

**JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES**  
**THURSDAY, JULY 1, 2020**  
**LAW ENFORCEMENT CENTER**

**PRESENT:** Committee members present: Lyle Lieftring, Al Rathsack, Tim Miller, Josh Unterschuetz and Terry DuSell. Extension Rusk County staff present: Charmaine Riddle, Breanne Meyer and Rich Gauger. Appearances by: Judge Anderson, Circuit Court Judge; Holly Parker, Drug Court Coordinator; Annette Barna, District Attorney; Ron Freeman, Jr Fair Chair; Lenore Krajewski Trails End Board of Trustees; Andy Albarado, Administrative Coordinator and Lori Baltrusis, Area 2 District Director. Other County Board members present: Abigail Knoll and Sara Rands.

**CALL TO ORDER:** Lyle Lieftring, Chair, called the meeting to order at 8 a.m.

**APPROVAL OF MINUTES:** *Motion by Terry with second by Tim to approve the July 1 minutes. Motion carried.*

**PUBLIC COMMENTS:** None

**JUNIOR FAIR BUSINESS:**

- A. JR FAIR BOARD REPORT:** Ron reported that changes that were presented at County Board were made, prepping for Truck & Tractor pull, will be another meeting on July 12 at 6 pm. Hansen and Young will be doing the virtual livestock auction.
- B. JR FAIR CONTRACT APPROVAL:** None

**FAIRGROUNDS BUSINESS**

- A. FAIRGROUNDS REPORT:** Charmaine reported that they are restricting use of the Senior/Youth building yet, closing campgrounds except for fairgrounds events, posted COVID 19 signage.
- B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Equipment usage requested for Truck & Tractor Pull. Horse Project would also like to use Horse Arena at 6 pm on July 5. *Motion by Terry with second by Al to approve requests. Motion carried.*
- C. FAIRGROUNDS CONTRACTS 2020-2023:** Jaycees haven't submitted a renewed contract or submitted a new contract for the Community Club.

**TRAILS END CAMP BUSINESS:**

- A. TRUSTEE REPORT:** Lenore stated they will have a meeting on July 9<sup>th</sup>. Caretaker position is posted, roofs are done, no youth groups this year and the letter was sent out to groups regarding changes due to COVID.
- B. MAINTENANCE STAFF REPORT:** Charmaine stated posting closes July 10<sup>th</sup>. Didn't receive a lot of feedback from COVID letter, floors are done and checking in first group on the 10th. Installing sanitizers in every building including privies.
- C. SELECT AD HOC HIRING COMMITTEE MEMBER:** *Motion by Al with second by Josh for Terry to be the Committee representative. Motion carried.*

**EXTENSION OFFICE BUSINESS:** Lori reported on furlough and county will receive a credit of \$740 for 2020. There will be a \$830 increase for 2021.

- A. 4-H PROGRAM COORDINATOR & COMMUNITY YOUTH DEVELOPMENT EDUCATOR REPORT:** Breanne reported on Youth Governance and facilitating meetings they are on, virtual livestock auction, working

with groups during COVID, working on plan of work, planning classes with Kathy on salsa making and cooking with squash. Clubs and Committees can now meet with 10 or less, Breanne needs to train volunteers and they need to follow safety protocols.

- B. RRYP COORDINATOR UPDATE:** Rich reported that he had his first Teen Court meeting last night since COVID, getting traffic referrals, and 1 truant graduated.
  - a. MISSION STATEMENT:** Breanne said there already is one. Will review next month.
  - b. POLICY & PROCEDURES:** Motion by Tim with second by Al to delay until next month.
- C. BILL REPORT:** *Motion by Terry with second by Tim to approve all bill reports. Motion carried.*
- D. 2021 BUDGET REVIEW:** Charmaine went over proposed 2021 Extension budget. Come short of recommended levy limit. Andy will meet with Jeremy to discuss possible youth aids funding. Will have pre-budget meeting on July 15.
- E. OUT OF COUNTY TRAVEL:** None

**CIRCUIT COURT REPORT:** Judge Anderson reported on that in person court appearances reopened but virtual appearances are encouraged. Judges in NW District are prohibited to go to other counties. There will be a 3-day jury trial July 21-23 with a Chippewa County Judge. Working on refilling Assistant Deputy Clerk of Circuit Court position. Currently utilizing summer help.

**DRUG COURT REPORT:** Holly reported there will be hair follicle testing next week, no anticipated out of county travel as all meetings are either by Zoom or in person.

**DISTRICT ATTORNEY REPORT:** Annette reported that a couple employees are working from home but will transition back. Had interviews for Paralegal and Mark Platteter accepted the position and will start in August. Also discussed going paperless, budget is all levy and pre-trial release program.

**CURRENT YEAR BUDGET REVIEW:** Charmaine went over current totals for 2020 for the Extension budgets.

**NEXT MEETING DATE:** August 5 at 8 am in Law Enforcement Center.

**ADJOURNMENT:** Motion to adjourn by Al with second by Tim. Meeting adjourned at 9:57 a.m.