

RUSK COUNTY PROPERTY COMMITTEE MINUTES

July 10th, 2020

Present: Al Rathsack, Tony Hauser, Tom Hanson, Alan Rathsack, Jerry Biller, Abbigail Knoll.

Others Present: Loren Beebe, Andy Albarado, Charmaine Riddle, Tom Hall, Judy Srp, Kitzie Winters, Annette Barna. Jim Bugbee by phone.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Biller, second by Hanson to approve the minutes from the June 12th, 2020 Property meeting. Motion carried.

Small Animals

Pens Purchased with Grant Money: Judy Srp applied for ag star grant and was awarded for \$2500. Should be arriving soon. Purchase rabbit pens with it.

District Attorney

Internet: Annette Barna, District Attorney, zoom court internet issues. Has been using her cell phone. The state is asking to still try and work at home. Lap top using and the screens freeze here at the courthouse. Was to have the data bumped up and is questioning why they have to ask and why it just isn't automatically done. Problems during court as well and a lot of repeating has to be done. Andy will meet with Jim. Jim (by phone) explained the internet setup for the court system. Looking at new Wi-Fi access points in the 2021 budget.

Emergency Managements

Ambulance purchase-maximum amount \$177,000: Tom Hall, Emergency Director, Emergency Services committee approve the purchase of a new ambulance in the amount of \$156,123. Will not be here for 6-7 months. Has plenty of money within his budget to purchase it and also with trade-in and swapping of current equipment. Tom gave explanation of equipment that be included with the new ambulance. Money is already in the budget. Motion by Hraban, second by Rathsack to forward the purchase to Finance Committee for consideration. Motion carried.

Covid-19

Update on Facilities/Operations: Machines talked about last month are on order. Going to order other handheld sanitizing machines that are easier for using. Employee had a reaction to the sanitizing agent that was being used so it has been changed.

Acquisition of PPE Items and Cleaning/Sanitizing Equipment: Andy updated committee that the Clorox Static Sprayers are on back order.

Building & Grounds-Andy Albarado

Update on Maintenance of Government Center Facility and Other County Owned Properties

Update on Maintenance of Government Center Facility and Other County Owned Properties: Redoing of Hwy 8, DOT on behalf of the City is requesting to pay county \$250 for 12 sq feet of land. Motion by Rathsack, second by Hanson to approve the deed to the city in which the City will pay the County \$250 for the 12 sq feet of lawn in the NW corner at near the courthouse. Motion carried. Motion by Biller, second by Hauser to approve the placement of the pole by the sheriff's department at no cost to the county. Motion carried.

Approval of Payment of Invoices: Motion by Biller second by Rathsack to approve the payment of invoices. Motion carried.

2020 Budget Projections: Reviewed.

LPD Lease-Update: No update at this time.

Power House - Updates: Have not moved forward at this point.

Update on Trails End and Youth/Senior Flooring Project: Projects were completed a few weeks ago.

Jail Hot Water Heater Replacement: Still do not have quote. One company looked at it and one other one is coming to look.

Recycling-Charmaine Riddle

Coordinator Report Including Update on Outreach, Violations, & Sites

Report:

Set Tire Prices: Charmaine explained increase. Motion by Hraban, second by Rathsack to approve the tire prices from \$225 and ton to \$240 a ton. Motion carried.

2021 Budget Review: Budget Reviewed by committee.

Economic Development-Andy Albarado

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Joint Management Actions: Will be setting up a meeting as there are a few issues that have come up.

Consider Terms for Sale of Industrial Building: Still working with Active Dog.

Airport-Andy Albarado

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update:

BOA/FAA Funded Projects-Update: Ongoing issues with fuel system. Tech came in yesterday and replaced a modem and the card head. Snow removal equipment update.

Covid-19 CARES Act Funding: Still have \$30,000 coming in.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Winters, Finance Director, provided update employee tripped up stairs, deputy back, deer hits, employee that was exposed to cleaning supplies-working at home now, Hwy worker that backed into a truck, car usage is down, enterprise renewal lease is coming up-Andy and Kitzie are working on this.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Jim Bugbee, IT Director, one purchase request. Outlook email licenses \$19,600 already been budgeted for. Motion by Hraban, second by Hanson to allow IT to spend up to \$20,000 for the renewal of Outlook Email. Motion carried.

Other Items for Discussion & Possible Motion

Motion by Biller, second by Rathack to approve the purchase of the Conference table in the amount of \$1,700. Motion carried.

Items to be placed on next month's agenda:

- Jail Hot Water Heater Replacement

Motion by Biller, second by Hanson to adjourn. Adjourned at 10:33 a.m.

Next meeting: August 14th, 2020 at 8:30 a.m.