

RUSK COUNTY FINANCE COMMITTEE MINUTES

July 20, 2023

Finance Committee Present: Tatur, Hauser, P. Unterschuetz, Meyer and Rathsack.

Staff Present: A. Heath, C. Meyer, L. Good, J. Wallace, G. Murry, T. Wedwick and J. Wilk.

Others Present: E. Webster

CALL TO ORDER

Meeting called to order by Chair Tatur at 3:00 p.m.

PUBLIC COMMENT – Lois Good spoke on purchasing a stove at Trails End.

APPROVAL OF MINUTES

Motion by Hauser, seconded by P. Unterschuetz to approve the June 15, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

PMA Presentation on Debt and Investments – Brian Della, CFA from PMA Securities, LLC from Milwaukee gave a presentation on the new Jail Financing Consideration.

Approve Funding Source for Stove at Trails End

Charmaine Riddle is requesting \$8,283.80 for a commercial stove for Trails End.

Motion by P. Unterschuetz, seconded by Rathsack to approve the Stove and Racks from the Equipment Fund for \$8,683.80. Motion carried.

Approve Ambulance Wage Rate Increase for 2024

Tom Hall is requesting to approve a Resolution to increase wages rate for EMT's for 2024 for a budget impact of \$38,059.00.

	Current	New	Increase
EMT	\$16.32	\$17.32	\$1/hr
Advanced EMT (effective when service goes to that level)	\$18.36	\$19.36	\$1/hr
EMR (First Responder)	\$13.26	\$14.26	\$1/hr
On-call	\$3.00	\$3.25	\$.25/hr
Week End On-call	\$3.50	\$3.75	\$.25/hr
Holiday On-call	\$4.50	\$4.50	\$0/hr
Meetings & Trainings-Flat Rate	\$32/meeting	\$34/meeting	\$2/meeting
Advanced Skills Training-Flat Rate	\$48/meeting	\$52/meeting	\$4/meeting

Motion by Meyer, seconded by Hauser to approve the Ambulance Wage Rate Increase for 2024 and forward to County Board. Motion carried.

Approve Personnel Proposed 2024 General Employee Wage Increases

Discussed the 2024 General Employee Wage Increase for 1 step (\$167,405.18 – budget impact) or 2 steps(\$258,822.62 – budget impact). The Committee will postpone until the August meeting.

Consideration of Additional Highway Worker I Position

The Highway Department is requesting to hire an Additional employee as a Highway worker 1.

Motion by Meyer, seconded by Hauser to approve an additional Highway Worker I and forward to Personnel and County Board. Motion carried.

Authorization to Submit Pre-claim to Insurance for Hostile Work Environment Investigation

Ashley is requesting to submit pre-claim to the Counties Insurance for a hostile work environment investigation.

Motion by P. Unterschuetz, seconded by Meyer to submit the pre-claim to the County's Insurance. Motion carried.

Keeping Safety Simple Funding Source & Contract Renewal

Jaimie is requesting a funding source for the contract from Keeping Safety Simple for an additional 6 months, 18 months instead of 12 months.

Motion by Meyer, seconded by Hauser to take the remaining invoice \$14,400.00 from Contingency to pay Keeping Safety Simple. Motion carried.

Approve Increase for Social Worker/Social Service Worker On-Call Pay

Jeremy Jacobs request at Personnel an increase the on-call worker pay for 1 hour of pay, 2 hours for a fiscal impact of \$11,051.87.

Motion by Meyer, seconded by P. Unterschuetz to approve the Increase for Social Worker/ Social Service worker on-call pay with a fiscal impact of \$11,051.87. Motion carried.

Committee took a 5-minute recess

Acceptance of Elections Grant

Clerk Meyer gave an overview of the 2023 Absentee Ballot Subgrant Program.

Motion by Hauser, seconded by Rathbuck to approve to accept the 2023 Absentee Ballot Subgrant Program. Motion carried.

Funding for 2024 Library Projects

Chair of the Joint Management sent an email and is request the funding source to finish the Library project. The balance is currently at \$207,962.36.

Motion by P. Unterschuetz, seconded by Hauser to approve the Library Project up to \$300,000.00, \$250,000.00 from bonds and the excess balance for the remainder of \$50,000.00 from the Library Repairs Budget. Motion carried.

Additional ARPA Requests to Forward to County Board (Resolution) – All ARPA funds need to be obligated by the end of 2024 and spent by 2026.

Review of Finance, County Clerk, Treasurer, and Administrative Coordinator Budgets

The Finance Director, County Clerk and Administrative Coordinator gave the Committee proposed budgets.

Approve Invoices

Motion by Hauser, seconded by P. Unterschuetz to approve the AP Report for July. Motion carried.

Out of County Travel

Motion by Hauser, seconded by Meyer to approve the out of County Travel for Finance in September. Motion carried.

REPORTS

Treasurer's report – No Report.

Administrative Coordinator report

Ashley Heath gave a report on the following items:

Update from Personnel Committee – (including Benefits Survey Results) – Gave the Committee a report on the survey given to the employees.

Joint Management Items

Ad-Hoc Construction Committee Updates – Jeff, George and Ashley are working on the Construction.

Hospital & Nursing Home Building Transition – Facility Manager will give an update at County Board.

Clerk's report

Clerk Meyer gave an update on the Office, Dog/Marriage Licenses and Elections.

Finance Director's report

Jamie Wilk, Finance Director gave report on the ambulance billing.

The next meeting will be August 8, 9 for Budget at 8:30 a.m. and August 17, 2023 at 8:30 a.m.

ADJOURN

Chair adjourned at 8:51 p.m.