

# 4RUSK COUNTY PERSONNEL COMMITTEE MINUTES

JULY 25, 2023

**Personnel Committee Present:** Rathsack, Meyer, Unterschuetz, Stout and DuSell.

**Others Present:** C. Meyer, A. Heath, J. Wilk, J. Wallace, P. Grassmann, A. Barna, D. Fleming, C. Ostenso and Erin Webster.

## CALL TO ORDER

Meeting called to order by Chair DuSell at 4:30 p.m.

## DISCUSSION AND POSSIBLE MOTION

Resolution to Change in Job Description for Trails End Camp Caretaker – Charmaine gave an overview of the Trails End Camp Caretaker and is requesting approval to change the job description to year around.

*Motion by Meyer, seconded by Stout to approve the Resolution to Change the Job Description for Trails End Camp Caretaker and forward to County Board. Motion carried.*

Resolution to Change in Job Description for LCDD Administrative Assistant – Nick Stadnyk the LCDD Administrator is requesting to change the Job description for the LCDD Administrative Assistant.

*Motion by Meyer, seconded by Stout to approve the Resolution to Change the Job Description for LCDD Administrative Assistant with changes and forward to County Board. Motion carried.*

Resolution Creating an Additional Highway Worker 1 Position – Jim Meyer and Bob Stout gave an overview of the Resolution to Create an Additional Highway Worker 1 Position, the current budget has the money to sustain the \$73,000.00 position.

*Motion by Stout, seconded by Meyer to approve the Resolution Creating an Additional Highway Worker 1 position and forward onto County Board. Motion carried.*

Resolution Recommending Relocation of Supervision of Drug Court Coordinator and Administration of TAD Grant – Ashley Heath and Annette Barna gave an overview of the TAD Grant. The Resolution is requesting to relocate Supervision to HHS. Discussion held.

*Motion by J. Unterschuetz, second by Meyer to strike out 8, 9, 19, 20, 31, 32, 33 and approve the Resolution Recommending Relocation of Supervision of Drug Court Coordinator to HHS and forward to County Board. Motion carried.*

Resolution Authorizing Sponsorship of Students Through the 720 Law Enforcement Academy – Sheriff Wallace is requesting to approve and authorize the Resolution Authorizing Sponsorship of Students Through the 720 Law Enforcement Academy. Discussion held.

*Motion by Meyer, seconded by J. Unterschuetz to approve the Resolution Authorizing Sponsorship of Students Through the 720 Law Enforcement Academy and forward to County Board. Motion carried.*

*Motion by J. Unterschuetz, seconded by Rathsack to enter into closed session at 5:23 p.m. All responded yes.*

**CLOSED SESSION** announced by Chair

Employee Job Performance Issue WI Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility.

**OPEN SESSION** – at 5:39 p.m.

## ADJOURN

*Motion by Rathsack, seconded by Meyer to adjourn at 5:39 p.m. Motion carried.*