial Building: Discussion on terms with the building and what it would take to free the county of it. Motion by Rathsack, second by Hanson to offer \$200,000 to Active Dogs to purchase the building that they are currently in. Motion carried.

### **Airport**

*Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update:*

BOA/FAA Funded Projects-Update: Working with BOA. Still working on upgrading the Credit Card machine. May not be able to get the funding for the snow removal equipment now.

Covid-19 CARES Act Funding: Andy provided brief update.

### **Insurance/County Cars**

*Review of Insurance Claims and County Car Usage:* Kitzie Winters, Finance Director, provided update that there have not been big claims as the car usage is still down.

### **IT**

*Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT*

Jim Bugbee, IT Director, Not looking at anything for them for the IT Department at this time. ACRC mobilization project. They need 5 laptops, DOCs, mouse's keyboards and a TV. All of the items that are needed are covered by CARES funding. Motion by Biller, second by Hraban to approve the purchase of the items needed for the ADRC Mobilization. Motion carried.

### **Other Items for Discussion & Possible Motion**

RCTC Sign at Highway Entrance: Mike Hraban provided a photo were the new signage would be located and the Highway entrance.

Discussion on topic. Motion by Hanson, second by Rathsack to allow the moving of the Transit Sign at the Highway entrance at no cost to the county. Motion carried

### **Items to be placed on next month's agenda:**

- Ambulance purchase-maximum amount \$177,000

Motion by Biller, second by Rathsack to adjourn. Adjourned at 10:28 a.m.

Next meeting: July 10th, 2020 at 8:30 a.m.