

# RUSK COUNTY PERSONNEL COMMITTEE AGENDA

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DATE: July 6, 2023

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center

## CALL TO ORDER

**APPROVAL OF MINUTES** – June 1, June 7 and June 27, 2023

**PUBLIC COMMENT** – limit of 3 minutes per person with a maximum public comment of 30 minutes.

## CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County

## DISCUSSION AND POSSIBLE MOTION

1. Zoning
  - a. Zoning Administrator Exempt Status
2. Health and Human Services
  - a. Prevention Specialist Job Description
  - b. Employee Certification/License Fees
3. IT – Jim Bugbee/Neil Robinson/Walt Combee
  - a. IT Work Hours - Adjust as Needed to Minimize Interruptions for Larger Projects
4. Ambulance
  - a. Ambulance Service Wage Adjustments Resolution for 2024
5. County Clerk
  - a. Change in Job Description for Chief Deputy/Confidential Secretary in County Clerks Office Resolution
  - b. Youth Representation on County Board
6. Administrative Coordinator
  - a. Supervision of Drug Court Coordinator Position
  - b. Human Resources
  - c. On-Call Compensation
  - d. Standard Hours for Department Heads
  - e. Benefits Survey Results
  - f. Wage Grid Procedure
  - g. Recruitment Updates

## CLOSED SESSION announced by Chair

Employee Job Performance Issues Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

**OPEN SESSION** – Possible Motion on Topic of Closed Session.

## CLOSED SESSION announced by Chair

Employee Compensation Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

**OPEN SESSION** – Possible Motion on Topic of Closed Session.

## CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

**OPEN SESSION** – Possible Motion on Topic of Closed Session.

## ADJOURN

*At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.*

*Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office: phone (715)532-2100.*

Agenda prepared by C. Meyer, County Clerk under the direction of Chair DuSell.  
Posted July 5, 2023 at 2:00 p.m.